Greeter: Tom Imdieke

* *

TIGARD CITY COUNCIL MEETING

JUNE 14, 2005 6:30 p.m.
TIGARD CITY HALL
13125 SW HALL BLVD
TIGARD, OR 97223



PUBLIC NOTICE:

Anyone wishing to speak on an agenda item should sign on the appropriate sign-up sheet(s). If no sheet is available, ask to be recognized by the Mayor at the beginning of that agenda item. Citizen Communication items are asked to be two minutes or less. Longer matters can be set for a future Agenda by contacting either the Mayor or the City Manager.

Times noted are <u>estimated</u>; it is recommended that persons interested in testifying be present by 7:15 p.m. to sign in on the testimony sign-in sheet. <u>Business agenda items can be heard in any order after 7:30 p.m.</u>

Assistive Listening Devices are available for persons with impaired hearing and should be scheduled for Council meetings by noon on the Monday prior to the Council meeting. Please call 503-639-4171, ext. 2410 (voice) or 503-684-2772 (TDD - Telecommunications Devices for the Deaf).

Upon request, the City will also endeavor to arrange for the following services:

- Qualified sign language interpreters for persons with speech or hearing impairments;
 and
- Qualified bilingual interpreters.

Since these services must be scheduled with outside service providers, it is important to allow as much lead time as possible. Please notify the City of your need by 5:00 p.m. on the Thursday preceding the meeting by calling: 503-639-4171, ext. 2410 (voice) or 503-684-2772 (TDD - Telecommunications Devices for the Deaf).

SEE ATTACHED AGENDA

A G E N D A TIGARD CITY COUNCIL MEETING JUNE 14, 2005

6:30 PM

- STUDY SESSION
 - > DISCUSSION OF URBAN RENEWAL
 - Community Development Staff
- EXECUTIVE SESSION: The Tigard City Council will go into Executive Session to review and evaluate the employment-related performance of the chief executive officer of a public body, a public officer, employee or staff member under ORS 192.660(2)(i). All discussions are confidential and those present may disclose nothing from the Session. Representatives of the news media are allowed to attend Executive Sessions, as provided by ORS 192.660(4), but must not disclose any information discussed. No Executive Session may be held for the purpose of taking any final action or making any final decision. Executive Sessions are closed to the public.

7:30 PM

- 1. BUSINESS MEETING
 - 1.1 Call to Order City Council & Local Contract Review Board
 - 1.2 Roll Call
 - 1.3 Pledge of Allegiance
 - 1.4 Council Communications & Liaison Reports
 - 1.5 Call to Council and Staff for Non-Agenda Items

2.	CONSIDER A RESOLUTION ACKNOWLEDGING AND COMMENDING NIKKI
	PHAM FOR HER EFFORTS AS THE TIGARD HIGH SCHOOL STUDENT ENVOY
	- Resolution No. 05

- 3. CITIZEN COMMUNICATION (Two Minutes or Less, Please)
 - Tigard High School Student Envoy Nikki Pham and Introduction of Next Year's Student Envoy, Krista Foltz
 - Tigard Area Chamber of Commerce Representative Dan Murphy
 - Follow-up on Previous Citizen Communication
 - Follow-up on Fifth Tuesday Meeting
- 4. CONSENT AGENDA: These items are considered to be routine and may be enacted in one motion without separate discussion. Anyone may request that an item be removed by motion for discussion and separate action. Motion to:
 - 4.1 Approve Council Minutes for April 19, 25, and 26, 2005
 - 4.2 Receive and File:
 - a. Council Calendar
 - b. Tentative Agenda
 - 4.3 Adopt a Resolution Appointing Rick Parker to the Budget Committee and Kevin Luby as an Alternate to the Budget Committee Resolution No. 05 -
 - 4.4 Adopt a Resolution Approving a Modification to the Intergovernmental Agreement for the Metropolitan Area Communications Commission Resolution No. 05 -
 - 4.5 Adopt a Resolution Approving a Cooperative Improvement Agreement with the Oregon Department of Transportation for a Proposed Signal at SW Hall Boulevard and Wall Street Resolution No. 05 -
 - 4.6 Approve Three 2005 Joint Water Commission Lease Agreements
 - 4.7 Local Contract Review Board:
 - a. Award a Contract for the Construction of a Traffic Signal System at the Hall Boulevard and Proposed Wall Street Intersection to All Concrete Specialties, Inc.
 - b. Approve the Purchase of Patrol Car Digital Video Units from International Police Technologies
 - <u>Consent Agenda Items Removed for Separate Discussion:</u> Any items requested to be removed from the Consent Agenda for separate discussion will be considered immediately after the Council has voted on those items which do not need discussion.

5.	LEGISLATIVE	UPDATE	FROM	STATE	SENATOR	BURDICK	AND	STATE
	REPRESENTAT	IVE GALIZ	ZIO					

- 6. PUBLIC HEARING APPROVE THE FISCAL YEAR 2005-06 CAPITAL IMPROVEMENT PROGRAM
 - a. Open Public Hearing
 - b. Summation by Engineering Staff
 - c. Public Testimony
 - d. Staff Recommendation
 - e. Council Discussion
 - f. Close Public Hearing
 - g. Council Consideration: A motion to approve the Capital Improvement Program for fiscal year 2005-2006.
- 7. PUBLIC HEARING CONSIDER A RESOLUTION CERTIFYING THE CITY PROVIDES SERVICES QUALIFYING FOR STATE SHARED REVENUES
 - a. Open Public Hearing
 - b. Summation by Finance Staff
 - c. Public Testimony
 - d. Staff Recommendation
 - e. Council Discussion
 - f. Close Public Hearing
 - g. Council Consideration: Resolution No. 05 -
- 8. PUBLIC HEARING CONSIDER AN ORDINANCE DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES
 - a. Open Public Hearing
 - b. Summation by Finance Staff
 - c. Public Testimony
 - d. Staff Recommendation
 - e. Council Discussion
 - f. Close Public Hearing
 - g. Council Consideration: Ordinance No. 05 -

- 9. PUBLIC HEARING CONSIDER A RESOLUTION ADOPTING THE BUDGET, MAKING APPROPRIATIONS, ESTABLISHING AN INTERFUND LOAN, DECLARING THE VALOREM TAX LEVY, AND CLASSIFYING THE LEVY AS PROVIDED BY ORS 310.060(2) FOR FISCAL YEAR 2005-2006
 - a. Open Public Hearing
 - b. Summation by Finance Staff
 - c. Public Testimony
 - d. Staff Recommendation
 - e. Council Discussion
 - f. Close Public Hearing
 - g. Council Consideration: Resolution No. 05 -
- 10. CONSIDER A RESOLUTION ADOPTING THE CITYWIDE MASTER FEES AND CHARGES SCHEDULE, REPLACING RESOLUTION NO. 04-37 AND ALL SUBSEQUENT AMENDMENTS
 - a. Staff Report: Finance Staff
 - b. Council Discussion
 - c. Council Consideration: Resolution No. 05 -
- 11. DISCUSSION OF STREET LIGHT ALTERNATIVE DESIGNS
 - a. Staff Report: Engineering Staff
 - b. Council Discussion
- 12. LOCAL CONTRACT REVIEW BOARD (LCRB) CONSIDER A CONTRACT FOR BANKING SERVICES
 - a. Staff Report: Finance Staff
 - b. LCRB Discussion
 - c. LCRB Consideration: A motion to award a contract for city banking services to US Bank.
- 13. COUNCIL LIAISON REPORTS
- NON AGENDA ITEMS

15. EXECUTIVE SESSION: The Tigard City Council may go into Executive Session. If an Executive Session is called to order, the appropriate ORS citation will be announced identifying the applicable statute. All discussions are confidential and those present may disclose nothing from the Session. Representatives of the news media are allowed to attend Executive Sessions, as provided by ORS 192.660(4), but must not disclose any information discussed. No Executive Session may be held for the purpose of taking any final action or making any final decision. Executive Sessions are closed to the public.

16. ADJOURNMENT

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RAMIS CREW CORRIGAN, LLP ATTORNEYS AT LAW

1727 N.W. Hoyt Street Portland, Oregon 97209

(503) 222-4402 Fax: (503) 243-2944

MEMORANDUM

THIS MEMORANDUM CONSTITUTES AN ATTORNEY/CLIENT COMMUNICATION, AND AS SUCH IS A RECORD EXEMPT FROM PUBLIC INSPECTION PURSUANT TO ORS 192.502(9). TO THE EXTENT IT IS DISCUSSED DURING A PUBLIC MEETING, THAT DISCUSSION SHOULD OCCUR IN AN EXECUTIVE SESSION HELD PURSUANT TO ORS 192.660(1)(f).

TO: Jim Hendryx, Community Development Director, City of Tigard

Barbara Shields, Long Range Planning Manager

FROM: Timothy V. Ramis, Gary Firestone, City Attorney's Office

DATE: May 17, 2005

RE: Urban Renewal – County Corridor Plan

BACKGROUND

The City has been considering developing an urban renewal plan for one or two areas of the City. The County has also been considering developing an urban renewal plan that would include at least some area within the City. The City and County have been discussing how to coordinate their efforts, particularly in light of the City Charter provisions that require voter approval of tax-increment financing or of any urban renewal plan that could result in taxes being imposed on property outside the urban renewal area. The timing of elections (only possible in May and November) could affect the timing of any urban renewal plan developed by the County.¹

The County has recently suggested an approach that would have the County develop a "Corridor Plan" as a precursor to an urban renewal plan. The voters would then be asked to approve tax increment financing based on the plan.

We provide this memorandum in response to your request for an analysis of the approach suggested by the County.

¹It also affects City efforts, but this memorandum addresses only issues relating to coordination with the County. We have already provided information as to the process required for a city urban renewal plan.

Memorandum re: Urban Renewal – County Corridor Plan

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ISSUE

Would a vote on tax increment financing held before the development of an actual urban renewal plan satisfy the requirements of Charter Section 47, which requires a vote on tax increment financing?

ANSWER

Charter Section 47 is not clear as to whether a binding election could be held in advance of development of an actual urban renewal plan. It is possible to interpret the Charter provision as allowing such a vote, but it is also possible to interpret the Charter provision as requiring an urban renewal plan before the voters can decide the issue. Even if the Charter provision is interpreted as allowing the election before the urban renewal plan is approved, there are risks involved with holding the election before an urban renewal plan is developed.

ANALYSIS

Charter Section 47 provides:

The City shall not approve an urban renewal plan or an amendment of an urban renewal plan if such plan includes tax increment financing as a permissible means of paying the debts and obligations of the agency unless, prior to the activation and implementation of tax increment financing, such method is approved by the voters of the City at a regular or special City election held in May or November.

This provision contains at least one ambiguity. The term "such method" could be interpreted as referring to tax increment financing generally. It could also be interpreted as referring to the specific tax increment financing program included in the plan that the City is considering. If the first interpretation is accepted, then it is possible to have a general or broad voter approval of tax increment financing without an actual urban renewal plan. If the second interpretation is adopted, then the urban renewal plan is needed before voters can decide whether to accept tax increment financing.

Under *PGE v. BOLI*, the first step in interpreting a legislative enactment is to consider the text of the provision, in context. An argument can be made that a comparison of Section 47 and Section 48 shows that the voter approval in Section 47 is intended to apply to the method of financing only, not to the plan. Section 48 provides in part: "Any urban renewal plan or amendment thereof hereafter proposed or adopted shall require that the plan, including the method of financing the same, shall be approved by the voters at a regular or special City election in May or November, if such plan or amendment would or could involve the levying of a tax on properties outside the urban renewal area to pay the debts or

Memorandum re: Urban Renewal – County Corridor Plan

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obligations to be incurred in carrying out the plan." Unlike Section 47, this section clearly requires a vote on the plan, including the method of financing. The same language could have been used in Section 47, but was not, and courts could conclude that the use of different language demonstrates the intent that the two provisions should be interpreted differently.

However, it is also possible to read Section 47 as providing a sequence of events – consideration of the urban renewal plan by the Council, followed by a referral to the voters before the tax increment financing portion of the plan can take effect.

Assuming that the ambiguity cannot be resolved by consideration of the text and context, the next step in the analysis is to consider legislative history, which for voter approved charter amendments, includes the ballot measure and other materials from the voters pamphlet from the election at which the Charter amendment was adopted. The caption of the ballot measure was "Charter amendment restricting City Council urban renewal activities." The question that was approved (by a vote of 1855 to 343) was "Shall the Tigard Urban Renewal Agency be abolished and creation of new such agencies be restricted." The "purpose" statement on the ballot was "Amends City Charter to abolish Tigard Urban Renewal Agency when legally possible; allows agency to be recreated with restrictions; limits financing alternatives." The caption, question and purpose indicate an intent to restrict the authority of any urban renewal agency. It is possible that a court would conclude that the intent of the voters was to restrict urban renewal as much as possible, which would result in an interpretation of Section 47 that only planspecific tax increment financing could be approved.

If the ambiguity cannot be resolved by text and context or by legislative history, a court then considers maxims of statutory construction that do not relate to interpretation of language. We are unaware of any maxim that would definitively point to the correct interpretation.

One general consideration is that the goal of interpretation is to determine the intent of those who passed the measure. It is possible that looking at the totality of the situation, a court would conclude that the general intent of the voters in approving the charter amendments was to give voters the authority to approve or disapprove specific aspects of urban renewal plans. If that was the voters' intent, then Section 47 requires an urban renewal plan to be at least proposed before the election on tax increment financing.

There is enough uncertainty that we cannot predict how a court would rule. We note that because the measure was adopted by the voters, an interpretation by the Council would not be subject to deference. If the County's approach of a vote prior to adoption of an urban renewal plan is attempted, we note that there is a substantial risk that the approach would not be upheld by a court.

Memorandum re: Urban Renewal – County Corridor Plan

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Other risks exist for this approach. One major risk is that the voters may be less likely to approve the concept of tax increment financing without an urban renewal plan. They may be less likely to approve tax increment financing based on a conceptual plan or hypothetical situation than they would if an urban renewal plan had been developed and approved, or at least developed and proposed. A ballot measure not based on a specific urban renewal plan could create confusion.

A second risk is that if the final urban renewal plan differs from the Corridor Plan, the vote may be ineffective to justify the final plan. If the voters approve tax increment financing as stated in a conceptual plan or as stated by a ballot measure based on a hypothetical situation, the vote would not be effective for any changes from the conceptual plan or hypothetical situation.

A third risk is that the County authority to develop a Corridor Plan is unclear. Presumably the plan would be an exercise of planning authority, but the County has limited or no planning authority within city limits. While it might be possible to execute an IGA to give the County planning authority (or to make the process a joint effort), that could delay the process further. Furthermore, the only statutory authority for tax increment financing is in the context of urban renewal and urban renewal plans. A Corridor Plan that is not an urban renewal plan cannot require or authorize tax increment financing, it can only suggest or recommend tax increment financing be included in a future urban renewal plan. It is possible that a court could find that such a plan does not provide a sufficient basis for the voters to be able to make a decision under Section 47.

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AGENDA ITEM#_	2
FOR AGENDA OF	June 14, 2005

CITY OF TIGARD, OREGON COUNCIL AGENDA ITEM SUMMARY

	E/AGENDA TITLEAcking Envoy to the City of Tigard	nowledge and Commend Nikki Pham t	for Her Efforts as the Tigar	d High School
	ARED BY <u>C. Wheatley</u>	DEPT HEAD OK	CITY MGR OK	_0
	d the Council acknowledge ar to the City of Tigard?	ISSUE BEFORE THE COUNCIL ad commend Nikki Pham for her efforts		l Student
•.		STAFF RECOMMENDATION		
Adopt	the proposed resolution.	·		
year. activit	Ms. Pham has given the City ies included students' efforts	School has served as the School Envo Council timely and informative updates to help community members in need bout the positive activities performed by	es about student activities. ed. Ms. Pham's reports h	Many of these
N/A		OTHER ALTERNATIVES CONSIDE	ERED	
	VISION TASK	FORCE GOAL AND ACTION COM	MITTEE STRATEGY	
Two t	arget areas benefit from the St	udent Envoy Program:		
1.		nality of Life City will maximize accessibility to info ommunity issues, and establish effective		
2.		Goal: School districts will ensure effectly providing information about school-		on to the
		ATTACHMENT LIST		
1.	Proposed Resolution			
		FISCAL NOTES		
N/A				

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CITY OF TIGARD, OREGON

RESOLUTION NO. 05-____

	ACKNOWLEDGING AND COI GH SCHOOL STUDENT ENVO	MMENDING NIKKI PHAM FOR HER EFFORTS AS Y TO THE CITY OF TIGARD	
	of Tigard elected and appointed on Student Envoy Nikki Pham; and	officials value the monthly student activity updates from	
WHEREAS, Stud at Tigard High Sc	-	community informed about the activities taking place	
		High Associated Study Body President Nikki Pham aculty and the Tigard community.	
NOW, THEREFO	RE, BE IT RESOLVED by the Ti	igard City Council that:	
SECTION 1:	The City of Tigard acknowledges and commends Nikki Pham for her exemplary service as Tigard High School Student Envoy.		
SECTION 2:	The City of Tigard extends to Nikki Pham its wishes for health and success as she graduates from Tigard High School and continues her education.		
PASSED:	This day of	2005.	
ATTEST:		Mayor - City of Tigard	
City Recorder - Ci	ty of Tigard		

	Agenda Item No.	<u>~</u>	
:		6.14.05	

Transcription of 5th Tuesday notes by Stacie Yost May 31, 2005 at the Library Community Room:

Council Present: Mayor Dirksen; Councilors Wilson, Sherwood and Woodruff

Start Time: 7:00 PM End Time: 9:05 PM

Sign in sheet:

Name	Address	Topic
Betty Gray	14985 SW 79 th Avenue	79 th Avenue LID
Meg Gray	14985 SW 79 th Avenue	79 No LID
Kristin Preston	14955 SW 79 th Avenue	No LID/No 60 foot Road Project
Robert Preston	14955 SW 79 th Avenue	No LID/No 60 foot Road Project
Cleon Cox III	13580 SW Ash Ave 97223	Speed Bump
John Frewing	7110 SW Loia Lane 97223	Parks
Paul Wandell	15218 SW Thurston Lane	79 th LID
George Guyer	7890 SW Gentle Woods, Tigard	79 th Avenue Improvements
Gretchen E. Buehner	13249 SW 136 th PI	Branding
Patricia Leonard	7072 SW Barbara Lane	Burke Property
Bill Tanner	8085 SW Churchill Ct.	\$ of 79 th Survey
Janet Goetz	15340 SW Sequoia	listen
Bruce Carlson	15050 SW 79 th Avenue	79 th LID
Lisa Hamilton-Treick	13565 SW Beef Bend Rd	
Jacob Johnson	15055 SW 79 [™]	79 LID
Charles Schneider	11195 SW Tigard St	Zone
Regina Mater	7895 SW Gentle Woods	79 th LID

Fifth Tuesday, May 2005 - Welcome!

79th Avenue

Zoning - Issues with destroying homes and environmental concerns

AGENDA

- o 79TH Avenue LID
- Speed Bump
- o Parks
- Branding
- o Property Maintenance
- o \$ for 79th Survey
- o Zone

Prepared by Joanne Bengtson Executive Asst. to the City Manager

Agenda Item No. 4.)
For Agenda of June 14, 2005

COUNCIL MINUTES TIGARD CITY COUNCIL MEETING APRIL 19, 2005

WORKSHOP MEETING

- 1.1 Mayor Dirksen called the meeting to order at 6:30 p.m.
- 1.2 Council Present: Mayor Dirksen; Councilors Harding, Sherwood, Wilson, and Woodruff.
- 1.3 Pledge of Allegiance
- 1.4 Council Communications & Liaison Reports: None
- 1.5 Call to Council and Staff for Non-Agenda Items

Mayor Dirksen said he would be attending the Prayer Breakfast on April 5 at 7 a.m. Councilors Woodruff and Wilson said they might attend as well.

2. UPDATE - COMMUNICATION/CITIZEN INVOLVEMENT

Assistant to the City Manager Newton presented the staff report on this agenda item. Packet materials included a memorandum dated April 4, 2005, from Ms. Newton to the Mayor and Council regarding the City's communication and citizen involvement programs.

Ms. Newton reviewed with the Council the Focus on Tigard program. She reported that little public comment has been received on this program; however, City Council meetings appear to be popular. She suggested that presentations, similar to the Focus on Tigard, could be done at City Council meetings. Features could be edited out of the City Council meeting tapings and replayed as feature programs.

There was discussion on the "TVTV Bulletin Board Announcements." Ms. Newton suggested that the announcements that are made during the monthly Focus programs could air on the TVTV Bulletin Board. In addition, she noted that Planning Commission and Hearings Officer meetings could be aired. Councilor Harding said she has heard the comment that the CPO4B mailings are showing more information on land use than City of Tigard publications.

City Council discussed and then agreed to the discontinuation of regular Focus programming as was suggested by Ms. Newton. Councilor Wilson noted he would like staff to maintain their television programming skills. In the future, video broadcasts would be a good way to communicate with citizens on the City's website. There was a suggestion that two- to ten-minute news stories be recorded and aired on TVTV.

Consensus of the City Council was to proceed with the staff recommendation, beginning July 1, 2005.

There was discussion on obtaining survey information to determine what viewers are watching. Interim City Manager Prosser noted that Councilor Harding is the liaison to the Metropolitan Area Communications Commission (MACC) and she might want to approach MACC about such a survey. Discussion followed about obtaining citizen input. Mayor Dirksen suggested that highlights of other boards and committee meetings could be aired rather than showing an entire meeting.

Ms. Newton reviewed the changes in the Cityscape newsletter, which included announcements of various City-related meetings and a feature article each month on a Council goal. Ms. Newton said the "Did you know" section of the Cityscape has proven to be popular. She also noted a special section for volunteers has been added.

Ms. Newton advised that Citycape sizes are as follows: two 12-page editions; two 4-page editions; and the remaining editions consist of eight pages. In the budget proposal for the next fiscal year, staff recommends the Cityscape be published every month.

Information published in the Cityscape is also posted on the City's website. Periodically, staff investigates whether it would be cost-effective to publish Cityscape on the website with a direct mailing to those residents who do not have Internet access.

Ms. Newton reviewed the Community Connector program. She introduced the following Community Connectors: Basil Christopher, Stacie Yost, and Teddi Duling. Ms. Newton presented information on a proposed enhanced community connectors/neighborhood program. This program could provide neighbors information about land use, CERT training, school connections, Neighborhood Watch, and identify Community Assessment Program liaisons (to address neighborhood issues), clean up days, and give input on capital improvement program projects. Two open houses were held to introduce the neighborhood program. Attendance was somewhat disappointing; but, those who attended indicated they liked the idea of a neighborhood-based program and the elementary school boundaries for the neighborhood areas were a good idea.

Ms. Newton reviewed the timing for implementing the new neighborhood program. She advised that a boundary review would be completed by the end of July. Boundaries would be adjusted so approximately 1200-1400 people would be in each area. The neighborhood program would not be meeting based; rather, there would be a steering committee with liaisons identified to assist people when needs

arise or if there is an issue. During discussion it was noted that each neighborhood could have its own webpage.

Ms. Newton advised that if Council accepts the neighborhood program concepts recommended by the Citizens for Community Involvement (CCI), a pilot program would be initiated on July 1. Boundaries would be further refined and three or four neighborhoods identified to work through details and to test the concept with adjustments made as appropriate. There will be a report to the City Council at the end of the year with the "kick off" for the new program scheduled for January 2006.

Mayor Dirksen said it appears the neighborhood program concept was on the "right track," but said there was a lot more work to be accomplished. He suggested that the boundaries not be fragmented.

Councilor Wilson said the concept was good and liked establishing boundaries based on school attendance since people often already know each other. He noted the challenge would be to overcome apathy. He suggested that a member of each neighborhood area serve on the CCI.

Councilor Woodruff said 12 neighborhoods would be a manageable number. He suggested polling information be gathered to determine if the boundaries drawn seemed logical to those who reside in the areas identified.

Assistant to the City Manager Newton said she would continue to work on this program as outlined.

Police Department Information Officer Wolf and Web Page Manager Soares reviewed a potential program to share statistical information with the public on the City's website. Mr. Wolf said he routinely spends a number of hours responding to inquiries about quality of life issues/activities within neighborhoods. There is a program that would enable people to access information from the City's website to see what kinds of activities were occurring in their neighborhoods, such as: burglaries, auto theft, and assault. Mr. Soares reviewed with Council two options – one which was a "static" method to present crime data and the other option would be interactive. The example that was shown to the Council represented the last nine months of City data. The cost for interactive software was \$10,000 with a maintenance fee of \$2000 per year.

Councilor Wilson noted he would be concerned about whether people would have a good frame of reference as to what was occurring elsewhere when mapping crimes for a particular neighborhood. Mr. Wolf said comparative numbers could be incorporated to avoid misconstruing the information. It was noted that Washington Square has shoplifting issues, which affects the crime rate not only for that area but statistically for Tigard as a whole. Police Chief Dickinson acknowledged that statistics are subject to interpretation. Mr. Christopher noted

that these types of statistics would serve those who already reside in Tigard. Assistant to the City Manager Newton said this would be a good tool for Neighborhood Watch.

Interim City Manager Prosser said that if the City Council wanted to continue to explore this program, it was not in the proposed budget.

3. JOINT MEETING - COMMITTEE FOR CITIZEN INVOLVEMENT (CCI)

CCI members present: Basil Christopher, Teddi Duling, Stacie Yost.

Community Development Director Hendryx reviewed the staff report on this agenda item, which included a brief review of the history of Tigard's citizen involvement program. The CCI had become inactive in recent years. In January, the City Council adopted a resolution broadening the role of CCI and increasing the membership to include representatives from all active City boards and committees.

CCI's responsibilities include evaluating all City communication and public involvement activities.

The purpose of the discussion tonight was to provide an opportunity for CCI and Council to discuss the new Neighborhood Program and other citizen involvement and communication topics.

CCI members were invited to share their ideas about the citizen involvement activities. Ms. Yost said she has found it both enlightening and frustrating when attempting to outreach to the public. She said she hoped the Neighborhood Program would help and thought this would be a good start to improve communication with City residents.

Ms. Duling said she supported using school boundaries to identify areas for the Neighborhood Program.

Mayor Dirksen said he looked forward to having all members of the named and appointed.

Councilor Sherwood noted the work to be accomplished for the Comprehensive Plan update and it would be important for the CCI to be involved.

Councilor Woodruff acknowledged Ms. Yost's assistance as the facilitator for the Council's Fifth Tuesday meetings.

Councilor Harding offered some ideas about a citizen survey to find out what citizens want including instituting performance measures and assigning a

neighborhood liaison to individual Council members.

REVIEW – POLICIES AND PRACTICES FOR ACQUIRING PARK LAND AND OPEN SPACES

Public Works Director Koellermeier reviewed the staff report on this agenda item. In response to the 2005 Council Goal to identify and acquire park land and open space, staff reviewed current City policies to determine if these policies support the Council goal to acquire land. Staff identified the following issues for Council discussion and direction:

- a. Does the City have the authority to purchase land outside the City limits?
- b. What is the City's policy/practice on purchasing land outside the City limits?
- c. Is the granting of SDC credits an administrative act or a matter for Council?
- d. Discussion of criteria matrix to evaluate park and open space dedications by developers.

The staff report contained in the Council meeting packet included the City Attorney's opinion on the above issues. The Attorney advised the City has the authority to purchase land outside city limits. With regard to the question on SDC credits, the Attorney opined that SDC credits are usually granted administratively without Council approval; however, staff asked for confirmation from Council to determine if Council desired to keep this as an administrative function.

Councilor Wilson asked if the City could purchase property with park funds and then later, if it was determined the City wanted to buy park property elsewhere, sell the property to buy another piece of land for a park? Interim City Manager Prosser said this could be done under certain circumstances, depending on how the transactions were accomplished. He cautioned that Internal Revenue Service regulations would need to be considered. Interim City Manager Prosser noted State law would govern how SDC dollars are to be spent.

Councilor Wilson commented on the past City policy to purchase park land only if it was located inside city limits – this was shortsighted. As a result, no park land has been set aside on Bull Mountain. If property is acquired by the City on Bull Mountain, but then this area does not come into the City, he would want the option of selling the property to purchase other park property for Tigard.

Councilor Woodruff agreed he'd like to have flexibility with regard to reselling property. He referred to a recent discussion during a Fifth Tuesday meeting about the Park and Recreation Advisory Board's discussions on potential park properties and spending City money on property outside the city limits. He heard that there was concern that all park money was going to spent on Bull Mountain and that this was a "done deal." He said PRAB would benefit from Council direction on this matter. He would like to be able to say that if there are equal opportunities, do we

have some parameters of how the money should be spent; i.e., if there are *equal* opportunities should it be said that 50 percent of the money available should go to buying property within the City and 50 percent out of the City? If PRAB was given that kind of direction, it would help them to know how to allocate and prioritize the funds.

Mayor Dirksen referred to the City Council discussion during its goal setting and he recalled City Council was amenable to considering properties regardless of whether the property was in or out of the City. He said this was a new proposal with regard to the request for a Council decision on a percentage of funds to be spent in or out of the City.

Councilor Woodruff referred to criticism whereby some people were saying too much was planned to be spent outside the City, while some others think that's where the park land deficiency is and that's where the money should be spent. He suggested the Council give general direction to assist PRAB as this Board develops recommendations about how available funds should be spent if there are opportunities to buy land both in and out of the City.

Public Works Director Koellermeier noted park property purchases are complicated. For example, some potential park property is publicly owned (Water District property). Acquisition of this land can be accomplished through inter-fund loans that are repaid over time. It was possible to build a park acquisition proposal by identifying unique funding strategies for each property.

Interim City Manager Prosser agreed with Public Works Director Koellermeier that flexibility is needed when purchasing land, as it is not known what land will become available at any given time. Interim City Manager Prosser said he thought he heard Councilor Woodruff asking whether there was a general preference to serve the existing city over and above the future city – or vice versa? Is this something that the City Council can tell staff now, or should the City Council, as it did during the goal setting, direct staff to consider opportunities for the entire area.

Councilor Harding suggested looking at areas that are most underserved. She said she attended a PRAB meeting and it appeared that the Board members were under pressure regarding where dollars should be spent. She spoke to involving citizens and focusing on areas that are underserved. She said that coming up with a "formula" might prove to be difficult. Park land on Bull Mountain could also serve people who live in Tigard.

Councilor Wilson suggested the Council consider establishing principles to help staff and the Park Board take advantage of opportunities as they arise. Councilor Sherwood commented in support for flexibility to take advantage of those instances when good park land property becomes available either in or out of the City — the City needs to be able to "move on it."

Councilor Woodruff agreed the "principles" or "parameters" should be flexible. He noted the Park Board needs something from the Council so they can proceed. He said the Board is receiving criticism and, as policymakers, the Council needs to give the Board some general direction.

Councilor Wilson suggested that the overwhelming majority of funds for park development should be going to those who are paying to "foot the bill." However, the City ought to look to the future as much as possible for those areas that might become park deficient when it becomes part of Tigard. Councilor Wilson said consideration needs to be given as to where the money is coming from. Existing neighborhoods should not be "shorted" to fund future growth as this is what SDC money is for. Councilor Wilson suggested the principle could be stated that: General Fund monies are to fund purchases within the City boundary and SDC's would be to fund growth. He noted the City has some "catch up to do" and referred to the Parks Master Plan that shows areas that are underserved.

Mayor Dirksen said, when looking at underserved areas, property within the urban services boundaries should also be considered. In addition, Mayor Dirksen noted the City should take advantage of opportunities to purchase parcels that are of some size as opposed to very small parcels. The smaller parcels he said are less useable. Councilor Sherwood commented that the smaller parcels also become "maintenance nightmares."

Councilor Harding suggested it might be a good idea to consider purchase options to lock in the price on properties and maximize dollars. Interim City Manager Prosser agreed that purchase options would be a good tool for the City to use.

Interim City Manager Prosser summarized what he had noted as Council direction:

- General Fund money should be used to support purchases within the City boundary;
- SDC's should be used to fund growth;
- Priority to be given to park deficient areas regardless of whether the property available for purchase is in or out of the City limits;
- Allow for opportunities to purchase larger parcels rather than small, if there
 is equal opportunity.

Councilor Wilson noted the Council had not discussed buying property for later development. He asked if there was a sense that property was getting so expensive and disappearing so quickly that there should be some land banking? Other Council members commented they supported land banking.

Public Works Director Koellermeier noted there are some potential properties that are already in public ownership. The cost of acquiring these properties would be

nominal, so the decision will need to be whether the City wants to develop these parcels into parks. These parcels are all currently located within neighborhoods. Public Works Director Koellermeier noted all these decisions will come back to the City Council for its consideration and approval. He noted he was asking for early direction so staff does not bring to City Council items that are not consistent with overall policy direction.

Interim City Manager Prosser said the questions of whether or not to develop a parcel might be dependent on whether the property is located in or out of the City since there would also be consideration for maintenance costs once the land is developed. Park maintenance is funded through the General Fund.

Councilor Woodruff said he thought the Council was looking primarily at purchasing open spaces and land banking, rather than for development at this time. Several City Council members noted their agreement.

Interim City Manager Prosser noted that direction from previous councils regarding not purchasing property outside the boundary was a practice that was not stated formally. Interim City Manager Prosser suggested it would be a good idea to codify Council direction in a resolution to give staff formal direction and also provide documentation about this direction for future Councils.

Public Works Director Koellermeier noted the third issue staff was asking for direction from Council on was regarding SDC credits. This relates to those times when members of the development community want to donate parcels to the City. Sometimes this is a "pure donation" where the developer does not expect any consideration in return, while at other times, a developer is requesting offsetting SDC credits in lieu of cash payment (as provided by State law). Public Works Director Koellermeier asked for clarification from City Council whether this is an administrative function or a Council-based function? The City Attorney has advised that this is generally considered to be an administrative task.

In response to a question from Councilor Sherwood regarding whether there was any previous policy concerning the size or the amount of land donated, Public Works Director Koellermeier suggested the Council discuss the fourth issue identified by staff. This last issue before the Council this evening pertains to developing a procedure to evaluate and deal with donated property. He said staff has put together a "simplistic" process that identifies criteria including

- location
- size
- accessibility
- visibility
- clear title
- linkage to other properties
- a developable park parcel

- utilities available
- usability
- cultural significance
- unique site (i.e., grove of trees, wetlands)
- liability issues (related to size or location)
- additional investment required (i.e., site clean up or fencing required immediately)
- mitigation issues associated with the parcel
- compliance of parcel to the Parks System Master Plan (is it located in an area identified as park deficient)

Public Works Director Koellermeier said the above listed items are the types of things staff would take into consideration. If the developer is requesting an SDC credit, he thinks the Council should be asked to make the determination, at least in the beginning of the process. Public Works Director Koellermeier said he would like Council to consider all offers of donations and as it becomes routine, then it might evolve into an administrative function. During discussion on how the Council would consider this information, Public Works Director Koellermeier said the staff would provide a recommendation based on identified criteria.

Councilor Woodruff suggested the City publicize that the City is open to donations. Councilor Wilson asked noted he is currently working on a project where the developer would rather build the facilities, which also helps with their sales resulting in a "win/win" situation for the local jurisdiction and the developer. The problem with the project is that there are no criteria for reviewing the plans. Also, there's a question as to whether the park facility is worth the value of the SDC dollars that would have been collected. Councilor Wilson asked Public Works Director Koellermeier if there is a need to develop a policy on this situation? Public Works Director Koellermeier said as long as donation criteria are established in such a way that the Council has the final decision, this should not be an issue. All options should be kept open. Public Works Director Koellermeier said another thing to keep in mind is to keep an SDC cash flow so large parcels can be purchased rather than giving it (SDC's) all "out in credits."

Councilor Woodruff noted that if PRAB comes to the City Council for a park bond, then the public would want to see whether the City is using the current money wisely.

Interim City Manager Prosser said staff will develop a resolution for Council's consideration. In the meantime, the discussion this evening provided general direction for staff to proceed.

Council meeting recessed at 8:02 p.m.

Council meeting reconvened at 8:09 p.m.

5. DISCUSSION – URBAN RENEWAL PROGRAM ELEMENTS

Community Development Director Hendryx presented the staff report. The Council has a 2005 goal of implementing the Downtown Plan with a sub-goal of urban renewal. The plan is to have urban renewal before the voters in May 2006. Staff, legal counsel, and Council are doing the necessary steps to accomplish this goal. Last week the Council approved two Requests for Proposals for consultants to help put together an urban renewal plan and a public outreach program for the urban renewal effort. There are some governance issues decisions that need to be made by the Council. Community Development Director Hendryx advised he had three points for which he was seeking City Council direction:

- Composition of the Urban Renewal Agency. (City Center Development Agency)
- Composition of the City Center Advisory Commission
- General concurrence on a public involvement program

Community Development Director Hendryx advised he would be returning to the City Council periodically until May 2006 as there are a number of decisions that will need to be made by the Council.

Community Development Director Hendryx discussed with the City Council the composition of the City Center Development Agency (CCDA). The TMC identifies the City Council as the CCDA; however, the City Council could opt to designate another body as the CCDA. If another body was selected by City Council, decisions would need to be made by June 28, 2005, on who would serve on this Agency, how members would be recruited, and the TMC would need to be amended to reflect that City Council had decided the CCDA would be made up of individuals other than City Council members. Community Development Director Hendryx advised that in July the CCDA and the Planning Commission start the process of reviewing the consultant's work on the urban renewal plan. The Planning Commission and City Council will receive the plan for review in October/November for final action in December. Community Development Director Hendryx noted that while the timeframe is constrained, it is "doable."

Community Development Director Hendryx reviewed with Council the following:

Pros - Council serves as CCDA

- TMC is set up for Council to act as CCDA so there would be time savings.
- Council would stay very involved in this process, which is also one of the City Council goals.

Pros – Council appoints another group to serve as CCDA

- Additional community involvement.
- Potential for different expertise that to be drawn from other individuals

Cons – Council appoints another group to serve as CCDA

Pressures on the established timeframe.

Council discussed whether it wanted to function as the CCDA. It was pointed out that City Council could start out as the CCDA and then decide at a later date to establish a separate CCDA comprised of non-Council members. Interim City Manager Prosser noted that once the City Council designates another body, it would have less direct impact on decisions being made with regard to the urban renewal. The benefit to retaining Council's role to serve as the CCDA is that the Council would remain in the "driver's seat." Interim City Manager Prosser noted there are good reasons to go either way. Councilor Sherwood also noted that every two years the composition of the City Council could change, which would be a good reason to appoint another body. Councilor Woodruff pointed out that the current City Council would still be in office by the time the urban renewal was ready to go to the voters and suggested that at a later date, the City Council could designate a separate CCDA. Councilor Wilson agreed that because the urban renewal is such a high priority, the Council should serve as the CCDA. Councilor Harding noted she agreed that in the interest of time and to get the urban renewal program launched, the City Council should serve as the CCDA. Mayor Dirksen suggested the possibility that the City Council retain the authority as the CCDA through the election, but state "up front" that it's the City Council's intention to appoint another group to serve as CCDA after the election.

Downtown Task Force Chair Marr was present and noted he was comfortable with the City Council's conversation about the concern about being able to form a CCDA within the next 60 days. He said he appreciated the City Council's openness to create an Agency within a short period of time. Mr. Marr advised that this is a long-term plan that will need consistency of people serving on the agency who have expertise in finance, development, and public relations. He noted that the Council's responsibilities for running the City are very time-consuming. Urban renewal represents a whole new project that has not been part of the Council's timeframe and it will require a lot of time. Mr. Marr said he believed the CCDA should be a separate body. He proposed that CCDA members be appointed by Council and be accountable to the Council, serving at Council's pleasure for a term of three- to five-years and subject to reappointment. He said the Council should have an ongoing right of veto for any major project recommended by the CCDA. He suggested the CCDA operate routinely with opportunity to seek out expertise, technical assistance, and have City staff assistance to create design and conceptual ideas. In summary, Mr. Marr said he concurs with the City Council

serving initially as the CCDA and that the City Council would within a short period of time (i.e., in the next six months) identify the CCDA and the advisory group. In response to a question from Councilor Sherwood, Mr. Marr said he would support forming a separate CCDA before the May 1996 election for public awareness.

Community Development Director Hendryx summarized Council consensus:

- Initially the City Council would serve as the CCDA the proposed resolution would indicate that the City Council might, at a future date, transfer the CCDA responsibilities to another body.
- If the County is successful with a corridor-wide project, the resolution would indicate that this project might be incorporated with the Downtown Plan.

In response to a question from Mr. Marr, Community Development Director Hendryx said the ballot title would be limited to the urban renewal plan and tax increment financing – there would not be any need to make a declaration about the CCDA.

Councilor Wilson noted he would prefer the City Council not state there would a CCDA formed that was separate from Council because people might be concerned about forming another layer of government. He pointed out that it is not known if the vote will be successful or if the City will be joining the County's effort, which might mean a different agency would be formed. He suggested keeping the urban renewal process simple and move ahead step by step.

Councilor Woodruff suggested the City Council start out as the CCDA and then determine later if the CCDA responsibilities should be separated to non-Council members. Mayor Dirksen said there should be a specific time frame for transfer to a different agency as he thought there would be those who are concerned if the Council is the CCDA.

Interim City Manager Prosser suggested that the CCDA formation be tied to the Downtown Plan as it is developed.

Additional discussion was held on the timing for CCDA formation, composition, and timing.

In response to a question from Councilor Harding, Interim City Manager Prosser advised that in his experience it is common for the governing body of the jurisdiction to serve as the governing body of the urban renewal agency. The major exception is the Portland Development Commission. Under budgeting and accounting rules, the Agency is a subset of the City, which suggests that the governing body must have the final say. He acknowledged Mr. Marr's concern about the need for continuity and expertise, but at this stage, Interim City Manager Prosser would like for options to be explored rather than to set a specific course

only to learn later there are other issues that need to be taken into account. If the voters approve the urban renewal ballot measure, then whatever is set up will be in effect for the next 20-30 years. Therefore, in order to stand the test of time, Council will need to look carefully at the various options to determine what will work best.

Community Development Director Hendryx said it was important to recognize that the City Council ultimately approves the plan: projects, priorities, and tax increment financing. The Agency makes recommendations to the City Council even if a separate Agency is created. An advisory committee to the CCDA would also be formed.

Mr. Marr said in his scenario he would expect that CCDA members would have expertise and then "someone like myself" would be appointed to serve on the citizens advisory committee.

Councilor Woodruff suggested that the decision on the CCDA be tabled until September since the consultant would be known by then and the Council will have the benefit of additional public input.

Mayor Dirksen said at this time the Council will serve as the CCDA. Mr. Marr said this was agreeable to him as long as the Council keeps the "door open" to formation of a separate agency for the long-term scenario.

Community Development Director Hendryx noted there is a City Center Advisory Commission (CCAC) that will need to be established to advise the CCDA on the plan, project identification, and the public outreach. CCAC is comprised of 7-12 members. Community Development Director Hendryx said the Council needs to give direction on the makeup of this group. Should the CCAC be made up of community members at large? Community Development Director Hendryx noted he could ask for interested community members in the next Cityscape if the City Council gave him direction tonight. Or, should the CCAC be made up of Planning Commission or representation from existing board and committee members, including the Downtown Task Force? Community Development Director Hendryx said he believed there were benefits to having a wide group of people including those with special interests: environmental, financial, etc. A selection process must be set and decided upon by the Council by resolution on June 14, 2005, with members appointed by the end of June.

In response to a question from Councilor Wilson, Community Development Director Hendryx advised the CCAC would be involved with the development of the urban renewal plan, project identification and public outreach. It's role would be similar to that of the Planning Commission's charge to assist the City Council. Interim City Manager Prosser said in his experience in Lake Oswego, the Advisory Committee was utilized to review and make recommendations to the Board about

redevelopment proposals. Community Development Director Hendryx suggested that some members of the Downtown Task Force be considered to serve on the CCAC.

Councilor Woodruff said he liked the idea of existing advisory groups serve on the CCAC along with new people. He suggested membership might be comprised of three people from the Downtown Task Force and representatives from the Planning Commission, and then four additional people. He noted the number of qualified applicants the City receives for vacant board and committee positions.

Councilor Wilson noted that as he reviewed the packet material, he formulated the idea that the CCDA would be the City Council and the CCAC would be comprised of technical people. He said there has been the citizen process of forming the vision and now at the implementation stage, it becomes more technical. He noted the need for a policy group and the technical group. Councilor Wilson would like to see continued participation from members from the Downtown Task Force as those individuals established the vision along with people who have backgrounds in area such as real estate, development, and finance, etc.

Mayor Dirksen, in response to Councilor Wilson's comments above, said he thought that what he was hearing from Mr. Marr was that the CCDA would report to the Council and the CCAC would be the citizen involvement group making recommendations to the CCDA.

Discussion followed on the makeup of the CCAC with consensus for twelve members:

- 6 from the Downtown Task Force (Note: Task Force will select those to be appointed to the CCAC)
- 1 from the Planning Commission (Note: Commission will select member to be appointed to the CCAC)
- 1 from the Parks and Recreation Board (Note: Board will select member to be appointed to the CCAC)
- 4 from citizens at large (Note: Council will use Board/Committee member appointment process to appoint these at-large members to the CCAC)

Later subgroups (working groups) could be formed to address and give support for areas in finance, citizen involvement, and technical issues.

Community Development Director Hendryx advised the final area for which staff would like City Council to provide general direction is for the public involvement approach proposed. He reviewed the elements of public outreach and recommended a survey be conducted in the community to determine how the community feels about urban renewal to determine what could make this a

successful campaign. Community Development Director Hendryx advised that community dialogs has proven to be a successful way to get the word out. He suggested that periodic open houses be held such as the recent one held for the Downtown Plan. In addition, there will be public hearings to provide the public an opportunity to review and comment throughout the process. Press releases and other media events/tools will be utilized. Community Development Director Hendryx advised he had not yet taken the public involvement proposal for the urban renewal to CCI. He noted the critical component will be the statistically valid community survey.

Community Development Director Hendryx advised the schedule provides that a consultant will be selected on May 24 for the public outreach. He noted that if an expenditure is under \$50,000, it does not need to go before the Local Contract Review Board; however, he asked whether the Council wanted involvement in approving the contract — how does City Council want to be involved in the consultant selection? Two consultants will be selected: one for the urban renewal plan and one for the public outreach program. Interim City Manager Prosser said that normally staff would publish the Request for Proposal, go through a selection process, conduct interviews and make recommendations. If the dollar amount was of sufficient size, it would come back before the Council (as the LCRB) for approval of the contract. After discussion, it was determined that the Downtown Task Force and staff would be involved in the selection of the consultants. Councilor Sherwood indicated she would like to be involved also (Council liaison).

Council received copies of two charts, which were referred to by Community Development Director Hendryx during his presentation on this agenda item:

- 1. Public Involvement and Key Dates
- 2. Council decisions for April 19th Council meeting

In response to a question from Councilor Sherwood there was brief discussion on the Highway 217 urban renewal project. Community Development Director Hendryx advised the County says it can meet the City of Tigard's schedule to coincide with urban renewal for the Downtown Plan. Interim City Manager Prosser said that the City Attorney indicated that if Tigard's urban renewal plan is crafted properly, the City can maintain the option of coordinating with the Highway 217 plan. Councilor Sherwood noted the County is concerned about the viability of the Highway 217 project if Tigard does not participate. Interim City Manager Prosser reflected that part of the value of Tigard participating includes the Washington Square area, which is not part of the Downtown Plan. Interim City Manager Prosser indicated he was uncertain about the extent of the coordination that will be required between Tigard and the County. Councilor Wilson said he would not want the voters to have the perception they were only voting for the urban renewal area for the Downtown and then later have the Washington Square area be added.

Community Development Director Hendryx reminded that in order to use tax increment financing anywhere in Tigard, voters must approve this financing method. Councilor Wilson suggested there might be one election that encompasses urban renewal in general, create the agency, and then have multiple listings. Or, the election might be specific; i.e., only the downtown area. Interim City Manager Prosser said from the tenor of this discussion, it appears that the Council is interested in maintaining the option of coordinating with the Highway 217 project. He advised he feels that staff needs to talk to the lawyers to determine down to the detail how this option can be preserved.

Community Development Director Hendryx advised the purpose of the discussion for this evening was to review with the Council the process as outlined in the timelines. He noted activities will be compressed if the plan is to be on the ballot by May 9, 2006, and he will be returning to the City Council frequently for decisions as the City moves forward on an urban renewal process. If the Council wants to continue to support the Highway 217 corridor project, there are a "lot of nuances associated with that…" Community Development Director Hendryx noted by Council's direction, staff will continue to have this option remain available with the details of how this can be done to be "spelled out" as things get fleshed out further.

General consensus of the City Council was that the public involvement and key dates as presented by staff was acceptable.

6. REVIEW - SOLID WASTE FRANCHISE

Public Works Director Koellermeier presented the staff report on this agenda item. He was assisted in his presentation by Mr. Chris Bell, a consultant that the City has retained to make decisions on solid waste issues including rate adjustments. The purpose of tonight's discussion is to review past solid waste issues and introduce these issues to City Council members who have not had the opportunity to deal with solid waste issues. An outline of the overview of solid waste issues is on file with the City Recorder and includes the following topics:

- Tigard Municipal Code TMC Chapter 11.04 and Administrative Rules and Service Standards
- Current System (2003 numbers used)
 - o Pride Disposal serves 70% of the City
 - Waste Management serves 30% of the City
- Residential Collection
 - This is where the bulk of activity takes place, with almost 11,000 accounts.
- Commercial Collection
 - o There are about 1,100 commercial accounts
- Drop Box Service

- o There are about 6,100 "pulls" per year.
- Annual Franchise Review
 - o In March of each year, the haulers are required to submit to Tigard a financial report for the previous year. There is an effort to keep the profit to the haulers between 8 and 12 percent. If the profits fall above or below this range, the rate adjustment process is triggered. The Council will receive this report at its next meeting and a rate adjustment will be necessary. Staff will be returning to the City Council to start this process in May 2005.
- Rate Setting
- Changes to the Current System
 - o Mr. Bell outlined the three Oregon Revised Statutes that impact the current and future of solid waste collection in Tigard. He reviewed these statues which pertain to the Metropolitan Service District, solid waste and recycling. Every ten years, Metro revises its Solid Waste Management Plan for the region. The goal is to arrive at a recovery rate of 64% and Metro has outlined some programs to reach this goal.
- Getting to 64% Recovery (recycling)
- Potential Programs of Expanded Service for Increased Diversion
 - o Residential Services
 - Tigard is one of seven or eight jurisdictions in the Metro area to have fully automated collection. The haulers and City staff have discussed the idea of expanding that service to recycling and to have a commingled stream. Glass and oil would be handled separately, but all other materials would be collected in a cart. Staff is still trying to decide what they will recommend for how glass would be recycled for the Council to consider.
 - Another idea is to possibly provide weekly yard debris collection.
 - o Commercial Organic Collection (Food Waste)
 - Metro has implemented a program in Portland with some success; however other areas in the region have not participated in such a program.
 - Commercial Outreach
 - Metro is attempting to gain more recovery in the commercial area by expanding its business outreach, mandatory business recycling, and a landfill ban.
 - o Metro Model
 - CTAP a Community Technical Assistance Program individuals meet with business under the guidance of PSU and local government. Presently, this is being administered by Washington county.

- Write ordinance with minimum standards and enforce with notices and fines (relate to mandatory business recycling)
- Objectives of the Tigard Solid Waste and Recycling System
 - Mr. Bell noted that Interim Finance Director Imdieke is proposing a
 City Recycling Coordinator to work with local business and haulers.
 The haulers want to make sure this is a coordinated effort so that
 promises are not made that cannot be met.
 - The Coordinator would work with the existing programs and ordinance to provide the outreach to the businesses.
 - Tigard was one of the first jurisdictions to provide automated collection services for cost savings and worker safety. The rates have been in effect for about four years. Mr. Bell referred to costs associated with the recycling programs. One of the key elements of a good recycling program is education.
 - o Services must be easy to administer by City and haulers.
 - o Services must be cost effective and sustainable
 - o Model for the Metro region.
- Policy Direction

The following hauler representatives were present:

- Mike Jeffries Waste Management, Inc.
- Dean Kampfer Waste Management, Inc.
- Mike Leichner Pride Disposal
- Cindy Leichner Pride Disposal

Councilor Woodruff asked about the costs/benefits of recycling. The revenue from recycling does not recover costs; the loss is borne by garbage rates. Mr. Bell noted that recycled materials markets are returning about \$.70 per residential customer per month, but the cost of collecting those materials is \$4.10. With commingling of recyclables, haulers are able to pick up materials more efficiently. Mr. Bell confirmed that Mr. Woodruff's comment that recycling is more a social issue rather than an economic issue.

Councilor Sherwood asked about the "landfill bans." Mr. Bell explained that this relates to the potential policy wherein some landfills won't accept certain materials; i.e., cardboard. He noted the difficulty in administering landfill bans.

Councilor Wilson asked about the rationale behind granting franchises to certain haulers as opposed to letting it be market driven. He noted he understood there were certain efficiencies for household pick up but questioned why drop box services could not be open market. Mr. Leichner said the City controls the franchise by setting the rates and allowing the haulers to attain a certain rate of return. As a result, the citizens of the community are receiving a consistent service. In an open market, there are concerns about consistency of services. The City is collecting fees (3%) for the services the franchised haulers are

providing. It is to the City's benefit to have solid waste services performed by a regulated hauler. Councilor Wilson commented there could be other methods for regulation. Mr. Leichner responded that there is less traffic congestion, impacts to roads, and a higher level of service associated with a franchised collection system as opposed to "helter skelter" solid waste collection activity. Interim City Manager Prosser noted that some services cost more than others, therefore, costs can be averaged out over all services. What can happen with an unregulated market, is that companies might come in and "cherry pick" the very profitable accounts and services, leaving other businesses and residential areas paying high rates. Interim City Manager Prosser said that Portland used to be unregulated market. There was continued discussion about franchises and methods to encourage recycling.

In response to a comment by Councilor Woodruff, one of the haulers explained how areas were set by franchise agreement. Public Works Director Koellermeier noted that the franchises are "perpetual franchise" agreements. Interim Finance Director Imdieke explained that initially there were three franchisors in the City of Tigard – Pride Disposal purchased Schmidt. Mr. Bell noted the City of Sandy recently put solid waste collection out to bid assuming they could get better rates; however, they are now paying a higher rate for the same level of service provided by the franchised service providers. Mr. Bell said that if a jurisdiction has a good relationship with the hauler(s), he would recommend the City continue to cultivate that relationship. Mr. Bell said that the service the haulers have given the community goes beyond the dollar amount on a bill.

Councilor Wilson said he can see that there are good reasons to continue with the franchise agreement; however, he said he was skeptical about the automatic renewal of the franchise agreements. He said he was glad to have the haulers in Tigard, but he would not want the agreement to be taken for granted. There was discussion about the level of services and the "extras" asked for and provided under a variety of circumstances. Mr. Bell encouraged staff and Council members to take a tour of the facilities and collection activities.

Councilor Harding commented on the recycling process and noted her support for the cart service for recycling. She commented on the recycling coordinator, which would be expensive. She noted that there are businesses that shred confidential papers, which are not accounted for in the recycling numbers. She also noted that some janitorial services do not cooperate when disposing of materials prepared for recycling. Mr. Bell acknowledged that this is an issue, especially for large buildings. Mr. Kampfer also noted that the residential recycling (using the bins) needs to be updated with a cart system. There was additional discussion on how to make recycling programs more user friendly.

Mr. Bell distributed a summary report to the City Council on the direction of the solid waste and recycling system in Tigard. Interim City Manager Prosser noted that with the hauler reports, the City will be undergoing a rate review. He said that

if the City Council wants to reevaluate services, this would be a good time to do it. Public Works Director Koellermeier said the staff would return in May with a menu of options along with some recommendations for City Council consideration. Council discussed the lateness of the hour and decided to briefly review Agenda Item No. 7. Item No. 7 will be reviewed in more detail by the Council at a special meeting to be held on April 25, 2005, 5:30 p.m., in the second floor conference room at the Tigard Library.

7. DISCUSSION – STRATEGIC FINANCE PLAN ISSUE PAPERS

Interim Finance Director Imdieke reviewed this agenda item. Interim City Manager Prosser advised that the initial report was prepared by staff last fall. Since that time, several items listed in the Strategic Finance Plan Issues have been completed.

Council reviewed with Interim Finance Director Imdieke the list of Strategic finance Issues to determine which items have been completed and those items that need more discussion. Mr. Imdieke will prepare updated information for Council's review on April 25, 2005.

8.	COUNCIL LIAISON REPORTS: No	ne .		
9.	NON AGENDA ITEMS: None			
10.	EXECUTIVE SESSION: Not held.			
11.	ADJOURNMENT: 10:16 p.m.			
		i		
Attest		Catherine Wheatley, City Recorder		
Mayor	Mayor, City of Tigard			
Date:_				

Agenda Item No.	4.1
For Agenda of <u>Jur</u>	ne 14, 2005

COUNCIL MINUTES SPECIAL TIGARD CITY COUNCIL MEETING APRIL 25, 2005

- Mayor Dirksen called the meeting to order at 5:30 p.m.
- Council Present: Mayor Dirksen; Councilors Harding (arrived at 5:35 p.m., Sherwood, Wilson, and Woodruff.
- 1. DISCUSSION (Continued from April 19, 2005) STRATEGIC FINANCE PLAN ISSUE PAPERS

Interim City Manager Prosser and Interim Finance Director Imdieke reviewed this agenda item with the City Council, which was continued from the April 19, 2005, City Council meeting.

Interim Finance Director Imdieke advised that after hearing comments from the City Council last Tuesday night, he organized the issues into four major categories (charts are on file in the City Recorder's office):

- 1. Feedback Requested
- 2. Items Implemented/Completed
- 3. Work in Progress
- 4. Long-Term Issues

Interim City Manager Prosser advised that the Executive Staff had started preparing information on this item in August/September 2004; some of the issues are included in the budget and others have been completed. There are some issues remaining for which staff still needs some City Council direction.

Interim Finance Director Imdieke reviewed with City Council those items where feedback is requested.

Councilor Harding arrived at 5:35 p.m.

The following items were discussed:

Increased legal costs and annexation issues – Interim Finance Director Imdieke noted that City Council had looked at this item before and it might be time to look again at in-house legal services. Interim City Manager Prosser suggested this item could be reviewed, if desired, during the presentation of the

budget. The proposed budget assumes that the contract arrangement is to be continued. The budget figures include not only the City Attorney costs for the Ramis, Crew firm but it also includes contract costs for the labor attorney. Interim City Manager Prosser noted it would be highly unlikely that the City would be able to find an in-house attorney that would have both specialties. In response to a question from Councilor Woodruff, Mayor Dirksen and Interim City Manager Prosser advised the Charter specifies that the City Attorney reports to the City Council. There was discussion about having staff prepare cost information for in-house v. contractual attorney services. Mayor Dirksen noted there are issues to consider -the City has a variety of legal needs and it is likely that some legal work would need to be contracted out if in-house legal services are established. Examples of some issues that need legal expertise include: labor, governance, and land use.

Legal fees associated with lawsuits are often covered by the City's insurance carrier.

Interim Finance Director Imdieke asked if the City Council had any preference for the type of expertise that would be provided by in-house legal counsel. Mayor Dirksen suggested expertise in governance procedures and land use. Interim City Manager Prosser advised staff will prepare information for review by the Budget Committee on in-house v. contracted legal services.

In response to Councilor Wilson, Interim City Manager Prosser explained the request for an increase in legal fees is based on feedback from departments as they estimate what their legal needs might be for the next budget year. Initially, one item of concern pertained to increased costs associated with Ballot Measure 37, which has not impacted legal fees so far. Interim Finance Director Imdieke noted some major areas for additional legal support included the Comprehensive Plan Update and some land use questions associated with urban renewal.

Solid Waste Management/Recycling/Code Enforcement – Interim Finance Director Imdieke noted interest was expressed to have additional attention paid to Code Enforcement along with some Metro mandates relating to business recycling. Perhaps it's time to add a staff person to address solid waste and environmental issues. The two haulers franchised to do business in Tigard have expressed some degree of support for raising the franchise fee from 3 percent to 5 percent. The haulers would like to have some kind of commitment from the City that there would be educational recycling efforts that tied in with what the haulers are doing. It is hoped that the City would be successful in receiving some grant dollars from Metro for educational programs. The \$156,000 to be requested for this item would be generated by a 2 percent increase in the franchise fee in solid waste.

There was discussion on Metro's mandatory programs and the unknowns of how Metro would enforce. Interim City Manager Prosser advised that Tigard's position is that it does not support a mandatory program. Tigard supports an outreach approach to work with businesses. The recovery (through recycling) goal is 62% and businesses are currently at 59% (regionally) and based on this, Councilor Harding commented that a full-time recycling coordinator would not be justified. Interim City Manager Prosser noted that Tigard's commercial recovery rate is lower than the regional rate of 59%. Councilor Harding noted there is some recycling (shredded documents) that are not being taken into account.

Interim Finance Director Imdieke said that the region has taken the "low hanging fruit" to attain the 59%; it will become more difficult to get to the next level of tonnage, which is why an "organics" program is being considered with some experimental programs involving restaurants in the City of Portland. Curbside recycling has been successful for residential. Councilor Woodruff noted that recycling programs cost far more than the revenue received for the recycled materials.

Councilor Woodruff advised he does not have concern with funding requests when a funding source has been identified. Interim City Manager Prosser noted that when the figures for this item were put together, it was not known that there would be a request for a solid waste rate increase.

There was discussion about the timing of the increases in fees resulting in an increase in customer rates. Interim Finance Director Imdieke noted that if rates are raised, an increase in service should also occur. The rate review must be done by the City Council by June 30, 2005

 MSTIP Needs – Interim City Manager Prosser noted this was included for review by City Council at the time when it was thought that another MSTIP levy would be proposed by the County. At this time, it appears that the County is slowing down this process and has asked cities to submit lists of projects. There are county-level discussions occurring and cities are expressing concerns that projects for cities are not appearing on the next MSTIP list. Councilor Harding confirmed that additional work needs to be done on the concerns with the MSTIP list; she said she has asked for the criteria used for project selection. Discussion followed about how projects had been identified and funded in the past. Interim City Manager Prosser advised that staff would prepare a memo noting Tigard's concerns about the MSTIP project selection process so Councilor Harding could take this with her to the next Washington County Coordinating Committee meeting.

Recreation Programs – Interim Finance Director Imdieke noted the amount requested was submitted by the Park and Recreation Advisory Board regarding a bond measure for some type of recreation center. After discussion, Council consensus was that this would be a low priority. There is potential for a regional center sponsored by the Salvation Army.

Interim City Manager Prosser advised an issue paper would be brought to the Budget Committee to consider placing dollars in the budget to be available to match grant applications for recreation activities.

Right-of-Way Review – Interim City Manager Prosser noted this item pertained to right-of-way maintenance. Maintenance of right-of-way areas abutting private property is the responsibility of the property owners. There are examples (e.g. Durham Road) where property owners have frontage along two roads and the property owner is cut off from access by a wall. The larger dollar amount shown reflected the cost if the City Council decided right-of-way maintenance should be provided to properties along major arterials. The smaller amount represented an allocation to be set aside to provide grants to neighborhoods or individuals to help them maintain right-of-way property. These amounts were not included in the proposed budget. Mayor Dirksen said he would not be supportive of the larger number but would be interested in discussing a cooperative arrangement with citizens (smaller number). There will be an issue paper prepared for review by the Budget Committee.

Councilor Wilson noted this issue continues to be of concern in the community. He referred to areas in other cities where these right-of-way areas are maintained, which adds to property values. He said he would support further discussion about making "in-roads in this area." He suggested a small pilot project could be implemented. Mayor Dirksen noted he would also be interested in a pilot project on a road, such as Durham Road, to determine what costs might be. There was discussion about programs in other cities.

Councilor Woodruff suggested this be reviewed with the neighborhood association near Durham Road. Councilor Harding suggested that contracting out for services for maintenance also be explored. Councilor Sherwood noted concerns for fairness since much of the right-of-way along Durham Road is being maintained by adjacent property owners and, essentially, the area that is not being maintained is next to Summerfield.

- Parks and Open Space Acquisition Interim Finance Director Imdieke advised that this item is directly tied to the need for some matching funds to be used with the SDC's. The issue paper suggests a bond measure for open spaces or property acquisition. Interim City Manager Prosser advised there will be an issue paper presented on this item during the budget process. Mayor Dirksen noted the priority on this item was"3" and he said he would like to see it moved to a "1." Interim City Manager Prosser and Interim Finance Director Imdieke reviewed some of the financing strategies recommended to address a ten-year Parks Master Plan. More up to date figures will be available during the budget process.
- Environmental Program Interim Finance Director Imdieke said this was in conjunction with the potential to do some natural resources planning and environmental awareness. The issue paper proposed dollars be made available to "purchase expertise." This will not be proposed in the budget, so if City Council wants staff to do something on this, City Council will need to give staff that direction.

Councilor Harding she would like to see a total number that is being recommended to be spent on consultation fees. Interim Finance Director Imdieke suggested that he ask the department that prepared this issue paper prepare costs for the "total package."

Interim Finance Director Imdieke noted the Local Option Property Tax, Franchise Fee for Water & Sewer, Privilege Tax, and Telecommunications Registration Fee are all tied together. With regard to the Local Option Property Tax, eventually the City will be faced with a deficit and will need to look at some long-term alternative funding sources. Interim Finance Director Imdieke noted that many surrounding jurisdictions have placed a franchise fee on water and sewer to collect money for General Fund programs. The Privilege Tax and Telecommunications Registration Fee are guestions the City Council will be asked to consider to determine whether they would prefer a fee approach or the local option levy. Mayor Dirksen noted that before considering new revenue sources, the City should make sure it is collecting payment for everything for which it is entitled. Mayor Dirksen said that franchise fees on water and sewer should be a first priority. He said he would prefer the Local Option Property Tax be dropped back to Priority 3 as this should be a last resort. Several Council members indicated they agreed with Mayor Dirksen.

- Passport Agency City Council agreed the staff should proceed with providing this service.
- There was brief discussion on providing notary services. City Recorder Wheatley advised the City currently provides this service at no charge. Notaries are limited on the amount they can charge and this would not provide a significant amount of revenue. The City does not charge for notary services.
- Councilor Woodruff cautioned about the fee approach as the City looks for additional revenue. Generally, fees can be charged without going to the voters; then, when it becomes necessary to ask voters to consider additional taxes, they may feel as if they have been "nickel and dimed" and are not willing to vote yes once they have a chance to vote. Mayor Dirksen noted the City should be very "up front" about any fees it does charge and let residents know why the City is charging a fee.

Interim City Manager Prosser noted it is good to have a diversified revenue base.

 Councilor Sherwood noted that the County might not place a WCCLS funding proposal before the voters in 2006. Interim City Manager Prosser noted the County is waiting to hear how the annexation issues are dealt with by the State legislature before making the decision on the timing for a WCCLS levy.

nerine Wheatley, City Recorder

COUNCIL MINUTES TIGARD CITY COUNCIL MEETING APRIL 26, 2005

Mayor Dirksen called the meeting to order at 6:31 p.m.

City Council present: Mayor Dirksen; Councilors Harding, Wilson, and Woodruff.

STUDY SESSION

> Review and Discuss Council Groundrules

Interim City Manager Prosser reviewed this item with the City Council. The groundrules were updated in October 2004. Mr. Prosser quickly outlined the provisions of the resolution establishing the groundrules.

At the April 12, 2005, City Council meeting, Councilor Harding requested two items be removed from the Consent Agenda. At that meeting there was some discussion about advance notification -- Councilor Sherwood cited a Council rule requiring that 24-hour advance notice be given if items were to be removed from the Consent Agenda. Mayor Dirksen noted there is no requirement for 24-hour notice in the groundrules. The January 28, 2003, Council meeting minutes indicate that Council members agreed to contact the City Manager by noon on the day of the Council meeting if they wanted to remove an item from the Consent Agenda for separate consideration. Councilor Harding's request was made the morning of April 12; therefore, her request met the agreement for advance notification. Mayor Dirksen said that in the recent past, there has been an "unwritten rule" that requests for pulling Council agenda items be done 24 hours in advance.

Councilor Wilson noted he had no concerns with pulling a Council agenda item off the Consent Agenda for discussion; however, he noted that it's a different situation if staff needs to prepare additional information. Items should be routine in nature or discussed by Council beforehand in a workshop meeting.

Mayor Dirksen advised that when he reviews the Council packet, one of the first things he reviews are the Consent Agenda items since there is no opportunity for discussion on these items and he does not want to be caught by surprise should he have concerns. Other agenda items are open for discussion during the meeting. He suggested Council members

familiarize themselves with the items on the Consent Agenda as early as possible.

Councilor Woodruff suggested if a City Council member has a concern on a Consent Agenda item, it be set over to the next meeting. City Attorney Ramis commented that one of the reasons why there are no established rules on this matter might be because there are a lot of different situations and the City Council needs flexibility. There's a wide array of how jurisdictions handle the Consent Agenda process. Primarily, there should be a common understanding about the process to be used. If an item clearly needs questioning or is controversial, then it does not belong on the Consent Agenda and there should be a way to easily remove it.

Councilor Harding agreed with City Attorney Ramis' comments. It is the responsibility of staff to determine whether the issue is routine and is appropriate for the Consent Agenda. This frees up the City Council to discuss other matters that are not routine.

Mayor Dirksen said he believed the April 12 issue with the Consent Agenda was an unusual circumstance. He said the City Council could change the groundrules if it was determined that a 24-hour notice requirement should be instituted if a City Council member wants to have an item removed. Mayor Dirksen responded to a comment from Councilor Harding and advised that the Consent Agenda is adopted if it is approved by a majority of the City Council present. City Attorney Ramis noted the Charter provides that decisions are made by the majority of City Council unless the City Council decides to impose a higher standard.

After discussion, consensus of City Council was to be flexible with regard to requests for removing a Consent Agenda, realizing that removal of a Consent Agenda item could cause impacts.

Councilor Wilson noted some concerns about the process regarding responding to e-mails from the public in order to make sure the public record is maintained. Staff will review and report back to Council about this process. There was discussion about the volume of information from the City received by Council members. Councilor Harding commented on her efforts to organize City-related items on the City laptop and referred to some software that might be helpful. Interim City Manager Prosser noted that GroupWise software might be available for Councilor's laptops. Councilor Harding questioned if the \$250 proposed budget relating to Council meetings was sufficient with regard to the supplies and tape recording equipment. This matter will be reviewed during the budget process.

Councilor Woodruff commented on the communication process to be followed by the City Council as set forth in the Council groundrules. He said he understands that he should first attempt to contact Interim City Manager Prosser, and if he does send a communication to the Department Head, he would make sure Interim City Manager Prosser is copied. Contacts to board and committee members are not specified in the Council groundrules; however, Interim City Manager Prosser noted that direction to a board or committee to work on a project should be decided upon by the entire Council.

• EXECUTIVE SESSION: The Tigard City Council went into Executive Session at 7 p.m. to discuss labor negotiations and pending litigation under ORS 192.660(2)(d) and (h).

Executive Session concluded at 7:30 p.m.

1. BUSINESS MEETING

- 1.1 Mayor Dirksen called the City Council & Local Contract Review Board to order at 7:35 p.m.
- 1.2 City Council Present: Mayor Dirksen, Councilors Harding, Wilson, and Woodruff.
- 1.3 Pledge of Allegiance
- 1.4 Council Communications & Liaison Reports: None
- 1.5 Call to Council and Staff for Non-Agenda Items: None
- 2. PROCLAMATION: Proclaim May 1-7 as Be Kind to Animals Week

Mayor Dirksen, with concurrence of the Council members present, proclaimed May 1-7 as Be Kind to Animals Week.

3. CITIZEN COMMUNICATION

• Alice Ellis Gaut, 10947 SW Chateau Lane, Tigard, Oregon, referred to the last City Council business meeting at which Councilor Harding had requested that items be removed from the Consent Agenda for separate consideration. She referenced the Study Session discussion by the City Council just prior to this business meeting when the City Council discussed the Council groundrules, including the Consent Agenda process. She indicated she was encouraged with the discussion about how requests to remove items for further discussion would be handled in the future. On April 12, 2005, Councilor Harding proposed a motion to remove items from the Consent Agenda for separate consideration. The motion was not seconded; therefore, there was no City Council consideration to remove the items in question.

Ms. Ellis Gaut advised the manner in which Councilor Harding's request was handled was upsetting. She said that the Council groundrules are not an internal matter; a Consent Agenda should have universal support. Ms. Ellis Gaut spoke to honoring a request for separate consideration of items on the Consent Agenda when a City Council member raises an issue. Ms. Ellis Gaut reported she had contacted other cities and could not find any other instance where a 24-hour notice requirement was imposed. She added that one of the items Councilor Harding wanted to have pulled from the Consent Agenda was going to cost a lot of money and Ms. Ellis Gaut would have been interested in more information on this item.

Councilor Wilson acknowledged that Ms. Ellis Gaut made an important point. He noted that most items on the Consent Agenda have been discussed at a previous meeting and are routine. City Council discussed Council groundrules during the Study Session portion of this meeting. No 24-hour notice requirement is in the Council groundrules and the Council decided it would not amend the rules as they want to keep the process flexible so issues could be raised.

Councilor Harding added that the public also has the right to address the City Council on issues they might have.

- Gretchen Buehner, 13249 SW 136th Place, Tigard, Oregon, referred to a recent Council discussion at a workshop meeting regarding whether the City Council should serve as the urban renewal agency should one be formed. She urged the City Council to appoint a independent board as soon as possible so that the board could "hit the ground running" if the voters approved the urban renewal district (use of tax increment financing). She added that the City Council members did not have the expertise or the time to serve on this board. Councilor Woodruff responded that the City Council had discussed this matter including the idea that the City Council serve as the Urban Renewal Agency and that a board be appointed later.
- Follow-up to Previous Citizen Communication

Interim City Manager Prosser reported that at the last business meeting:

- Alice Ellis Gaut reminded City Council and citizens that Friday, April 22, was Earth Day.
- Lisa Hamilton Treick appeared before the City Council and gave her view as a resident of the unincorporated area on what non-residents would like to see in a new City manager.
- Gretchen Buehner appeared to bring to the City Council's attention a nuisance issue on commercial property west of Grant Street, fronting Tigard Street and abutting Fanno Creek. The Code Compliance officer advised that there are two properties involved: One is zoned I-P and it is permissible

to have equipment on the property and the other property on Grant Street was cited into court some time ago and it's working its way through the court process.

Ms. Buehner also commented meetings held in the Library Community are difficult to hear. As a result of this concern, microphones are set up for Budget Committee meetings, which are being held in this room.

Councilor Woodruff updated citizens on the City Manager application process. Applications are due next week and applicant review will commence.

Youth Advisory President Williams announced the following Consent Agenda items:

4. CONSENT AGENDA:

- 4.1 Approve Council Minutes for March 1, 8, and 15, 2005
- 4.2 Receive and File:
 - Meeting Notes for March 29 Tigard City Council "Fifth Tuesday"
 Meeting
 - b. Annual Solid Waste Financial Report Findings
- 4.3 Appoint Jim Bray and Rob Callan to the Tree Board Resolution No. 05-27

RESOLUTION NO. 05-27 – A RESOLUTION OF TIGARD CITY COUNCIL APPOINTING JIM BRAY AND ROB CALLAN TO THE TREE BOARD

- 4.4 Accept the Land and Water Conservation Grant Award and Authorize the Mayor to Sign the Agreement Accepting Grant Funds
- 4.5 Authorize the Mayor to Approve West Nile Virus Intergovernmental Agreement with Washington County
- 4.6 Local Contract Review Board:
 - Award Contract for the Construction of McDonald Street Improvements
 - b. Award Contract for the Construction of the FY 2004-05 Pavement Major Maintenance Program (PMMP) Phase 2
 - c. Approve Purchase of Mobile Data Computer Software and Hardware
- 4.7 Approve Budget Amendment #13 to the FY 2004-05 Budget to Increase Appropriations in the Police Department for Purchase of Replacement Mobile Data Computer Software Resolution No. 05-28

RESOLUTION NO. 05-28 – A RESOLUTION APPROVING BUDGET AMENDMENT #13 TO THE FY 2004-05 BUDGET TO INCREASE APPROPRIATIONS IN THE POLICE DEPARTMENT FOR PURCHASE OF REPLACEMENT MOBILE DATA COMPUTER SOFTWARE

4.8 Authorize the Mayor to Sign an Agreement with Washington County to Accept Community Development Block Grant (CDBG) Funds for Sidewalk Improvements to Hall Boulevard

Motion by Councilor Woodruff, seconded by Councilor Wilson, to approve the Consent Agenda as presented.

The Consent Agenda was approved by a unanimous vote of City Council present:

Mayor Dirksen:

Yes

Councilor Harding:

Yes

Councilor Wilson:

Yes

Councilor Woodruff:

Yes

UPDATE – LIBRARY STRATEGIC PLAN

Library Director Barnes presented the staff report. A copy of the PowerPoint presentation summarizing the highlights of the staff report is on file in the City Recorder's office. Five service priorities were identified by a committee made up of a broad cross-section of the community. These priorities are:

- Current topics and titles
- General information
- o Commons
- o Information literacy
- Cultural awareness

Library staff developed goals, objectives and activities for each of the service priorities. City Council members received a copy of the document *Mapping the Future*, which described each service priority as well as it goals and objectives. The new strategic plan coincides with the fist year of the new library's operation and, thus, will help define the library's role in the community.

Councilor Woodruff asked Library Director Barnes about the parking lot at the new library. The parking lot for the new facility is often full, especially when there are events in the Community Room.

There was discussion on some of the attendance statistics reported in the Strategic Plan that will continue to be tracked and reported to the City Council.

6. AN ORDINANCE AMENDING TITLE 14 OF THE TIGARD MUNICIPAL CODE ADOPTING SECTIONS AN109.4.2 THROUGH AN109.4.3 OF THE STATE OF OREGON RESIDENTIAL SPECIALTY CODE – FIRE SPRINKLERS FOR APARTMENTS CONSTRUCTED UNDER THE RESIDENTIAL CODE AND INCLUDING DEMOLITION WITHIN THE SCOPE OF THE SPECIALTY CODES

Building Official Lampella presented the staff report on this agenda item and outlined for Council the provisions of the proposed ordinance.

Staff recommended that the Council approve the ordinance to adopt Sections AN109.4.2 through AN109.4.3 of the State of Oregon Residential Specialty Code.

In response to a question from Councilor Harding, Building Official Lampella advised that the City has adopted the necessary code provisions and he does not anticipate bringing any additional regulations to be considered by the City Council. There was brief discussion on firewall requirements for condominiums.

Motion by Councilor Wilson, seconded by Councilor Harding, to adopt Ordinance No. 05-06.

ORDINANCE NO. 05-06 – AN ORDINANCE ADOPTING THE SPECIALTY CODE NAME CHANGE, SECTIONS AN109.4.2 THROUGH AN109.4.3 OF SUCH SPECIALTY CODE – ALTENRATE FIRE SPRINKLER SYSTEM REQUIRMENTS, AND INCLUDING DEMOLITION IN THE SCOPE OF THE ADOPTED SPECIALTY CODES.

The motion was approved by a unanimous vote of City Council present:

Mayor Dirksen:

Yes

Councilor Harding:

Yes

Councilor Wilson:

Yes

Councilor Woodruff:

Yes

- 7. COUNCIL LIAISON REPORTS: None
- 8. NON AGENDA ITEMS: None
- 9. EXECUTIVE SESSION: The Tigard City Council went into Executive Session at 8:19 p.m. to discuss labor negotiations and pending litigation under ORS 192.660(2)(d) and (h).

10.	ADJOURNMENT: 9:55 p.m.	
Attes	t:	Catherine Wheatley, City Recorder
Mayo	or, City of Tigard	
Date:		

MEMORANDUM

Administration



TO:

Honorable Mayor and City Council

Agenda Item No. 4.2a
For Agenda of June 14, 2005

FROM:

Cathy Wheatley, City Recorder,

DATE:

June 1, 2005

SUBJECT:

Three-Month Council Calendar

Regularly scheduled council meetings are marked with an asterisk (*).

_	•	
June 14*	Tuesday	Council Business Meeting – 6:30 pm, Town Hall
17-19	Friday – Sunday	Tigard Festival of Balloons – Cook Park (See http://www.tigardballoon.org/)
21*	Tuesday	Council Workshop Meeting – 6:30 pm, Town Hall
24	Friday	Annual Volunteer Recognition Event – 6:30 – 8 p.m. – Library Community Room
28*	Tuesday	Council Business Meeting – 6:30 pm, Town Hall
July 4	Monday	Tigard 4 th of July Celebration; Holiday – City Offices Closed
12*	Tuesday	Council Business Meeting – 6:30 pm, Town Hall
19*	Tuesday	Council Workshop Meeting – 6:30 pm, Town Hall
26*	Tuesday	Council Business Meeting – 6:30 pm, Town Hall
Augu		Occurs II Provinces Medium COO mus Trans Hell
9*	Tuesday	Council Business Meeting – 6:30 pm, Town Hall
16*	Tuesday	Council Workshop Meeting – 6:30 pm, Town Hall
23*	Tuesday	Council Business Meeting - 6:30 pm, Town Hall
30	Tuesday	5 th Tuesday Council Meeting – 7-9 p.m., Library Community Room

Meeting Date:	June 21, 2005	Meeting Date:	June 28, 2005	Meeting Date:	July 12, 2005
Meeting Date. Meeting Type/Time:	Workshop/6:30 p.m.	Meeting Type/Time:	Business/6:30 p.m.	Meeting Type/Time:	Business/6:30 p.m.
Location:	City Hall	Location:	City Hall	Location:	City Hall
Greeter:	City Flam	Greeter:	.,	Greeter:	'
Materials Due @ 5:	June 7, 2005	Materials Due @ 5:	June 14, 2005	Materials Due @ 5:	June 28, 2005
Bid Opening Deadline:	June 6, 2005	Bid Opening Deadline:	June 13, 2005	Bid Opening Deadline:	June 27, 2005
Scan Deadline @ noon:	June 3, 2005	Scan Deadline @ noon:	June 10, 2005	Scan Deadline @ noon:	June 24, 2005
Reg to Sched Due @5:	May 13, 2005	Reg to Sched Due @ 5:	May 20, 2005	Req to Sched Due @5:	June 10, 2005
•	No	Televised:	Yes	Televised:	Yes
Attorney Attends:	No	Attorney Attends:	No	Attorney Attends:	Yes
1. Review Heritage Tree P		Study Session		Study Session	
30 min.	, og. a	Executive Session - City I	Manager Recruitment -	Executive Session - City	Manager Recruitment -
2, Discuss Penalties as Pr	rovided in Tree	- Sandy - 30 min.	g	- Sandy - 60 min.	gg
Protection Section of Coo		Executive Session - Land	Acquisition - Dennis K.	Executive Session - Inter	im City Manager Review
30 min		30 min	•	- Sandy - 30 min.	
3. Progress Report - Hall I	Rlvd/Highway 99\M	Consent Agenda		Consent Agenda	
Intersection Improvemen		Appoint (name) to the Lib	rary Board -	Jonnon I I I I I I I I I I I I I I I I I	
4. Discuss Solid Waste Ra		RES - Margaret	rary board		
Changes - Dennis - 30 m		<u>-</u>	City Center Advisory		ì
5. Discuss Amending TM		Appoint Members to the City Center Advisory Commission - Jim H. *			
Hours of Work for Consti		LCRB - Award Contract for Construction of a			
Jim H 30 min	TUCKON NOISC			1	
	v Manager Recruitment -	Parking Lot and Pathway Leading to the Exist- ing Park Shelter East of Hall Blvd Gus			
Executive Session - City Manager Recruitment - Sandy - 30 min		mg r and cholor Eddt of	Tidii Bird. Odo		
Garlay * 50 min				:	
		* May be moved. Applica	tion deadline 6/17, then		
		interviews.	non acadimic of 17, men		
]		Business Meeting		Business Meeting	
		Joint Meeting with Planni	na Commission to	Branding/Graphic Identity	/ - 1 iz - 60 min
		Review and Discuss Im	~	(Liz preparing RS)	· - LIZ - 00 IIIIII
		1	ment Plan - Jim - 50 min	Review and Adopt Resol	ution Appenting the Im
		· ·			
		TVF&R - Dennis - Need F		plementation Plan for th	•
		Metro Update on Highwa	y 217 Corridor Study -	Improvement Plan - Jim	
		Jim H. 30 min Adopt Principles for Location and Pur			
		•		Park and Open Space F	Properties - RES -
		Dennis - 15 min		Dennis - 15 min	tiet Obserte Francisco
				QJPH - Appeal First Bap	ust Unuten Expansion -
				RES - Morgan - 30 min	
1					

Tigard City Council Tentative Agenda 2005

Meeting Date:	July 19, 2005	Meeting Date:	July 26, 2005	Meeting Date:	August 9, 2005
•	Workshop/6:30 p.m.	Meeting Type/Time:	Business/6:30 p.m.	Meeting Type/Time:	Business/6:30 p.m.
	City Hall	Location:	City Hall	Location:	City Hall
Greeter:	Oity Fram	Greeter:	,	Greeter:	
	July 5, 2005	Materials Due @ 5:	July 12, 2005	Materials Due @ 5:	July 26, 2005
_	July 4, 2005	Bid Opening Deadline:	July 11, 2005	Bid Opening Deadline:	July 25, 2005
	July 1, 2005	Scan Deadline @ noon:	, , , , , , , , , , , , , , , , , , ,	Scan Deadline @ noon:	July 22, 2005
Reg to Sched Due @5:	June 17, 2005	Reg to Sched Due @5:	June 24, 2005	Req to Sched Due @5:	July 8, 2005
Televised:	No	Televised:	Yes	Televised:	Yes
	No	Attorney Attends:	Yes	Attorney Attends:	Yes
Attorney Attends:	INO	Study Session	1163	Study Session	163
Executive Session - City N	Ianager Recruitment -	Executive Session - City	Manager Recruitment -	Councilor Harding absent	
- Sandy - 30 min.	ianager recruitment -	- Sandy - 30 min.	Manager recordinations	Councilos Flataling about	•
9	lim ∐ 45 min	" Garlay - 50 Hill.		Executive Session - City	Manager Recruitment -
Urban Renewal Financing				•	manager iteoruliinent-
Branding/Graphic Identity	- LIZ - 60 MIN			- Sandy - 30 min.	•
(Liz preparing RS)	Data de 100			İ	
Joint Mtg w/Planning Com		0		0	
Recommendations for Tig Improvement Plan - Jim -		Consent Agenda	-	Consent Agenda	
		Business Meeting		Business Meeting	
		PH - Amend TMC to Clarify that SDC Fees Are Payable at the Time a Permit is Issued - Jim - 30 min Council Goal Update - 2nd Quarter - Joanne - 30 min Transportation Financing Strategies Task Force Report - Gus - 20 min		Update on Library Operation Need RS on following State Chamber of Commerce?	tions - Margaret - 15 min.

Tigard City Council Tentative Agenda 2005

Meeting Date:	August 16, 2005	Meeting Date:	August 23, 2005	Meeting Date:	September 13, 2005
Meeting Type/Time:	Workshop/6:30 p.m.	Meeting Type/Time:	Business/6:30 p.m.	Meeting Type/Time:	Business/6:30 p.m.
Location:	City Hall	Location:	City Hall	Location:	City Hall
Greeter:		Greeter:		Greeter:	
Materials Due @ 5:	August 2, 2005	Materials Due @ 5:	August 9, 2005	Materials Due @ 5:	August 30, 2005
Bid Opening Deadline:	August 1, 2005	Bid Opening Deadline:	August 8, 2005	Bid Opening Deadline:	September 20, 2005
Scan Deadline @ noon:	July 29, 2005	Scan Deadline @ noon:	August 5, 2005	Scan Deadline @ noon:	August 26, 2005
Req to Sched Due @5:	July 15, 2005	Req to Sched Due @5:	July 22, 2005	Reg to Sched Due @5:	August 12, 2005
Televised:	No	Televised:	Yes	Televised:	Yes
Attorney Attends:	No	Attorney Attends:	No	Attorney Attends:	Yes
Attorney Attendes.		Study Session		Study Session	!
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AGENDA ITEM#	4.3
FOR AGENDA OF	June 14, 2005

CITY OF TIGARD, OREGON COUNCIL AGENDA ITEM SUMMARY

ISSUE/AGENDA TITLE A Resolution Appointing Rick Parker to the Budget Committee and Kevin Luby as an Alternate to the Budget Committee
PREPARED BY: Tom Imdieke DEPT HEAD OK CITY MGR OK
ISSUE BEFORE THE COUNCIL
Should the City Council appointment Rick Parker to the City's Budget Committee and Kevin Luby as an alternate to the City's Budget Committee as recommended by the Appointments Advisory Committee. <u>STAFF RECOMMENDATION</u>
Act on the recommended appointments to the Budget Committee.
INFORMATION SUMMARY
Mike Benner has just completed two full terms on the City's Budget Committee. Given the vacancy, the Appointments Advisory Committee recently conducted interviews with those citizens who applied to become members of the Budget Committee.
The interview committee is recommending that Rick Parker be appointed by the City Council to a three-year term on the Budget Committee beginning July 1, 2005 and also that Kevin Luby be appointed as an alternate to the Budget Committee beginning July 1, 2005. Alternates are appointed to City Boards and Committees so that in the event of a member's midterm resignation, an appointed alternate could be appointed to member status by the Council, and would complete the remaining portion of the term from which the member had resigned.
Mr. Parker has been a Tigard resident for six years and currently works as a Fire Fighter for Clackamas County Fire District #1. Mr. Luby has been a Tigard resident for nine years and is an attorney working primarily in the area of construction and real property law.
OTHER ALTERNATIVES CONSIDERED
None
VISION TASK FORCE GOAL AND ACTION COMMITTEE STRATEGY
Goal: City will maximize the effectiveness of the volunteer spirit to accomplish the greatest good for our community.
ATTACHMENT LIST

Resolution appointing Rick Parker to the Budget C	Committee and Kevin	Luby as an alternate	to the Budget
Committee.			

FISCAL NOTES

N/A

CITY OF TIGARD, OREGON

RESOLUTION NO.	05-
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A RESOLUTION APPOINTING RICK PARKER TO THE BUDGET COMMITTEE AND KEVIN LUBY AS AN ALTERNATE TO THE BUDGET COMMITTEE
WHEREAS, one position is open on the City's Budget Committee due to Mike Benner completing two full terms on the Budget Committee; and
WHEREAS, Rick Parker was interviewed by the Mayor's Appointments Advisory Committee on May 26, 2005; and
WHEREAS, alternates are also appointed to the City's Budget Committee to fill positions in case a vacancy should occur and /or are appointed to terms that would end when the next full-term committee positions open; and
WHEREAS, Kevin Luby was interviewed by the Mayor's Appointments Advisory Committee on April 29, 2005; and
WHEREAS, the Appointments Advisory Committee has recommended the appointment of Rick Parker to the City's Budget Committee and Kevin Luby as an alternate to the City's Budget Committee.
NOW, THEREFORE, BE IT RESOLVED by the Tigard City Council that:
SECTION 1: Rick Parker is appointed to a three-year term on the City of Tigard's Budget Committee beginning July 1, 2005.
SECTION 2: Kevin Luby is appointed to a one-year term as an alternate to the City of Tigard's Budget Committee beginning July 1, 2005.
SECTION 2: This resolution is effective immediately upon passage.
PASSED: This day of 2005.
Mayor - City of Tigard
ATTEST:
City Recorder - City of Tigard

RESOLUTION NO. 05 - Page 1

AGENDA ITEM#	4.4
FOR AGENDA OF	June 14, 2005

CITY OF TIGARD, OREGON COUNCIL AGENDA ITEM SUMMARY

ISSUE/AGENDA TITLE Resolution of the City of Tigard Approving a modification to the Intergovernmenta
Agreement for the Metropolitan Area Communications Commission
PREPARED BY: Gary Ehrenfeld DEPT HEAD OK CITY MGR OK
ISSUE BEFORE THE COUNCIL
Should the City Council approve a modification for Public, Educational, and Government (PEG) access funding as
recommended by the Metropolitan Area Communications Commission (MACC) by adopting a proposed resolution
to modify the Intergovernmental Agreement with MACC?
STAFF RECOMMENDATION
Approve the proposed resolution.
INFORMATION SUMMARY
The MACC IGA requires that member jurisdictions decide all issues related to the allocation of franchise fees. These decisions also require all 14 MACC jurisdictions agree on these issues. The changes to the IGA with MACC have been discussed at past Council meetings and it was agreed to support the changes. Under the modification, jurisdictions would contribute a proportionate share of the annual PEG Access budget based on the number of Comcast subscribers, instead of a percentage of the franchise fees. The City's payment will be \$6,920 per year. The City would also receive a one-time payment of approximately \$56,000 from the \$500,000 of PEG operating reserves.
OTHER ALTERNATIVES CONSIDERED
Not approve the resolution.
VISION TASK FORCE GOAL AND ACTION COMMITTEE STRATEGY
Community Character and Quality of Life Goal #1) Citizen involvement opportunities will be maximized by providing educational programs on process, assuring accessibility to information in a variety of formats, providing opportunities for input on community issues and establishing and maintaining a program of effective two-way communication.
ATTACHMENT LIST
1. Resolution and attachments.
FISCAL NOTES
Proposed budget would decrease the City's payment to \$6,920 per year.

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MACC Intergovernmental Agreement Amendment Report on Commission Recommendation May 2005

Dear Mayor and Council Members:

On May 5, 2005, the Metropolitan Area Communications Commission (MACC or Commission) unanimously adopted MACC Resolution 2005-04 (Attachment A), recommending to the MACC member jurisdictions that they amend "Exhibit A" of the MACC Intergovernmental Agreement (IGA), regarding future funding support for Public, Education, and Government Access (PEG Access) to be effective on July 1, 2005. This new funding formula replaces the current PEG Access funding from the jurisdictions which expires on June 30, 2005.

History of PEG Access – MACC originally managed PEG Access beginning in 1988, after a failed attempt by the cable operator. MACC created Tualatin Valley Community Access (TVCA) and an award-winning PEG program. In 1994, PEG resources and staff were spun off as a nonprofit entity, TVCA, ultimately changing its name to Tualatin Valley Television / TVTV in 2002. In February 2005, the Commission decided to cease contracting for these services and to return PEG Access to MACC's management. The Commission also decided MACC's PEG Access program will operate as Tualatin Valley Community Television or TVCTV beginning on July 1st.

New MACC PEG Emphasis – At the direction of the Commission, the new TVCTV program will place more emphasis on government and community programming in MACC's service area (definitions in Attachment B). This will include allocations of government and community programs produced for each jurisdiction (Attachment C), ensuring that each jurisdiction receives a direct benefit from their PEG Access contribution. TVCTV will also significantly increase its outreach to MACC jurisdictions in order to improve the quality and value of productions to our members.

Those jurisdictions whose council/commission meetings are currently covered by TVTV will continue to have these services provided by TVCTV at the same level as provided during this fiscal year. In addition, the City of Forest Grove is going to have a civic studio constructed in their auditorium and will have one of their meetings cablecast each month.

TVCTV will also work closely with area school districts and educational groups to increase participation in Educational Access programming, benefiting the schools, students, and their communities. Although a Public Access component will be maintained to provide individual citizens with an opportunity to learn how to produce programming, these services will be at a more modest level.

MACC's policy decisions, the IGA requires that member jurisdictions decide all issues related to the franchise fee allocations. And, such IGA amendments require all fourteen MACC jurisdictions to agree on these changes. Currently, your jurisdiction provides 20% of your cable franchise fees to support MACC franchise administration and regulation, and 15% for PEG

Access operations. Under the Commission's recommendation for future PEG Access funding, jurisdictions would contribute a proportionate share of the annual \$500,000 PEG Access budget (annually adjusted by a COLA) instead of a percentage of franchise fees (Attachment D shows amounts by jurisdiction and reductions from current PEG contributions).

The Commission has also recommended that \$500,000 of PEG operating reserves, accumulated by the nonprofit organization TVTV over the last ten years, be returned to the jurisdictions. These funds will be distributed, in proportionate shares, to jurisdictions during the first quarter of FY06 (Attachment E shows the returns by jurisdiction).

The Commission plans for MACC to retain the remaining PEG Access operating reserves to supplement the PEG funding provided by the jurisdictions. The MACC PEG budget will include \$550,000 in PEG Access funding in FY05/06 (\$500,000 from the jurisdictions and \$50,000 from retained reserves), this is \$70,000 less than what TVTV received in FY04/05. We believe this budget will provide a sound, basic PEG Access program that is more responsive to the needs of its members. Jurisdictions that want PEG Access services above the basic amount will be able to separately contract with TVCTV for such services. In addition, TVCTV will continue to seek other funding and contracting opportunities to supplement this funding.

We have provided a "model resolution" your jurisdiction can use to adopt the IGA Amendment. All jurisdictions must adopt the provisions of this resolution, without change, to ensure passage of the IGA amendment.

TVTV - MACC Management Transition - The transition of management from the nonprofit TVTV to MACC is continuing and will be completed by July 1, 2005. Since the time for the transition is short, and MACC has much to learn from TVTV staff, and we expect to carry forward most of their current services into FY05/06, we also plan to retain most of the current staff to help make the transition even smoother. Once the transition is complete, MACC will be able to do a complete review of the PEG Access operations over the next year, adjusting where necessary.

We are available to answer any questions about the Commission's recommended amendment of the IGA and MACC's future management of PEG Access.

Thank you for your consideration of this important amendment to MACC's IGA.

- Attachments: A MACC Resolution 2005-04 Recommending IGA Amendment
 - B MACC/TVCTV Government and Community Programming
 - C Distribution of Government and Community Programming by Jurisdiction
 - D Recommended Franchise Fee Support for PEG Access by Jurisdiction
 - E Estimated PEG Access Reserves to be Returned to Jurisdictions

METROPOLITAN AREA COMMUNICATIONS COMMISSION

RESOLUTION NO. 2005-04

A RESOLUTION AMENDING EXHIBIT A OF THE MACC INTERGOVERNMENTAL COOPERATION AGREEMENT, AND RECOMMENDING APPROVAL OF THE AMENDMENT BY THE MACC MEMBER JURISDICTIONS

WHEREAS, the Metropolitan Area Communications Commission, hereinafter "MACC", is an intergovernmental cooperation commission formed in April, 1980 under ORS Chapter 190, with Washington County and the cities of Banks, Beaverton, Cornelius, Durham, Forest Grove, Gaston, Hillsboro, King City, Lake Oswego, North Plains, Rivergrove, Tigard, and Tualatin as current members; and

WHEREAS, the Commission has operated under the original Intergovernmental (IGA or Agreement), with several amendments, since that time; and

WHEREAS in 2002 the Commission adopted a new Agreement, including Exhibit A allocating franchise fees payable to the member jurisdictions for MACC administration and for Public, Educational and Government (PEG) Access services, and the new Agreement was subsequently approved by all MACC member jurisdictions as required by Section 4.D of the Agreement; and

WHEREAS, in June, 2004 the Commission charged the MACC Budget Committee with a review of PEG Access funding and services to be provided under the Comcast Cable Franchises granted by MACC; and

WHEREAS, the Budget Committee has presented its recommendation, which has been reviewed and accepted by the Commission at its May 5, 2005, meeting; and

WHEREAS, the proposed funding and services package for PEG Access requires an amendment to Exhibit A of the MACC IGA;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE METROPOLITAN AREA COMMUNICATIONS COMMISSION:

Section 1. Exhibit A of MACC IGA amended.

Exhibit A of the MACC IGA, Section 2, is amended by deleting the former allocation of franchise fee revenues for PEG Access, and replacing it with the following text:

In fiscal year 2005-2006, the MACC jurisdictions will contribute a combined total of \$500,000 of their cable franchise fees to support PEG Access. Each jurisdiction will pay its proportionate share of this total amount. Beginning in fiscal year 2006-2007, and in each subsequent year thereafter through February 1, 2014, this \$500,000 jurisdictional PEG funding amount will be adjusted by the cost-of-living index amount (based on the CPIU – Portland) in July of each fiscal year.

Notwithstanding this allocation commitment, the appropriation of funds is subject to the annual process required of each jurisdiction pursuant to local budget law.

Section 2. Recommendation to Member Jurisdictions.

The Commission hereby recommends that each of the member jurisdictions approve the Amendment to Exhibit A of the IGA by duly authorized enactment of each jurisdiction's governing body.

Section 3. Effective date.

This Resolution shall take effect immediately upon its adoption by the Commission and signature by the Chair. The Amendment to Exhibit A of the IGA will take effect following its approval by each MACC member jurisdiction as required by Section 4.D of the IGA and certification of such approval by MACC in accordance with Section 7.D of the agreement.

ADOPTED BY THE BOARD OF THE METROPOLITAN AREA COMMUNICATIONS COMMISSION this 5th day of May, 2005.

Herb Hirst, Board Chair	

MACC/TVCTV Government and Community Programming

MACC, through Tualatin Valley Community Television (TVCTV), will provide "Community Television" programming services to its member jurisdictions. Part of TVCTV's Public, Education, and Government (PEG) Access programming will include "Government and Community Programming." TVCTV will provide 92 such programs, allocated among the MACC members.

These categories of programming are not exclusive, but we offer the following examples to illustrate the type of programming jurisdictions could produce.

Government Programming —Produced by, for, or about government or government functions, as authorized by a MACC jurisdiction. Examples of government programs include:

- Events town hall meetings; community meetings; press conferences; public speeches or presentations (i.e., State of the City Address); ground breakings; Sister City events; neighborhood/citizen participation organizations; etc.
- <u>Public Information</u> public service announcements (PSAs); events or promotions; public safety, health, emergency information; general informational programs (i.e., interviews with public officials, etc.); economic development promotions; citizen call-in programs (i.e., "Ask Your Legislator"); library service programs (i.e., Cornelius Library 90th Anniversary); legislative hearings/sessions (i.e., OPAN), meetings of the planning committee, etc.
- <u>Employee Training/Information</u> job safety training; PERS retirement; health information; FEMA/Homeland Security information; employee information/meetings for government employees, etc.

Community Programming – Significant events, people, groups, places, and things related to the community, as recognized by each MACC jurisdiction. Examples of these community programs include:

- Organizations Chamber of Commerce events (i.e., Hillsboro Chamber Awards Banquet), civic organizations (i.e., Video Voters Guide); arts/cultural/ethic organizations (i.e., Old Time Fiddlers in Gaston, folk/ethnic festivals), education/civic groups (i.e., Washington County Public Affairs Forum); etc.
- <u>Events</u> parades; festivals (i.e., North Plains Garlic Festival); fairs; anniversaries, or historical celebrations (i.e., Lake Oswego Heritage Council Mayor's Forum); recreation or athletic events; community symposiums, seminars, or meetings (i.e., Hillsboro Agricultural Symposium); etc.

NOTE: Jurisdictions' Council and Board meetings which are currently covered in FY 05 will continue to be produced and cablecast at no charge (includes bit-streaming video of meetings).

As Recommended by the Commission at)	Distribution of Government & Community Programing by Jurisdiction				
their meeting on			by building	CLION		
5/5/2005	100	Y06 Basis				
3/3/2003		G Funding		Programs		
JURISDICTION	l l	500,000	Base	Addl*	Total	
	-					
WASHINGTON CO (MACC)		172.006		24	25	
WASHINGTON CO	\$	173,026	1	24	23	
BEAVERTON	\$	82,145	ī	11	12	
HILLSBORO	\$	73,128	1	10	11	
TIGARD	\$	56,654	1	8	9	
LAKE OSWEGO	\$	55,196	1	8	9	
TUALATIN	\$	28,709	1	4	5	
FOREST GROVE	\$	15,073	1	2	3	
CORNELIUS	\$	5,793	11	1	2	
KING CITY	\$	4,975	1	1	2	
NORTH PLAINS	\$	1,715	1	-	1	
BANKS	\$	1,442	1	-	1	
DURHAM	\$	1,282	1	-	1	
GASTON	\$	474	1	-	.1	
RIVERGROVE	\$	389	1		1	
REGIONAL POOL				9	9	
TOTALS	\$	500,000	14	78	92	

NOTES:

- MACC will work with jurisdiction staff annually to produce the listed number of programs. This programming is separate from current city council/county board meeting coverage.
- The number of programs listed are generally based on the percentage of estimated franchise fee revenue generated by each jurisdiction in FY05-06. MACC will review and adjust these to maintain the proper proportions among the 14 jurisdictions.
- Jurisdictions wanting additional programs can contract separately with MACC/TVCTV.
- Each jurisdiction will be asked to assign a staff member as the liaison to MACC for programming decisions.

available to any jurisdiction; the balance of 69 based on franchise revenue per jurisdiction (rounded).

- A pool would be available for jurisdictions for programs of area-wide interest between July 1 and December 20, 2005.
- Meeting coverage for FY05-06 will be based on the number of meetings that were regularly produced during FY04-05. MACC may need to charge a fee for additional meeting coverage. Meeting coverage as proposed will be governed by a Letter of Agreement (LOA) between MACC and the jurisdiction. LOAs will state each party's responsibilities for meeting coverage.
- Web streaming of meeting coverage will continue to be provided.

Revised May 11, 2005

Recommended Franchise Fee support for PEG Access by Jurisdiction Total PEG Support Proposed for FY06

Column descriptions below --> A B C D

FY06	Est	imated Franchi During	ise Fee Revenue FY06		705 PEG Support		Proposed G Support		Y06 more or
JURISDICTION	F	ee Revenue	% of Total	L at 15%-17%-19% L		for FY06		(less) than FY05	
Banks	\$	9,882	0.3%	\$	1,835	\$	1,282	\$	(553)
Beaverton	\$	633,359	16.4%	\$	111,397	\$	82,145	\$	(29,252)
Cornelius	\$	44,663	1.2%	\$	7,820	\$	5,793	\$	(2,027)
Durham	\$	13,221	0.3%	\$	1,415	\$	1,715	\$	300
Forest Grove	\$	116,216	3.0%	\$	19,867	\$	15,073	\$	(4,794)
Gaston	\$	3,654	0.1%	\$	722	\$	474	\$	(248)
Hillsboro	\$	563,838	14.6%	\$	95,848	\$	73,128	\$	(22,720)
King City (2)	\$	38,356	1.0%	\$	-	\$	4,975	\$	4,975
Lake Oswego	\$	425,575	11.0%	\$	61,520	\$	55,196	\$	(6,324)
North Plains	\$	11,119	0.3%	\$	1,856	\$	1,442	\$	(414)
Rivergrove	\$	3,001	0.1%	\$	510	\$	389	\$	(121)
Tigard	\$	436,816	11.3%	\$	63,574	\$	56,654	\$	(6,920)
Tualatin	\$	221,355	5.7%	\$	34,745	\$	28,709	\$	(6,036)
Washington County (1)	\$	1,334,081	34.6%	\$	217,723	\$	173,026	\$	(44,696)
TOTALS	\$	3,855,135	100.0%	\$	618,831	\$	500,000	\$	(118,831)

⁽¹⁾ Amounts for Washington County are the combined estimates from their MACC Franchise and their separate County-Comcast Franchise. Both support PEG.

Column descriptions:

A--> Estimated FY06 franchise fees for each jurisdiction.

B--> Percentage of total estimated FY06 franchise fees for each jurisdiction.

C--> Estimated amount each jurisdiction will pay for PEG during FY05, which was based on percentages for franchise fees and not on a flat amount for PEG.

D--> Amount each jurisdiction would pay for PEG, based on their share of estimated FY06 franchise fee revenues and proposed PEG funding of \$500,000. This also approximates the jurisdiction's share of the \$500,000 of PEG operating reserves that will be returned to jurisdictions.

E--> The difference between the FY06 and FY05 amounts each jurisdiction would pay for PEG, based on this proposal.

⁽²⁾ King City ceased paying PEG support January 1, 2004. Column D includes King City support for FY 06.

Estimated PEG Access Reserves to be Returned to Jurisdictions

	Total Amount Paid by Each Member to Support PEG		Return of \$500,000	
	1995-2	Based on		
Jurisdiction	Total Paid to PEG	% of Total	1995 - 2004	
BANKS	\$10,123	0.23%	\$1,147	
BEAVERTON	677,460	15.35%	76,741	
CORNELIUS	63,352	1.44%	7,176	
DURHAM	11,084	0.25%	1,256	
FOREST GROVE	146,580	3.32%	16,604	
GASTON	7,836	0.18%	888	
HILLSBORO	624,374	14.15%	70,728	
KING CITY	36,262	0.82%	4,108	
LAKE OSWEGO	443,589	10.05%	50,249	
NORTH PLAINS	12,334	0.28%	1,397	
RIVERGROVE	3,701	0.08%	419	
TIGARD	441,162	9.99%	49,974	
TUALATIN	236,887	5.37%	26,834	
WASH CO. MACC (both franchises)	1,699,171	38.50%	192,479	
Total>	\$4,413,915	100.00%	\$500,000	

NOTES:

This data takes into account all changes in MACC member PEG support throughout this time period (including no contribution from King City from January 2004 to present).

The data includes all PEG support paid through Dec 31, 2004. When these revenues are provided to MACC jurisdictions, the calculations will be updated to reflect PEG revenues from March 31 to June 30, 2005. The final amounts returned to jurisdictions, therefore, may be slightly different from the amounts shown here.

CITY OF TIGARD, OREGON

RESOLUTION NO.	05-
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A RESOLUTION OF THE CITY OF TIGARD APPROVING A MODIFICATION TO THE INTERGOVERNMENTAL AGREEMENT FOR THE METROPOLITAN AREA COMMUNICATIONS COMMISSION

WHEREAS, the Metropolitan Area Communications Commission, hereinafter "MACC or Commission," is an intergovernmental commission formed in April, 1980, under ORS Chapter 190, with Washington County and the cities of Banks, Beaverton, Cornelius, Durham, Forest Grove, Gaston, Hillsboro, King City, Lake Oswego, North Plains, Rivergrove, Tigard, and Tualatin as current members; and

WHEREAS, the City of Tigard is a member of MACC; and

WHEREAS, the Commission has operated under the original intergovernmental cooperation agreement (IGA or Agreement), with several amendments, since that time; and

WHEREAS, in 2002, the Commission adopted a new IGA, including Exhibit A containing the allocation of franchise fees payable to the member jurisdictions for MACC administration and for public, educational, and government access services (PEG Access), and the new IGA was subsequently approved by all MACC member jurisdictions as required by Section 4.D of the Agreement; and

WHEREAS, in June 2004, the Commission charged the MACC Budget Committee with a review of PEG Access funding and services to be provided under the Comcast Cable Franchises granted by MACC; and

WHEREAS, at its May 5, 2005, meeting, the Commission considered the Budget Committee's recommendation to modify the funding for PEG Access, and adopted Resolution 2005-04 approving an Amendment to Exhibit A of the current IGA; and

WHEREAS, the Commission further recommended that each of the MACC member jurisdictions approve the IGA amendment concerning PEG Access services and funding by duly authorized enactment of each jurisdiction's governing body, as required by Section 4.D of the Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Tigard City Council that:

SECTION 1. Exhibit A of the MACC IGA, Section 2, is amended by deleting the former allocation of franchise fee revenues for PEG Access, and replacing it with the following text:

> "In fiscal year 2005-2006, the MACC jurisdictions will contribute a combined total of \$500,000 of their cable franchise fees to support PEG Access. Each jurisdiction will pay its proportionate share of this total amount. Beginning in fiscal year 2006-2007, and each subsequent year thereafter through February 1, 2014, this \$500,000 jurisdictional PEG Access funding amount will be adjusted by the cost-of-living index amount (based on the CPIU - Portland) in July of each fiscal year.

If a jurisdiction does not allocate its proportionate share, the Commission may place restrictions on the PEG Access services provided to the jurisdiction and/or its citizens."

The full text of Exhibit A, as modified by this Resolution, is attached.

SECTION 2. This resolution is effective immediately upon passage.

PASSED: This ______ day of ______ 2005.

Mayor - City of Tigard

ATTEST:

annual process required of each jurisdiction pursuant to local budget law.

Notwithstanding this allocation commitment, the appropriation of funds is subject to the

City Recorder - City of Tigard

ATTACHMENT TO RESOLUTION

REVISED Exhibit A - Comcast Franchise Fee Allocation

This Exhibit affects the Franchise Fee revenues from the Franchise with Comcast, or its successors.

These franchise fees are attributable to member jurisdictions. Member jurisdictions hereby make and continue allocations of these, or other, revenues for the operation of MACC for franchise administration and regulation, and for PEG Access. These allocations, specified below, cannot be increased without the unanimous consent of all member jurisdictions.

1. Allocation of Franchise Fee Revenues for MACC Administration

- a. Member jurisdictions will contribute a maximum allocation of twenty percent (20%) of franchise fee revenues collected for support of MACC administration. The Commission may decide to receive less than this allocation for these purposes.
- b. The Commission is authorized, as it deems appropriate, to enter into professional services contracts to review the Grantee's financial reports, on an annual basis or otherwise. In the event that such a review results in increased franchise payments from the Grantee, the first deduction from such payments shall be for the reimbursement of the Commission's expenses incurred under the contract for the review. The remainder of such increase shall be distributed in accordance with the most recent quarterly distribution.

2. Allocation of Franchise Fee Revenues for PEG Access

"In fiscal year 2005-2006, the MACC jurisdictions will contribute a combined total of \$500,000 of their cable franchise fees to support PEG Access. Each jurisdiction will pay its proportionate share of this total amount. Beginning in fiscal year 2006-2007, and each subsequent year thereafter through February 1, 2014, this \$500,000 jurisdictional PEG Access funding amount will be adjusted by the cost-of-living index amount (based on the CPIU – Portland) in July of each fiscal year.

Notwithstanding this allocation commitment, the appropriation of funds is subject to the annual process required of each jurisdiction pursuant to local budget law."

If a jurisdiction does not allocate its proportionate share, the Commission may place restrictions on the PEG Access services provided to the jurisdiction and/or its citizens.

Resolution	No.					
Approving	an A	mendment to	the	MAC	CIC	Αť

AGENDA ITEM#_	<u>4.5</u>
FOR AGENDA OF	June 14, 2005

CITY OF TIGARD, OREGON COUNCIL AGENDA ITEM SUMMARY

ISSUE/AGENDA TITLE Approval of a Cooperative Improvement Agreement between the Oregon Department of Transportation and the City of Tigard for the installation, operation and continuing maintenance of a
proposed traffic signal at SW Hall Boulevard and Wall Street
PREPARED BY: G. Berry DEPT HEAD OK OF Quencing CITY MGR OK
ISSUE BEFORE THE COUNCIL
Shall the City Council approve the attached resolution approving and authorizing the City Manager to sign a Cooperative Improvement Agreement with the Oregon Department of Transportation (ODOT) for the installation, operation and continuing maintenance of a proposed traffic signal at SW Hall and Wall Street?
STAFF RECOMMENDATION
Staff recommends that Council approve, by motion, the attached resolution approving the Cooperative Improvement Agreement and authorizing the City Manager to execute the agreement.
<u>INFORMATION SUMMARY</u>
The approval by the State Traffic Engineer for installation of a signal at the intersection of SW Hall Boulevard, a state highway, and SW Wall Street was contingent upon the City assuming responsibility for design, installation, maintenance and energy costs for that signal. Attached is a memorandum from Oregon Department of Transportation (ODOT) granting approval for the signal with those conditions stated. The approval also required that an agreement be executed to formalize that responsibility. The proposed agreement will satisfy this requirement.
OTHER ALTERNATIVES CONSIDERED
None
VISION TASK FORCE GOAL AND ACTION COMMITTEE STRATEGY
Not applicable
ATTACHMENT LIST
Attachment 1: Proposed Resolution Attachment 2: Proposed ODOT Cooperative Improvement Agreement with Exhibit A (9 pages) Attachment 3: November 9, 2004, ODOT memorandum

FISCAL NOTES

This agreement will require the City to be responsible for the cost of installation, operation, power and continuing maintenance for the proposed signal. The signal installation is included in the FY 2004-05 Capital Improvement Program and will be carried forward into FY 2005-06. Maintenance and power costs upon completion of the signal system installation will be addressed through the Street Lights and Signals budget for FY 2005-06.

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CITY OF TIGARD, OREGON

DECOL	TITTONTNIC	0.5
KESOT	UTION NO.	. US-

OREGON DEPA	APPROVING A COOPERATIVE IMPROVEMENT AGREEMENT BETWEEN THE ARTMENT OF TRANSPORTATION AND THE CITY OF TIGARD FOR A NAL AT THE SW HALL BOULEVARD AND WALL STREET INTERSECTION.
•	need for a traffic signal system at the Hall Boulevard and Wall Street intersection has ough traffic studies performed by the City; and
	City has requested approval and Oregon Department of Transportation (ODOT) has llation of the signal subject to certain conditions; and
-	City and ODOT wish to enter into an agreement assigning responsibility to the City for the allation, operation, continuing maintenance and power costs.
NOW, THEREFO	RE, BE IT RESOLVED by the Tigard City Council that:
SECTION 1:	The Council hereby approves the agreement with the Oregon Department of Transportation to meet the condition of approval for installation of the signal system and authorizes the City Manager to sign the agreement documents on behalf of the City.
SECTION 2:	This resolution is effective immediately upon passage.
PASSED:	This day of 2005.
ATTEST:	Mayor - City of Tigard
City Recorder - Ci	ty of Tigard
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RESOLUTION NO. 05 - Page 1

Misc. Contracts & Agreements No. 22,287

COOPERATIVE IMPROVEMENT AGREEMENT Hall Blvd @ Wall Street Signal Beaverton-Tualatin Highway

THIS AGREEMENT is made and entered into by and between the STATE OF OREGON, acting by and through its Department of Transportation, hereinafter referred to as "ODOT"; and the City of Tigard, acting by and through its elected officials, hereinafter referred to as "City."

RECITALS

- 1. Hall Boulevard, also known as the Beaverton-Tualatin Highway, is a part of the state highway system under the jurisdiction and control of the Oregon Transportation Commission. Wall Street is a part of the city street system under the jurisdiction and control of City.
- 2. By the authority granted in ORS 190.110, 366.572 and 366.576, ODOT may enter into cooperative agreements with counties, cities and units of local governments for the performance of work on certain types of improvement projects with the allocation of costs on terms and conditions mutually agreeable to the contracting parties.
- 3. By the authority granted in ORS 810.210, ODOT is authorized to determine the character or type of traffic control devices to be used, and to place or erect them upon state highways at places where ODOT deems necessary for the safe and expeditious control of traffic. No traffic control devices shall be erected, maintained, or operated upon any state highway by any authority other than ODOT, except with its written approval. Traffic signal work on this Project will conform to the current ODOT standards and specifications.
- 4. By the authority granted in ORS 366.425, ODOT may accept deposits of money or an irrevocable letter of credit from any county, city, road district, person, firm, or corporation for the performance of work on any public highway within the state. When said money or a letter of credit is deposited, ODOT shall proceed with the Project. Money so deposited shall be disbursed for the purpose for which it was deposited.

NOW THEREFORE, the premises being in general as stated in the foregoing recitals, it is agreed by and between the parties hereto as follows:

TERMS OF AGREEMENT

1. Under such authority, City agrees to construct and install a full vehicle and pedestrian actuated traffic control signal at the intersection of Hall Boulevard, Beaverton-Tualatin Highway and Wall Street, hereinafter referred to as "Project". The location of the Project is

Agreement No. 22,287 City of Tigard

approximately as shown on the sketch map attached hereto, marked Exhibit A, and by this reference made a part hereof.

- 2. The Project shall be financed with City funds in an amount estimated at \$200,000. The estimate for the total Project cost is subject to change. City shall be responsible for any nonparticipating costs, and Project costs beyond the estimate.
- 3. This Agreement shall become effective on the date all required signatures are obtained and shall remain in effect for the purpose of ongoing maintenance and power responsibilities for the useful life of the facilities constructed as part of the Project. The Project shall be completed within 2 calendar years following the date of final execution of this Agreement by both parties.

CITY OBLIGATIONS

- 1. City shall, prior to advertising for contract bids, forward to ODOT copies of all plan and specifications for the Project for review and concurrence. The intersection and signal design plans must be approved by ODOT Office of the State Traffic Engineer. District 2A shall coordinate all such review.
- 2. City shall construct the Project in accordance with the requirements of ORS 276.071 including the public contracting laws within ORS Chapters 279A, 279B and 279C.
- 3. If City chooses to assign its contracting responsibilities to a consultant or contractor, City shall inform the consultant or contractor of the requirements of ORS 276.071, to ensure that the public contracting laws within ORS Chapters 279A, 279B and 279C are followed.
- 4. City shall upon receipt of a fully executed copy of this Agreement and upon a subsequent letter of request from ODOT, forward to ODOT an advance deposit or irrevocable letter of credit in the amount of \$15,000.00 for the Project, said amount being equal to the estimated total cost for the work performed by ODOT. City agrees to make additional deposits as needed upon request from ODOT. Depending upon the timing of portions of the Project to which the advance deposit contributes, it may be requested by ODOT prior to Preliminary Engineering, purchase of right-of-way, or approximately 4-6 weeks prior to Project bid opening.
- 5. Upon completion of the Project and receipt from ODOT of an itemized statement of the actual total cost of ODOT's participation for the Project, City shall pay any amount which, when added to City's advance deposit, will equal 100 percent of actual total ODOT costs for the Project. Any portion of said advance deposit which is in excess of the ODOT's total costs will be refunded or released to City.

- 6. City shall lay out and paint the necessary lane lines and erect the required directional and traffic control signing for the Project.
- 7. City shall cause to be relocated or reconstructed, all privately or publicly owned utility conduits, lines, poles, mains, pipes, and all other such facilities of every kind and nature where such relocation or reconstruction is made necessary by the plans of the Project in order to conform the utilities and other facilities with the plans and the ultimate requirements of the Project. All utility relocations shall be at the sole expense of the City, or utility owners other than the City.
- 8. City is responsible for and insures that all Project right-of-way monumentation will be conducted in conformance with ORS 209.150.
- 9. City shall be responsible for all power costs for the Project including illumination. The City shall pay all power costs directly to the power company. The power company shall send power bills directly to City. City shall perform all maintenance on the Project illumination. ODOT shall perform all other maintenance for the Project and bill City for 100% of the cost of said maintenance.
- 10. City shall reimburse ODOT for maintenance costs associated with Project.
- 11. City shall, upon completion of the Project and at its own expense, maintain the pavement surrounding the vehicle detector loops installed in the City roads in such a manner as to provide adequate protection for said detector loops. Failure to adequately protect said detector loops from City roadwork or other activities may result in ODOT requiring City to repair or replace the damaged loops at City expense. City shall also adequately maintain the pavement markings and signing installed in accordance with current ODOT standards.
- 12. All employers, including City, that employ subject workers who work under this Agreement in the State of Oregon shall comply with ORS 656.017 and provide the required Workers' Compensation coverage unless such employers are exempt under ORS 656.126. City shall ensure that each of its subcontractors complies with these requirements.
- 13. City acknowledges and agrees that ODOT, the Secretary of State's Office of the State of Oregon, the federal government, and their duly authorized representatives shall have access to the books, documents, papers, and records of City which are directly pertinent to the specific Agreement for the purpose of making audit, examination, excerpts, and transcripts for a period of three years after completion of Project. Copies of applicable records shall be made available upon request. Payment for costs of copies is reimbursable by ODOT.

- 14. City shall comply with all federal, state, and local laws, regulations, executive orders and ordinances applicable to the work under this Agreement, including, without limitation, the provisions of ORS 279C.505, 279C.515, 279C.520, 279C.530 and 279B.270, which hereby are incorporated by reference. Without limiting the generality of the foregoing, City expressly agrees to comply with (i) Title VI of Civil Rights Act of 1964; (ii) Title V and Section 504 of the Rehabilitation Act of 1973; (iii) the Americans with Disabilities Act of 1990 and ORS 659A.142; (iv) all regulations and administrative rules established pursuant to the foregoing laws; and (v) all other applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations.
- 15. City or its consultant shall acquire all necessary rights-of-way according to State Right of Way Manual, Chapter 13, Policy 13.120. Certification of right of way acquisition work must be made by the City (or on behalf of its consultant) doing the work. If City acquires the right of way, they shall provide a letter from City's legal counsel certifying that 1) the right of way needed for the Project has been obtained and 2) right of way acquisition has been completed in accordance with the right of way requirements contained in this Agreement. The certification form shall be routed through the ODOT Region 1 Right of Way Office for cosignature and possible audit. If City elects to have ODOT perform R/W functions, a separate agreement shall be executed between City and ODOT R/W, referencing this Agreement number.
- 16. City will strictly follow the rules, policies and procedures of the "Uniform Relocation Assistance and Real Property Acquisition Policy Act of 1970" as amended, ORS Chapter 35, State of Oregon Right of Way Manual, and Federal Highway Administration Federal Aid Policy Guide.
- 17. City shall, to the extent permitted by the Oregon Constitution and the Oregon Tort Claims Act, indemnify, defend, save, and hold harmless the State of Oregon, Oregon Transportation Commission and its members, Department of Transportation, its officers and employees from any and all claims, suits, and liabilities which may occur in the performance of this Project.
- 18. Notwithstanding the foregoing defense obligations under paragraph 17 above, neither City nor any attorney engaged by City shall defend any claim in the name of the State of Oregon or any agency of the State of Oregon, nor purport to act as legal representative of the State of Oregon or any of its agencies, without the prior written consent of the Oregon Attorney General. The State of Oregon may, at anytime at its election assume its own defense and settlement in the event that it determines that City is prohibited from defending the State of Oregon, or that City is not adequately defending the State of Oregon's interests, or that an important governmental principle is at issue or that it is in the best interests of the State of Oregon to do so. The State of Oregon reserves all rights to pursue any claims it may have against City if the State of Oregon elects to assume its own defense.

- 19. City shall require its contractor to indemnify ODOT and name ODOT as a third party beneficiary of the resulting contract and shall carry at a minimum personal injury and property damage insurance with a single limit of \$1,000,000 for all claims arising out of a single accident or occurrence. City shall also insure that the contractor also provide an additional \$1,000,000 excess insurance coverage over the basic \$1,000,000 coverage. Each annual aggregate limit shall not be less than \$2,000,000 when applicable. The contractor shall include City and ODOT as named insured on policies issued for this Project, or shall furnish an additional insured endorsement naming the same as additional insured to the contractor's existing public liability and property damage insurance. The certificate of insurance shall include the State of Oregon, Transportation Commission and its members, Department of Transportation, officers and employees as additional insured. City shall provide a copy of the certificate to ODOT prior to construction of the Project. The insurance coverage shall not be amended, altered, modified or cancelled insofar as the coverage contemplated herein is concerned without at least 30 days prior written notice.
- 20. City shall authorize execution of this Agreement during a regularly convened session of its City Council.
- 21. City's Project Manager for this Project is Vannie Nguyen, Capitol Improvement Program Manager, 13125 SW Hall Blvd, Tigard, OR. 97223, Tel: 503-718-2460.
- 22. City may change the foregoing Project Manager and address by giving prior written notice to ODOT at its notice address.
- 23. Upon completion of the Project, City shall submit three sets of "As Constructed" drawings to Sam Hunaidi at ODOT's District 2A office. One set shall be half size 11"x17" mylars, the remaining sets shall be half size (11"x 17") prints.

ODOT OBLIGATIONS

- 1. ODOT shall, at Project expense, conduct plan review, signal inspections, illumination testing inspections, Project approval/concurrence, Project inspection, signal turn-on and technical expertise as requested.
- 2. ODOT shall, upon execution of the agreement, forward to City a letter of request for an advance deposit or irrevocable letter of credit in the amount of \$15,000.00 for payment of the work performed by ODOT. Requests for additional deposits shall be accompanied by an itemized statement of expenditures and an estimated cost to complete Project.
- 3. ODOT hereby grants the City permission to access ODOT right of way for Project construction and on-going maintenance responsibilities.

Agreement No. 22,287 City of Tigard

- 4. ODOT and City shall conduct a mutual review of this Agreement, and Project plans and specifications prior to avertisement for construction bid proposals.
- 5. ODOT shall retain all utility and access permit-issuing authority along the state highway.
- 6. Upon completion of the Project, ODOT shall either send to City a bill for the amount which, when added to City's advance deposit, will equal 100 percent of the total ODOT costs for work performed or ODOT will refund to City any portion of said advance deposit which is in excess of the total ODOT costs for Project.
- 7. Upon completion of the Project ODOT shall assume ownership of Project traffic signal equipment. ODOT is not responsible for Project power or maintenance costs. ODOT shall perform signal turn-on and the maintenance and bill City for 100% of the cost of said turn-on and maintenance.
- 8. ODOT's Project Manager for this Project is Sam Hunaidi, ODOT District 2A, Assistant District Manager, 5440 SW Westgate Driver, Ste. 350, Portland, OR 97221, Phone: 503-229-5002.
- 9. ODOT may change the foregoing Project Manager and address by giving prior written notice to City at its notice address.

GENERAL PROVISIONS

- 1. This Agreement may be terminated by mutual written consent of both parties.
- 2. ODOT may terminate this Agreement effective upon delivery of written notice to City, or at such later date as may be established by ODOT, under any of the following conditions:
 - a. If City fails to provide services called for by this Agreement within the time specified herein or any extension thereof.
 - b. If City fails to perform any of the other provisions of this Agreement, or so fails to pursue the work as to endanger performance of this Agreement in accordance with its terms, and after receipt of written notice from ODOT fails to correct such failures within 10 days or such longer period as ODOT may authorize.
 - c. If City fails to provide payment of its share of the cost of the Project.
 - d. If ODOT fails to receive funding, appropriations, limitations or other expenditure authority sufficient to allow ODOT, in the exercise of its

Agreement No. 22,287 City of Tigard

reasonable administrative discretion, to continue to make payments for performance of this Agreement.

- e. If federal or state laws, regulations or guidelines are modified or interpreted in such a way that either the work under this Agreement is prohibited or ODOT is prohibited from paying for such work from the planned funding source.
- 3. Any termination of this Agreement shall not prejudice any rights or obligations accrued to the parties prior to termination.
- 4. If City fails to maintain facilities in accordance with the terms of this Agreement, ODOT, at its option, may maintain the facility and bill City, seek an injunction to enforce the duties and obligations of this Agreement or take any other action allowed by law.
- 5. This Agreement and attached exhibits constitute the entire agreement between the parties on the subject matter hereof. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Agreement. No waiver, consent, modification or change of terms of this Agreement shall bind either party unless in writing and signed by both parties and all necessary approvals have been obtained. Such waiver, consent, modification or change, if made, shall be effective only in the specific instance and for the specific purpose given. The failure of ODOT to enforce any provision of this Agreement shall not constitute a waiver by ODOT of that or any other provision.

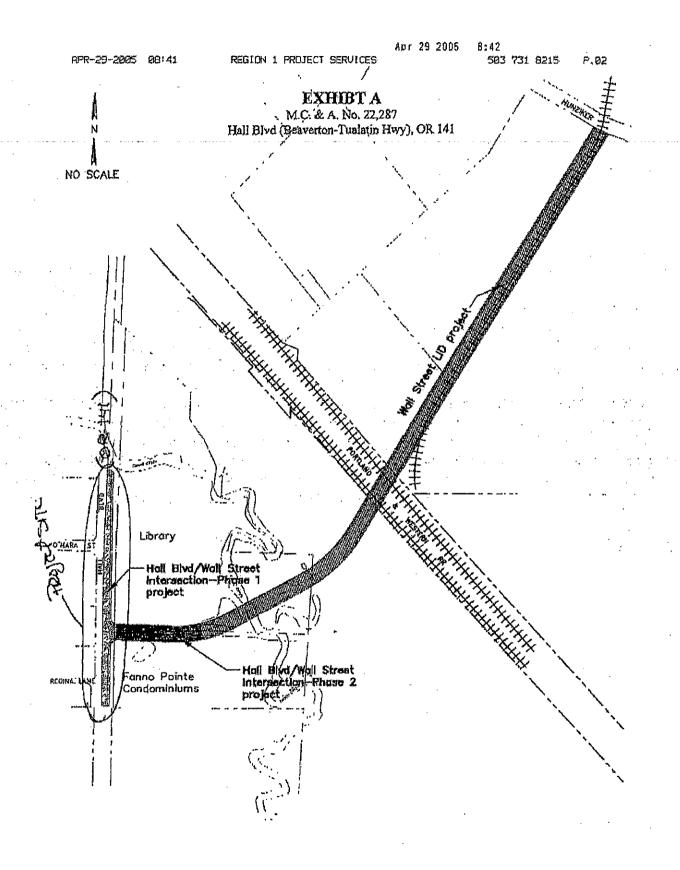
IN WITNESS WHEREOF, the parties hereto have set their hands as of the day and year hereinafter written.

The Oregon Transportation Commission on June 18, 2003, approved Delegation Order No. 2 which authorizes the Director to approve and execute agreements for day-to-day operations when the work is related to a project included in the Statewide Transportation, Improvement Program or a line item in the biennial budget approved by the Commission.

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On November 10, 2004, the Director of the Oregon Department of Transportation approved Subdelegation Order No. 2, in which the Director delegates to the Deputy Director, Highways the authority to approve and sign agreements over \$75,000 when the work is related to a project included in the Statewide Transportation Improvement Program or in other system plans approved by the Oregon Transportation Commission, or in a line item in the biennial budget approved by the Director.

CITY OF TIGARD, by and through its elected officials	STATE OF OREGON, by and through its Department of Transportation
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ByCity Manager	Deputy Director, Highways
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Date	Technical Services Manager/Chief
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APPROVED AS TO LEGAL SUFFICIENCY	
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By	,
City Counsel	Ву
	State Traffic Engineer
Date	
	Date
APPROVED AS TO LEGAL SUFFICIENCY	
	Ву
Ву	Region 1 Manager
Assistant Attorney General	
•	Date
Date:	
	Ву
	District 2A Manager
	Date





INTEROFFICE MEMO

TECHNICAL SERVICES Traffic Engineering and Operations Section

File Code: Hwy 141 MP5.88

Office Phone: (503) 986-3568

Fax Phone: (503) 986-4063

DATE:

November 9, 2004

TO:

P.E. جيراDennis Mitchell

Region 1 Traffic M

FROM:

Edward L. Fischer, P.E., PTOE

State Traffic Engineer

SUBJECT:- - Traffie Signal-Approval--

Beaverton-Tualatin Highway (Hall Blvd.) at Wall Street

MP 5.88, City of Tigard

We have reviewed your request of October 27, 2004 to install a new traffic signal at the intersections of Hall Boulevard and the new realignment of Wall Street.

Under OAR 734-020-0430, I approve this request and authorize inclusion of this intersection on the Traffic Signal Approval List. The approval is based on our review of the updated Traffic Signal Engineering Investigation you submitted as well as mitigating circumstances surrounding the opening of the new Tigard Library. The approval has the following stipulations:

- 1. The design and operation will be according to the Manual on Uniform Traffic Control Devices (2003 edition), ODOT's Traffic Signal Policy and Guidelines, and ODOT's Traffic Signal Design Manual. The design should be consistent with the information you submitted to us.
- 2. This office must approve the traffic signal and intersection design.
- 3. The Region must prepare a Memorandum of Understanding indicating the City of Tigard responsible for total cost of design, installation, maintenance and power costs for this signal.
- 4. Interim traffic control measures and pedestrian safety issues must be coordinated between the Region and City of Tigard.

If you have any concerns or questions regarding this approval, please contact Massoud Saberian at 503-986-6580.

Copies:

Martin Jensvold, Region 1 Senior ITS Specialist Tom Jenkins, Traffic Signal Specialist Lt. Gary Miller, Oregon State Police

AGENDA ITEM#_	4.6
FOR AGENDA OF	June 14, 2005

CITY OF TIGARD, OREGON COUNCIL AGENDA ITEM SUMMARY

For the second year in a row, Tigard will take part in a summer leasing program with the Joint Water Commission (JWC) as an official partner. The leases cover the summer months, from roughly May 1 to October 31, as this is the period of time when the JWC system moves from "river flow" to stored raw water.

The JWC intergovernmental agreement allows partners to lease their unused facilities capacity to other partners. Specifically, the leases cover: 1) Stored Raw Water (behind Scoggins Dam — in Hagg Lake); 2) Water Treatment Plant Capacity; and 3) Transmission Line Capacity. The Cities of Hillsboro, Forest Grove and Beaverton have excess capacity in these areas that can be made available for the Tualatin Valley Water District (TVWD) and the City of Tigard to lease.

The stored raw water lease will allow Tigard to lease up to 1,000 acre feet of raw water. The water treatment plant lease will provide Tigard with up to 1.5 mgd of treatment plant capacity. The transmission facility lease will also provide Tigard with up to 1.5 mgd of capacity.

OTHER ALTERNATIVES CONSIDERED

The City of Lake Oswego has offered to sell water to the City of Tigard, beginning June 1, 2005. Tigard plans to take approximately 2.5 mgd from that source. The main source for Tigard is the Portland system. However, even with Portland and Lake Oswego water, Tigard will still need the JWC water to offset peak demands, especially if there is an unusually dry summer. The leases with the JWC will ensure that Tigard will have ample water supply for the anticipated demand.

Current Council Goals and the Visioning document identify the desire to obtain a long term water supply as well as to increase capacity.

ATTACHMENT LIST

Three attachments:

- Lease of Stored Raw Water
- Lease of Water Treatment Plant Facilities Capacity
- Lease of Transmission Facilities Capacity

FISCAL NOTES

The lease fees are as follows:

• Lease of Stored Raw Water:

\$83,550.00

• Lease of Water Treatment Plant Facilities Capacity:

\$56,596.00

• Lease of Transmission Facilities Capacity:

\$55,962.00

The lease fees are currently budgeted under the Water Division Fund, under "Water Costs – Purchases", Account No.530-2170.600000.

LEASE OF STORED RAW WATER

This Lease of Stored Water ("Agreement"), dated April ____, 2005, is between the Cities of Hillsboro, Forest Grove and Beaverton ("Lessors") and City of Tigard ("Lessee").

RECITALS

WHEREAS, the parties to this Agreement are members of the Joint Water Commission – Hillsboro, Forest Grove, Beaverton, Tualatin Valley Water District, and Tigard ("JWC"), an intergovernmental entity formed pursuant to ORS Ch. 190 by agreement ("Water Service Agreement") dated October 27, 2003, and amended on April 9, 2004; and

WHEREAS, the Water Service Agreement, among other things, requires each JWC member to have sufficient capacity in stored raw water to serve its demands for the period of May 1 through October 31, as adjusted based on the availability of surface water rights; and

WHEREAS, the Water Service Agreement, among other things, provides for a party to satisfy that capacity requirement by leasing all or a portion of its interest in a component(s) of the System as defined therein, including stored raw water, from another party, upon such terms and conditions as approved by the Commission; and

WHEREAS, the parties agree that, notwithstanding the Planning Document developed pursuant to the Water Service Agreement, the stored raw water subject to this Agreement is available for lease during the 2005 stored raw water season, as that term is defined herein; and

WHEREAS, the parties hereto agree that Lessors will lease stored raw water to Lessee upon the terms and conditions set forth herein, and that the Commission has approved the terms and conditions as evidenced by signature below, and being fully advised,

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

- 1. Term. This Agreement shall be effective from March 1, 2005, or upon execution by both parties and JWC, through February 28, 2006.
- 2. Supply of Water. (a) Lessors agree to provide, and Lessee agrees to lease from Lessors, 1,000 acre feet of stored raw water during the lease term, unless modified by other provisions of this Agreement. This leased quantity of stored raw water is measured at the point of release from Hagg Lake or Barney Reservoir, as applicable, and includes that portion of the released water that is lost during conveyance to the JWC water treatment plant or due to "flow-by" past the JWC water treatment plant intake. The individual Lessors are making available the

following quantities of stored water: Hillsboro – 271 acre feet; Forest Grove – 521 acre feet; Beaverton – 208 acre feet; Total 1,000 acre feet.

(b) Stored Raw Water Ownership Accounts. Each JWC member's stored water ownership account consists of the amount of stored raw water it owns (as described in the Water Service Agreement) in Hagg Lake and Barney Reservoir. For the lease term, Lessors' stored raw water accounts shall be reduced, and Lessee's account increased, by the volume of water described in Section 2(a) of this Agreement, as calculated below. This transfer is for accounting purposes only between the parties during the term of this Agreement, and does not affect the quantity of water owned by either party under the Scoggins Agreements or the Barney Agreement, as those agreements are defined in the Water Service Agreement.

LESSORS' Adjusted Stored Water Ownership Accounts = Total stored water owned (in acre feet) – stored water leased to Lessee

LESSEE's Adjusted Stored Water Ownership Account = Total stored water owned (in acre feet) + stored water leased from Lessors

- (c) Water Shortage. If a general emergency or water shortage requires restrictions on the delivery to JWC members of stored raw water, each party's adjusted ownership account shall be reduced in the same proportion as JWC reduces the stored raw water ownership accounts of all JWC members.
- Connections, Measurement and Meters. JWC or Lessors, as appropriate and necessary, will provide and maintain meters, valves and controls, and measurement devices in proper order for measurement of JWC-provided finished water to Lessee's local distribution system connection to the JWC transmission system.
- 4. JWC Management of Stored Raw Water Releases. JWC will manage the release of stored water in its sole discretion to satisfy the raw water supply requirements of all JWC members and to maintain adequate reserves of stored raw water to satisfy these requirements for the remainder of the lease term. Without limitation, the scope of JWC's release management decisions include determining the source (Barney Reservoir and/or Hagg Lake) from which the stored raw water is released, the discharge rates at which water is released from each source, and the volumes of stored water released from each reservoir. JWC may also manage stored water releases to achieve other operational or legal objectives, including maintaining reserves for carryover of stored raw water to the 2006 stored water release season. JWC will not use its discretion in management of stored water releases to restrict the supply of water to Lessee or any other JWC member disproportionately in relation to the water available in its adjusted stored water account for that reservoir. Neither JWC nor Lessors will be liable to Lessee, beyond the remedies described in Section 9 of this Agreement, for failure

to satisfy Lessee's system demands if such failure occurs despite JWC's reasonable coordination efforts.

- 5. Lease Fee. (a) Lessee shall pay a stored raw water lease fee of \$83,550 as calculated under Section 7.4 of the Water Service Agreement. Lessee is responsible for payment of the entire lease fee amount regardless of whether it calls for release of the entire leased amount during the lease term. Payment of the entire amount is due within 30 days of action by the Joint Water Commission to approve the lease. A late fee of 1.5 percent per month shall be assessed for any unpaid balance. The JWC Managing Agency, as appointed pursuant to the Water Service Agreement, will handle billing to and collection from Lessee, and release of funds received to Lessors.
 - (b) If during the lease term excess stored water is available and any party to this Agreement uses more stored water than remains in its adjusted stored raw water account [as defined above in Section 2(b)] after adjusting for the leased amounts, that party shall be charged for the use of excess stored raw water at the rate of \$83.55 per acre foot, as calculated under Section 7.4 of the Water Service Agreement. In acknowledgment of accommodations made by Hillsboro in reducing its offer of capacity available for lease, all such additional quantities of stored water shall be deemed to have been supplied by Hillsboro, to the extent determines it has excess capacity available for lease, and the entire payment for such additional water shall be made to Hillsboro. Payment shall be made within 30 days of billing by JWC. A late fee of 1.5 percent per month shall be assessed for any unpaid balance.
- 6. Notices. Notices shall be deemed sufficient if deposited in the United States mail, postage prepaid, to the following addresses:

Lessors:

City Manager c/o City of Hillsboro 150 East Main Street Hillsboro, OR 97123

Lessee:

City of Tigard City Manager 13125 SW Hall Blvd. Tigard, OR 97223

City Manager City of Forest Grove P.O. Box 326 Forest Grove, OR 97116

Mayor City of Beaverton 4755 SW Griffith Drive P.O. Box 4755 Beaverton, OR 97076

Notice to Lessors must be provided to all of the Lessors.

- 7. Severability. In the event any provisions of this Agreement shall be held to be impossible, invalid, or unenforceable, the remaining provisions shall be valid and binding upon the parties hereto. One or more waivers by either party of any provision, term, condition or covenant, shall not be construed by one party as a waiver of a subsequent breach of the other party. Both parties have fully participated in negotiating and writing this Agreement; therefore, it shall not be construed against the party preparing it, but shall be construed as if both parties have prepared it.
- 8. Acts of God, Emergency, etc. Performance or delay in performance of the obligations stated in this Agreement shall be reasonably excused when performance or timely performance is impossible or impracticable because of the occurrence of unforeseeable events such as emergency, catastrophe, disaster, labor disputes, or acts of God.
- 9. **Disputes**: If a dispute arises between the parties regarding breach of this agreement, it shall be addressed using the dispute resolution process in Article XII of the Water Service Agreement. However, notwithstanding anything to the contrary in the Water Service Agreement as to exclusive remedies, nothing in this lease agreement shall prevent a party from seeking equitable relief from a decision made by the Joint Water Commission that threatens irreparable harm to that party.

APPROVED AS TO FORM AND CONTENT:

JOINT WATER COMMISSION

Ву:_____

LEASE OF WATER TREATMENT PLANT FACILITIES CAPACITY

This Lease of Water Treatment Facilities Capacity ("Agreement"), dated April 8, 2005, is between the Cities of Hillsboro, Beaverton and Forest Grove ("Lessors") and the City of Tigard ("Lessee").

RECITALS

WHEREAS, the parties to this Agreement are members of the Joint Water Commission – Hillsboro, Forest Grove, Beaverton, Tualatin Valley Water District, and Tigard ("JWC"), an intergovernmental entity formed pursuant to ORS Ch. 190 by agreement ("Water Service Agreement") dated October 27, 2003, and amended on April 9, 2004; and

WHEREAS, the Water Service Agreement, among other things, requires each JWC member to have capacity in the water treatment plant facilities to serve its demands for the average of its five consecutive highest peak day demands (mgd) imposed on the system by the party during both the Summer Period and the Winter Period; and

WHEREAS, the Water Service Agreement, among other things, provides for a party to satisfy that capacity requirement by leasing all or a portion of its interest in a component(s) of the System as defined therein, including water treatment facilities capacity, from another party, upon such terms and conditions as approved by the Commission; and

WHEREAS, the parties agree, notwithstanding the Planning Document developed pursuant to the Water Service Agreement, that the water treatment plant facilities subject to this Agreement is available for lease during the term of this Agreement; and

WHEREAS, the parties hereto agree that Lessors will lease water treatment facilities capacity to Lessee upon the terms and conditions set forth herein, and that the Commission has approved the terms and conditions as evidenced by signature below, and being fully advised,

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

- 1. **Term.** This Agreement shall be effective beginning March 1, 2005, or upon execution by both parties and JWC, through February 28, 2006.
- 2. Supply of Water. (a) Lessors agree to provide, and Lessee agrees to lease from Lessors, a total of 1.5 mgd of water treatment facilities capacity during the term of this Agreement, unless modified by other provisions of this Agreement. This leased quantity of water treatment plant facilities capacity is measured at the 219th Street metered connection to the JWC transmission facilities system. The individual Lessors are making available the following water treatment facilities capacity: Hillsboro 0.9 mgd; Forest Grove 0.45 mgd; Beaverton 0.15 mgd; Total 1.5 mgd.

(b) Water Treatment Plant Facilities Ownership Accounts. Each JWC member's water treatment plant facilities ownership account consists of the amount of water treatment plant facilities it owns, as described in Exhibit F to the Water Service Agreement. For the term of this Agreement, Lessors' water treatment plant facilities accounts shall be reduced, and Lessee's account increased, by the capacity described in Section 2(a) of this Agreement, as calculated below. This transfer is for accounting purposes only between the parties during the term of this Agreement, and does not affect the quantity of water treatment plant facilities capacity owned by either party under the Water Service Agreement.

LESSORS' Water Treatment Plant Facilities Ownership Accounts = Total water treatment plant facilities capacity owned (in mgd) – water treatment plant facilities capacity leased to Lessee

LESSEE's Water Treatment Plant Facilities Ownership Account = Total water treatment plant facilities capacity owned (in mgd) + water treatment plant facilities capacity leased from Lessors

- (c) Water Shortage. If a general emergency or water shortage requires restrictions on finished water delivery to JWC members, each party's adjusted ownership account shall be reduced in the same proportion as JWC reduces the water treatment plant facilities capacity of all JWC members.
- Connections, Measurement and Meters. JWC or Lessors, as appropriate and necessary, will provide and maintain meters, valves and controls, and measurement devices in proper order for measurement of JWC-provided finished water to Lessee's local distribution system connection to the JWC transmission system.
- 4. JWC Management of Water Treatment Plant Facilities. JWC will manage the operation of the JWC water treatment plant facilities in its sole discretion to satisfy the water supply requirements of all JWC members. Without limitation, the scope of JWC's water treatment plant facilities management decisions includes the water treatment plant production level and the operating level of the Fern Hill Reservoir. Neither JWC nor Lessors will be liable to Lessee, beyond the remedies described in Section 9 of this Agreement, for failure to satisfy Lessee's system demands if such failure occurs despite JWC's reasonable coordination efforts. The JWC Operations Committee will develop standards, as part of the Operations Manual, relating to management by members of variations in demands on water treatment plant facilities capacity. JWC will not use its discretion in management of water treatment plant facilities to restrict the supply of water to Lessee or any other JWC member disproportionately in relation to the water available in its adjusted water treatment plant facilities ownership account.
- 5. Lease Fee. (a) Lessee shall pay a water treatment plant facilities lease fee of \$56,596, as determined under Section 7.4 of the Water Service Agreement.

Lessee is responsible for payment of the entire lease fee amount regardless of whether it calls for the entire leased amount throughout the term of this Agreement. Payment of the entire amount is due within 30 days of action by the Joint Water Commission to approve the lease. A late fee of 1.5 percent per month shall be assessed for any unpaid balance. The JWC Managing Agency, as appointed pursuant to the Water Service Agreement, will handle billing to and collection from Lessee, and release of funds received to Lessors. (Amounts due to individual Lessors: Hillsboro - \$33,958; Forest Grove - \$16,979; Beaverton - \$5,659)

- (b) If during the term of this Agreement excess water treatment facilities capacity is available and either party uses more water treatment plant facilities capacity than remains in its adjusted ownership account [as defined above in Section 2(b)] after adjusting for the leased amounts, that party shall be charged for the use of excess water treatment plant facilities capacity at the rate of 1/365 of the annual rate for leased water treatment plant capacity (\$103.37 per mgd) for each day that capacity is used in excess of the amount available in its adjusted ownership account. However, for any such amount that is used by a party for a total of more than 120 days during the term of this Agreement, that party shall be charged the total annual lease rate for that capacity. [Example: Partner A's adjusted water treatment plant facilities ownership account consists of 7 mgd of owned and/or leased capacity. During the course of the lease year, Partner A uses a maximum daily rate of 11 mgd of capacity, including 130 days of at least 9 mgd. Partner A must pay the full annual lease rate for 2 mgd (9 mgd used for more than 120 days, less 7 mgd in A's adjusted ownership account), plus \$103.37 per mgd for each day that Partner A used capacity in excess of 9 mgd.] Payment shall be made within 30 days of billing by JWC. A late fee of 1.5 percent per month shall be assessed for any unpaid balance.
- 6. Notices. Notices shall be deemed sufficient if deposited in the United States mail, postage prepaid, to the following addresses:

Lessors:

City Manager c/o City of Hillsboro 150 East Main Street Hillsboro, OR 97123

City Manager City of Forest Grove P.O. Box 326 Forest Grove, OR 97116

Mayor City of Beaverton 4755 SW Griffith Drive P.O. Box 4755 Beaverton, OR 97076

Lessee:

City of Tigard City Manager 13125 SW Hall Blvd. Tigard, OR 97223 Notice to Lessors must be provided to all of the Lessors.

- 7. Severability. In the event any provisions of this Agreement shall be held to be impossible, invalid, or unenforceable, the remaining provisions shall be valid and binding upon the parties hereto. One or more waivers by either party of any provision, term, condition or covenant, shall not be construed by one party as a waiver of a subsequent breach of the other party. Both parties have fully participated in negotiating and writing this Agreement; therefore, it shall not be construed against the party preparing it, but shall be construed as if both parties have prepared it.
- 8. Acts of God, Emergency, etc. Performance or delay in performance of the obligations stated in this Agreement shall be reasonably excused when performance or timely performance is impossible or impracticable because of the occurrence of unforeseeable events such as emergency, catastrophe, disaster, labor disputes, or acts of God.
- 9. Disputes. If a dispute arises between the parties regarding breach of this agreement, it shall be addressed using the dispute resolution process in Article XII of the Water Service Agreement. However, notwithstanding anything to the contrary in the Water Service Agreement as to exclusive remedies, nothing in this lease agreement shall prevent a party from seeking equitable relief from a decision made by the Joint Water Commission that threatens irreparable harm to that party.

(Continued on next page)

10. Full Agreement. This document is the entire, final and complete agreement of the parties pertaining to Lessee's lease of water treatment plant facilities to Lessee during the term of this Agreement, and supersedes and replaces all prior or existing written and oral agreements between the parties or their representatives.

TIPOCHOID.

LESSORS:	LESSEE.
Hillsboro Utilities Commission For City of Hillsboro	City of Tigard
Ву:	Ву:
City of Forest Grove	
Ву:	
City of Beaverton	
Ву:	
APPROVED AS TO FORM AND CON	TENT:
JOINT WATER COMMISSION	
Ву:	

LEASE OF TRANSMISSION FACILITIES CAPACITY

This Lease of Transmission Facilities Capacity ("Agreement"), dated April ____, 2005, is between City of Hillsboro ("Lessor") and City of Tigard ("Lessee").

RECITALS

WHEREAS, the parties to this Agreement are members of the Joint Water Commission – Hillsboro, Forest Grove, Beaverton, Tualatin Valley Water District, and Tigard ("JWC"), an intergovernmental entity formed pursuant to ORS Ch. 190 by agreement ("Water Service Agreement") dated October 27, 2003, and amended on April 9, 2004; and

WHEREAS, the Water Service Agreement, among other things, provides for a party to obtain capacity in the JWC transmission system by leasing all or a portion of its interest in a component(s) of the System as defined therein from another party, upon such terms and conditions as approved by the Commission; and

WHEREAS, the parties hereto agree that Lessor will lease transmission system facilities capacity to Lessee upon the terms and conditions set forth herein, and that the Commission has approved the terms and conditions as evidenced by signature below, and being fully advised,

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

- 1. **Term.** This Agreement shall be effective beginning March 1, 2005, or upon execution by both parties and JWC, through February 28, 2006.
- 2. Supply of Water. (a) Lessor agrees to provide, and Lessee agrees to lease from Lessor, 1.5 mgd of transmission capacity in the South Transmission Line during the term of this Agreement, unless modified by other provisions of this Agreement.
 - (b) Transmission System Facilities Ownership Accounts. Each JWC member's transmission system facilities ownership account consists of the amount of transmission system facilities it owns, as described in Exhibit K to the Water Service Agreement. For the term of this Agreement, Lessor's transmission system facilities account in the South Transmission Line shall be reduced, and Lessee's account increased, by the capacity described in Section 2(a) of this Agreement, as calculated below. This transfer is for accounting purposes only between the parties during the term of this Agreement, and does not affect the quantity of transmission system facilities capacity owned by either party under the Water Service Agreement.

LESSOR's Transmission System Facilities Ownership Account = Total transmission system facilities capacity owned (in mgd) – transmission system facilities capacity leased to Lessee

LESSEE's Transmission System Facilities Ownership Account = Total transmission system facilities capacity owned (in mgd) + transmission system facilities capacity leased from Lessor

3. Connections, Measurement and Meters. JWC or Lessor, as appropriate and necessary, will provide and maintain meters, valves and controls, and measurement devices in proper order for measurement of transmission system facilities capacity used, at the following locations:

219th Street meter

The meters or measurement devices shall be tested and calibrated, by JWC or by an independent tester qualified to do such work, at least once during the term of this Agreement. A copy of the test report shall be forwarded to the parties hereto.

- 4. JWC Management of Water System Facilities. JWC will manage the operation of the JWC water system facilities in its sole discretion to satisfy the water supply requirements of all JWC members. It will use reasonable efforts to coordinate its operation of the water treatment plant facilities with the operation by JWC members of the transmission system facilities, in order to maximize the ability of the water system to satisfy the demands of all JWC members. Neither JWC nor Lessors will be liable to Lessee, beyond the remedies described in Section 9 of this Agreement, for failure to satisfy Lessee's system demands if such failure occurs despite JWC's reasonable coordination efforts. The JWC Operations Committee will develop standards, as part of the Operations Manual, relating to management by members of variations in demands on transmission facilities capacity.
- 5. Lease Fee. (a) Lessee shall pay a transmission system facilities lease fee of \$55,962, as determined under Section 7.4 of the Water Service Agreement. Lessee is responsible for payment of the entire lease fee amount regardless of whether it calls for the entire leased amount throughout the term of this Agreement. Payment of the entire amount is due within 30 days of action by the Joint Water Commission to approve the lease. A late fee of 1.5 percent per month shall be assessed for any unpaid balance. The JWC Managing Agency, as appointed pursuant to the Water Service Agreement, will handle billing to and collection from Lessee, and release of funds received to Lessor. See attached Exhibit "Lease Projections 06" for distribution of funds to Lessor and Tualatin Valley Water District.
 - (b) If during the term of this Agreement either party uses more transmission system facilities capacity than remains in its adjusted ownership account [as defined above in Section 2(b)] after adjusting for the leased amounts, that party shall be charged for the use of excess transmission system facilities capacity at the rate of 1/365 of the annual rate for leased transmission capacity (\$102.21 per mgd) for each day that capacity is used in excess of the amount available in its

adjusted ownership account. However, for any such amount that is used by a party for a total of more than 120 days during the term of this Agreement, that party shall be charged the total annual lease rate for that amount. [Example: Partner A's adjusted transmission system facilities ownership account consists of 4 mgd of owned and/or leased transmission capacity. During the course of the lease year, Partner A uses a maximum daily rate of 6 mgd, including 130 days of at least 8 mgd. Partner A must pay the full annual lease rate for 2 mgd (6 mgd used for more than 120 days, less 4 mgd in A's adjusted ownership account), plus \$102.21 per mgd for each day that Partner A used transmission capacity at a daily rate in excess of 6 mgd.].

6. Notices. Notices shall be deemed sufficient if deposited in the United States mail, postage prepaid, to the following addresses:

Lessor:

City Manager c/o City of Hillsboro 150 East Main Street Hillsboro, OR 97123

Lessee:

City of Tigard City Manager 13125 SW Hall Blvd Tigard, OR 97223

- 7. Severability. In the event any provisions of this Agreement shall be held to be impossible, invalid, or unenforceable, the remaining provisions shall be valid and binding upon the parties hereto. One or more waivers by either party of any provision, term, condition or covenant, shall not be construed by one party as a waiver of a subsequent breach of the other party. Both parties have fully participated in negotiating and writing this Agreement; therefore, it shall not be construed against the party preparing it, but shall be construed as if both parties have prepared it.
- 8. Acts of God, Emergency, etc. Performance or delay in performance of the obligations stated in this Agreement shall be reasonably excused when performance or timely performance is impossible or impracticable because of the occurrence of unforeseeable events such as emergency, catastrophe, disaster, labor disputes, or acts of God.
- 9. Disputes. If a dispute arises between the parties regarding breach of this Agreement, it shall be addressed using the dispute resolution process in Article XII of the Water Service Agreement. However, notwithstanding anything to the contrary in the Water Service Agreement as to exclusive remedies, nothing in this lease agreement shall prevent a party from seeking equitable relief from a decision made by the Joint Water Commission that threatens irreparable harm to that party.

10. Full Agreement. This document is the entire, final and complete agreement of the parties pertaining to Lessee's lease of water treatment plant facilities to Lessee during the term of this Agreement, and supersedes and replaces all prior or existing written and oral agreements between the parties or their representatives.

LESSOR:	LESSEE:	
Hillsboro Utilities Commission For City of Hillsboro	City of Tigard	
By:	Ву:	
APPROVED AS TO FORM AND C	CONTENT:	
JOINT WATER COMMISSION		
Ву:		

CITY OF TIGARD, OREGON COUNCIL AGENDA ITEM SUMMARY

ISSUE/AGENDA TITLE _	Award of	Contract fo	or the	Construction	of a	Traffic	Signal S	system	at the	<u>Hall</u>
Boulevard and proposed Wa	11 Street inters	ection								
PREPARED BY: Vannie N	Iguyen DE	PT HEAD	OK: <u>/</u>	Agustin P. Due	nas	CITY	MGR OF	K: <u>Crai</u>	g Pross	er
	IS	SUE BEFO	ORE T	HE COUNCIL	_					

Shall the Local Contract Review Board approve the contract award for construction of a traffic signal system at the Hall Boulevard and proposed Wall Street intersection?

STAFF RECOMMENDATION

Staff recommends that the Local Contract Review Board, by motion, approve the contract award to **All Concrete Specialties, Inc.** in the amount of \$203,194.75 and authorize an additional amount of \$20,319.48 to be reserved for contingencies as the project goes through construction.

INFORMATION SUMMARY

This project is part of the Hall Boulevard/Wall Street – Phase 2 project identified in the FY 2004-05 Capital Improvement Program. The original scope of work for the project involved construction of approximately 425 feet of the proposed Wall Street to provide joint access for the library and the Fanno Pointe Condominiums. It also included installation of a traffic signal system at the Hall Boulevard/Wall Street intersection. Because pedestrian safety is a major concern at the library entrance (which coincides with the intersection of Hall Boulevard and the proposed Wall Street) and because of the lengthy process envisioned for issuance of a Sensitive Lands permit for construction of Wall Street, the project is further subdivided into two distinct projects:

- Signalization of the Hall Boulevard/Wall Street intersection: This segment of the original project is the construction of a traffic signal system at the intersection of Hall Boulevard and Wall Street. The contract award requested in this Agenda Summary is for this project only. Construction is anticipated to begin in late June after Council's approval of the contract award.
- Construction of Wall Street (to 425 feet east of Hall Boulevard): This segment of the original project involves construction of 425 feet of Wall Street east of Hall Boulevard, which requires permits from the Division of State Lands (DSL), Corps of Engineers (the Corps) and the City. Permits from DSL and the Corps have been obtained. The Sensitive Lands and Comprehensive Plan Amendment application is being reviewed by the City. Construction of this project is anticipated to begin in the spring of 2006.

A permit application for construction of the signal on Hall Boulevard, a State highway, is being reviewed by the Oregon Department of Transportation (ODOT). Staff did receive and incorporate the plan review comments from ODOT into the bid documents through an addendum prior to bid opening. Staff anticipates an ODOT permit will be issued in the next two weeks prior to beginning of construction. Rights-of-way and common use access agreements have also been acquired from two properties at the intersection. The right-of-way is for construction of signal poles and the agreement is for installation of a combined driveway approach at a proper location to serve both properties.

This project was advertised for bids on May 17, 2005 and May 19, 2005 in the Daily Journal of Commerce and Tigard Times respectively. A project addendum was issued on May 26, 2005 for modification of the signal plans as a result of the design review by ODOT. The bid opening was conducted on May 31, 2005 at 2:00 PM and the bid results are:

All Concrete Specialties Civil Works

Vancouver, WA Vancouver, WA \$203,194.75 \$241,332.20

Engineer's Estimate

\$227,000

Based on the bids submitted, the lowest responsive bid of \$203,194.75 submitted by All Concrete Specialties, Inc. appears to be reasonable. Staff recommends approval of the contract award of \$203,194.75 to the lowest responsive bidder plus authorization of an additional ten percent contingency amount of \$20,319.48 to be used as necessary for unforeseen situations that may arise during construction. The total amount authorized for this project is therefore \$223,514.23.

OTHER ALTERNATIVES CONSIDERED

None

VISION TASK FORCE GOAL AND ACTION COMMITTEE STRATEGY

Installation of a traffic signal system at the intersection of Hall Boulevard and Wall Street meets the Tigard Beyond Tomorrow Transportation and Traffic Goals of "Improve Traffic Flow and Safety".

ATTACHMENT LIST

Project location map

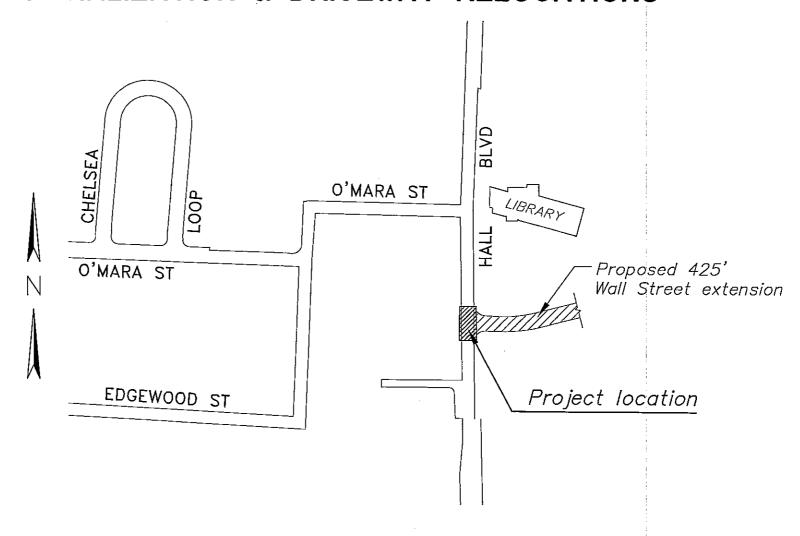
FISCAL NOTES

This project is funded in the amount of \$400,000 in the FY 2004-05 CIP from the Traffic Impact Fee Fund for the Hall Boulevard & Wall Street Intersection – Phase 2 project. Because the project construction would most likely fall entirely in FY 2005-06, funding in the amount of \$900,000 will be carried over into the FY 2005-06 CIP for construction of the signal system and the 425-foot segment of Wall Street.

Approximately \$2,000 has been expended on the project. The remaining amount of \$398,000 in FY 2004-05 is sufficient to award the contract of \$203,194.75 to All Concrete Specialties, Inc. and provide a reserve amount of \$20,319.48 for a total project authorized amount of \$223,514.23. The \$900,000 in funding proposed for FY 2005-06 is sufficient to both construct the signal project and the 425-foot segment of Wall Street (if permitted and approved by Council).

I/Leng/2004-2005 fy cipihall blvd - wall st intersection phase 2 - 425' to half-signal council/6-14-05 half-wall signal contract award als.doc

HALL BOULEVARD/WALL STREET INTERSECTION SIGNALIZATION & DRIVEWAY RELOCATIONS



VICINITY MAP. NTS

AGENDA ITEM#	
FOR AGENDA OF	June 14, 2005

CITY OF TIGARD, OREGON LOCAL CONTRACT REVIEW BOARD AGENDA ITEM SUMMARY

ISSUE/AGENDA TITLE: Request LCRB Approve Purchase of Patrol Car Digital Video Units
PREPARED BY: Brenda Abbott DEPT HEAD OK WMD CITY MGR OK
ISSUE BEFORE THE COUNCIL
Should the City Council approve the purchase of digital video units for installation into the City's patrol vehicles as a component of the replacement mobile data computer project?
STAFF RECOMMENDATION
Staff recommends Council approve the purchase of digital video units.
<u>INFORMATION SUMMARY</u>
As a component of the replacement of the mobile data computers project, the Police Department has planned to acquire and deploy digital video technology in each patrol car. This technology provides many advantages to a law enforcement agency: enhancing officer safety, improving agency accountability, reducing agency liability, simplifying incident review, enhancing new recruit and in-service training via post-incident use of videos, advancing prosecution/case resolution, enhancing officer performance and professionalism, and increasing homeland security.
Additionally, based on interviews with over 50 law enforcement agencies already using video, deploying video has proven to reduce the number of citizen filed complaints, thereby significantly reducing the amount of staff time necessary to investigate these complaints. The International Association of Chief's of Police has issued a white paper on the impact of digital video deployments, which is available for review.
On October 25, 2004 Council approved Budget Amendment #3, which allocated funds for this expenditure.
OTHER ALTERNATIVES CONSIDERED
Do not approve the staff recommendation to purchase the patrol car digital video units and direct staff to explore alternatives to enhance officer safety and reduce liability, etc.
VISION TASK FORCE GOAL AND ACTION COMMITTEE STRATEGY
Not applicable.

ATTACHMENT LIST

Attachment A: City of Tigard Purchase Requisition for Digital Video.

FISCAL NOTES

The expenses associated with this Agenda Item are \$156,501. A portion of these costs will be paid for with a Homeland Security Grant. The vendor has committed in a RFP response that the items will be received, on-site, by June 30, 2005.

AGENDA ITEM#	4.76
FOR AGENDA OF	June 14, 2005

CITY OF TIGARD, OREGON LOCAL CONTRACT REVIEW BOARD AGENDA ITEM SUMMARY

ISSUE/AGENDA TITLE: Request LCRB Approve Purchase of Patrol Car Digital Video Units
PREPARED BY: Brenda Abbott DEPT HEAD OK WMD CITY MGR OK
ISSUE BEFORE THE COUNCIL
Should the Local Contract Review Board approve the purchase of digital video units for installation into the City's patrol vehicles as a component of the replacement mobile data computer project?
STAFF RECOMMENDATION
Staff recommends the Local Contract Review Board approve the purchase of digital video units.
<u>INFORMATION SUMMARY</u>
As a component of the replacement of the mobile data computers project, the Police Department has planned to acquire and deploy digital video technology in each patrol car. This technology provides many advantages to a law enforcement agency: enhancing officer safety, improving agency accountability, reducing agency liability, simplifying incident review, enhancing new recruit and in-service training via post-incident use of videos, advancing prosecution/case resolution, enhancing officer performance and professionalism, and increasing homeland security.
Additionally, based on interviews with over 50 law enforcement agencies already using video, deploying video has proven to reduce the number of citizen filed complaints, thereby significantly reducing the amount of staff time necessary to investigate these complaints. The International Association of Chief's of Police has issued a white paper on the impact of digital video deployments, which is available for review.
On October 25, 2004 Council approved Budget Amendment #3, which allocated funds for this expenditure.
OTHER ALTERNATIVES CONSIDERED
Do not approve the staff recommendation to purchase the patrol car digital video units and direct staff to explore alternatives to enhance officer safety and reduce liability, etc.
VISION TASK FORCE GOAL AND ACTION COMMITTEE STRATEGY
Not applicable.

ATTACHMENT LIST	TTAC	$^{\circ}$ HIV	ÆNT	LIS	Т
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None

FISCAL NOTES

The expenses associated with this Agenda Item are \$156,501. A portion of these costs will be paid for with a Homeland Security Grant. The vendor has committed in a RFP response that the items will be received, on-site, by June 30, 2005.

AGENDA ITEM#	5
FOR AGENDA OF	June 14, 2005

CITY OF TIGARD, OREGON COUNCIL AGENDA ITEM SUMMARY

ISSUE/AGENDA TITLE Legislative Update from State Senator Ginny Burdick and State Representative Larry
Galizio
PREPARED BY: Joanne Bengtson DEPT HEAD OK CITY MGR OK
PREPARED BY: Joanne Bengtson DEPT HEAD OK CITY MGR OK
ISSUE BEFORE THE COUNCIL
Council and legislative representatives will discuss issues affecting the City of Tigard and State Senator Ginny Burdick and State Representative Larry Galizio will provide an update on the local issues before the Legislature at this time.
STAFF RECOMMENDATION
Identify issues of interest or concern to Senator Burdick and State Representative Galizio.
INFORMATION SUMMARY
Senator Burdick and Representative Galizio were contacted and agreed to meet with the City Council to provide an update on the 2005 Legislative Session.
OTHER ALTERNATIVES CONSIDERED
None
VISION TASK FORCE GOAL AND ACTION COMMITTEE STRATEGY
Community Character and Quality of Life – Communication Goal – Citizen involvement opportunities will be maximized by providing educational programs on process, assuring accessibility to information in a variety of formats, providing opportunities for input on community issues and establishing and maintaining two-way communication.
ATTACHMENT LIST
No attachments.
FISCAL NOTES
None

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AGENDA ITEM#	6
FOR AGENDA OF	June 14, 2005

CITY OF TIGARD, OREGON COUNCIL AGENDA ITEM SUMMARY

ISSUE/AGENDA TITLE FY 2005-06 Capital Improvement Program
PREPARED BY: A.P. Duenas DEPT HEAD OK CITY MGR OK
ISSUE BEFORE THE COUNCIL
Adoption of the FY 2005-06 Capital Improvement Program and approval of the FY 2005-06 projects and budget.
STAFF RECOMMENDATION
Staff recommends that City Council, by motion, adopt the FY 2005-06 Capital Improvement Program projects and budget as described in the attached memorandum dated May 25, 2005 with appendices A, B, B-1 through B-6, and C.
INFORMATION SUMMARY
Attached is a memorandum dated May 25, 2005 transmitting the FY 2005-06 Capital Improvement Program (CIP). This memorandum, with appendices, presents the recommended projects for FY 2005-06 and a tentative list of projects for the following four years. The FY 2005-06 CIP was approved as submitted by the Planning Commission at its meeting on May 2, 2005. It was approved by the Budget Committee with two changes on May 16, 2005. The FY 2005-06 CIP with revisions incorporated is hereby submitted to City Council for review and approval. The adopted program would be the City's Capital Improvement Program for FY 2005-06.
OTHER ALTERNATIVES CONSIDERED
Adopt the FY 2005-06 CIP with modifications.
VISION TASK FORCE GOAL AND ACTION COMMITTEE STRATEGY
The FY 2005-06 CIP supports the Tigard Beyond Tomorrow Transportation and Traffic goals of "Improve Traffic Safety" and "Improve Traffic Flow."
ATTACHMENT LIST
Memorandum dated May 25, 2005 with appendices A, B, B-1 through B-6, and C.
FISCAL NOTES
The FY 2005-06 CIP budgeted amounts are based on the Finance Director's funding projections for FY 2005-

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06.



MEMORANDUM CITY OF TIGARD

13125 SW Hall Blvd. Tigard, OR 97223 Phone 503-639-4171 Fax: 503-624-0752

TO:

Mayor and City Councilors

FROM:

Agustin P. Duenas, P.E.

City Engineer

DATE:

May 25, 2005

SUBJECT:

FY 2005-06 Capital Improvement Program

This document presents the proposed FY 2005-06 Capital Improvement Program (CIP) for review and approval. The proposed CIP was presented to the Planning Commission on May 2, 2005 for review and recommendation to City Council. The Planning Commission approved the FY 2005-06 CIP as submitted. The proposed CIP was then presented to the Budget Committee on May 16, 2005 and was approved by the Committee that day with two changes.

Background

The Capital Improvement Program includes improvements to the streets, storm drainage, sanitary sewer, water, parks, and city facilities systems. The Engineering Department manages the street, storm drainage, and sanitary sewer CIP's. The Public Works Department manages the Water System CIP and the Parks CIP, and the City Facilities System is jointly managed by the Engineering and Public Works Departments.

The Capital Improvement Program is reviewed and approved each year by the City Council. The CIP is developed through a process separate from the City's Operating Budget formulation process. It is developed in close coordination with the City's Finance Director and is formulated early in the fiscal year so that it can be integrated into the City's overall budget process for approval. The program submitted to the City's Budget Committee, the Planning Commission and City Council is a 5-year program with the first year's program described in detail. While the program lists projects for subsequent fiscal years, the projects shown are tentative and are subject to change during the formulation process for each specific budget year. The CIP, through the adoption process, establishes the budget and projects for the upcoming fiscal year and serves as a planning document to guide the infrastructure improvements over the following 4 years. During

each budget year's update, the revenue estimates are adjusted, the project cost estimates are reviewed, and the program and project priorities are re-evaluated based on changes in Council goals, City plans, citizen input, and additional data which may become available.

Process

The Capital Improvement Program formulation process for FY 2005-06 began in November 2004 and will be completed when City Council approves the CIP budget and project list for implementation beginning July 1, 2005. A Citywide meeting was conducted on January 19, 2005 to receive input from the public on the draft list of projects, which was posted on the City's website for over three weeks prior to the meeting. Input from the Planning Commission and City Council were obtained on February 7, 2005 and March 15, 2005 respectively prior to finalization of the list for submittal through the City's formal budget process. The final list of projects is presented to City Council following the Planning Commission's approval on May 2, 2005 and the Budget Committee's approval with changes on May 16, 2005. Council may make additional modifications to the plan during its review and approval process. The approved plan would be the approved Capital Improvement Program for the next fiscal year.

FY 2005-06 Projects

The Capital Improvement Program includes projects under the following system programs:

- ♦ The Street System Program
- ♦ The Park System Program
- ♦ The Sanitary Sewer System Program
- ♦ The Storm Drainage System Program
- ♦ The City Facilities System Program
- ♦ The Water System Program

Appendix A describes the projects under the various programs for the FY 2005-06 CIP.

The Five-Year CIP

Appendix B provides an introduction to the 5-Year CIP. Appendices B-1 through B-6 present the 5-Year CIP projects beginning with FY 2005-06 and ending with FY 2009-10. Appendix C shows some of the major street projects that will not have adequate funding over the next few years. The list provided is not all inclusive but provides an indication of the level of funding needed to address some of the projects needed over the next few years.

APPENDICES

Appendix A: FY 2005-06 Capital Improvement Program Projects

Appendix B: Five-Year Capital Improvement Program Plan

Appendix B-1: Street System Program
Appendix B-2: Park System Program

Appendix B-3: Sanitary Sewer System Program
 Appendix B-4: Storm Drainage System Program

Appendix B-5: City Facilities System Program

Appendix B-6: Water System Program

Unfunded Street System Projects Appendix C:

Craig Prosser, Interim City Manager c: Tom Imdieke, Interim Finance Director Dennis Koellermeier, Public Works Director James N.P. Hendryx, Community Development Director Vannie T. Nguyen, CIP Division Manager Roger Dawes, Interim Finance Operations Manager

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Street System Program

\$6,629,725

72nd Avenue/Dartmouth Street Intersection		\$500,000
cip year: FY 2005-06 status: Approved	Gas Tax Fund	\$258,636
	Traffic Impact Fee Fund	\$241,364

description:

The intersection of 72nd Avenue and Dartmouth, which is currently controlled by a four-way stop, is one of the most heavily-traveled intersections in Tigard. 72nd Avenue shows significant delay both northbound and southbound in the PM peak. In addition, the traffic volumes would most likely increase as large vacant properties in Tigard Triangle are developed. Increased traffic volumes would make the intersection unsafe and more difficult for orderly movement of traffic. This project installs a traffic signal and constructs necessary improvements to the streets at the intersection to improve the traffic handling capacity of the intersection. Funds have been collected from developers in the amount of \$108,636 for improvements to the intersection. The intention at this time is to form a reimbursement district to allocate the project costs among upcoming developments. The amount of \$391,364 will be contributed by the City for completion of the improvements, which would be fully or partially reimbursed by the developments as they occur within the proposed district.

79th Avenue Local Improvement District

\$1,350,000

cip FY 2005-

year: 06

status: Approved

79th Ave LID Fund \$1,350,000

description:

A Local Improvement District (LID) is proposed to construct improvements on 79th Avenue between Gentle Woods Drive and Bonita Road. The City Council has authorized the preparation of a Preliminary Engineer's Report to examine the proposed LID in detail and make recommendations on possible implementation. The Preliminary Engineer's Report is expected to be completed before the end of FY 2004-05 and will be presented to Council for review and decision. The report will include a project design in sufficient detail to establish LID boundaries and provide a relatively accurate estimated cost for the LID improvements. If Council decides to form the district and perform the improvements, the project design will be completed and construction will be performed in FY 2005-06. The funding under this project (if the district is formed) will cover all costs incurred in the preparation of the Preliminary Engineer's Report, completion of the final design, construction staking, right-of-way acquisition, construction management, construction of the improvements, final report, and other administrative costs involved in an LID. The project is expected to be completed by the end of FY 2005-06.

Bull Mountain/Roshak Road Intersection

\$100,000

cip year: FY 2005-06 status: Approved

Traffic Impact Fee Fund - Urban Services

\$100,000

description:

This project widens Bull Mountain road at Roshak Road to provide safe turning movements for vehicular traffic and to accommodate additional traffic volumes generated by new subdivisions north and northwest of the intersection. Also included in the project is minor drainage work to allow

widening of the intersection. Some land acquisition required for the widening has been purchased by a developer. This project is funded by the Urban Services TIF Fund for implementation in FY 2004-05. In addition, a developer is providing \$35,000 for a half-street improvement required for the development at the northeast corner of the intersection. Construction is expected to begin in late-spring 2005 and should be completed in mid-summer 2005.

Burnham Street - Design & Right-of-Way

\$300,000

cip year: FY 2005-06 status: Approved

Gas Tax Fund \$300,000

description:

This project is to complete the design of Burnham Street between Main Street and Hall Boulevard. Based on current design standards, the street requires reconstruction and widening to the minimum paved width of 44 feet specified for a collector with bike lanes, sidewalks and landscaped strips on each side of the street. However, the elements proposed for the street may be modified to incorporate the recommendations of the Tigard Downtown Improvement Plan, which is currently underway. Those recommendations are expected to be provided in the spring of 2005. The project design incorporating those recommendations is expected to begin in late spring 2005 and would continue to FY 2005-06.

Commercial Street Sidewalk (Lincoln to Main St)

\$250,000

cip year: FY 2005-06 status: Approved

Gas Tax Fund

\$250,000

description:

This project involves construction of a half-street improvement with sidewalk on the east side of the street. It also widens and realigns the street underneath the 99W over-crossing to provide space for installation of the sidewalk. The total paved width of Commercial Street after improvement would be 28 feet curb-to-curb. The close proximity of existing homes and the bridge piers of the Highway 99W overpass precludes the placement of a planter strip along the street segment. In addition, the amount of right-of-way that can be acquired from Portland & Western Railroad and Union Pacific Railroad is limited due to setback requirements by the companies. A chain link fence will be constructed adjacent to the tracks to prevent pedestrians from crossing the tracks. Completion of the project would provide a safe and convenient pedestrian route to downtown Tigard and the proposed commuter rail station. This project has been approved for CDBG funding in the amount of \$91,300. The City provides local matching funds in the amount \$158,700 from the Gas Tax Fund.

Downtown Improvements

\$150,000

cip year: FY 2005-06 status: Approved

Gas Tax Fund

\$150,000

description:

This project constructs miscellaneous projects recommended by the Downtown Improvement Plan which is scheduled to be finalized by the end of 2005. Projects selected for the construction will be limited to the total cost of \$150,000.

Downtown Streetscape Design/Phase 1 Implementation - Main Street

\$350,000

cip year: FY 2005-06 status: Approved

Gas Tax Fund

\$350,000

description:

This project provides funding for a consistent streetscape design to be applied throughout the entire downtown area. The design products are expected to be design concepts to be applied throughout the area and detailed design plans for each of the streets in the downtown. Construction implementation will be performed in phases with Phase 1 being enhancements to Main Street in accordance with the approved design concepts and approved streetscape design plan for that street.

Durham Road/108th Avenue Intersection Signalization

\$200,000

cip year: FY 2005-06 status: Approved

Traffic Impact Fee Fund

\$200,000

description:

Traffic south of Durham Road attempting to turn left from 108th Avenue onto Durham Road experiences excessive delay. Whenever the gaps in the traffic flow are infrequent, the left-turn movement becomes highly difficult and is often unsafe. The problem will become worse as the residential developments along 108th south of Durham are completed and generate an increase in traffic volumes at this intersection. This project installs a traffic signal on Durham Road at 108th Avenue to provide safe and controlled turning movements at the intersection.

Greenburg Road - Design & Right of Way

\$660,000

cip year: FY 2005-06 status: Approved

Traffic Impact Fee Fund

\$660,000

description:

The project was funded in FY 2004-05 through Priorities 2000 & 2002 MTIP funds in the amount of \$660,000 with Tigard providing \$85,000 in matching funds. The project scope is to improve Greenburg Road from Washington Square Drive to Tiedeman Avenue. However, the bulk of the work will be to widen Greenburg Road between the Highway 217 overcrossing and Tiedeman Avenue to a 5-lane facility. The completed improvements would enhance movement into and out of the Washington Square Regional Center. An engineering consultant has been selected to perform the engineering design and right-of-way acquisition for the project. Additional funding in the amount of \$450,000 will be proposed for FY 2006-07 for right-of-way acquisition. This project has been submitted for construction funding of \$1,000,000 under the MTIP Priorities 2006-09 project selection process and for \$2,100,000 under the County's MSTIP 2007-12 Transportation Capital Program.

Greenburg Road/Highway 99W Intersection - Feasibility Study

\$40,000

cip year: FY 2005-06 status: Approved

Gas Tax Fund

\$40,000

description:

Greenburg Road is a north-south Arterial providing direct access to Highway 217 & the Washington Square Regional Center to the north and Highway 99W to the south. Greenburg Road terminates at Highway 99W directly across from Main Street, a storefront street through downtown Tigard. The current level of service on Greenburg Road at Highway 99W is extremely poor especially in the PM peak hours when vehicles waiting through multiple traffic cycles to clear the intersection. In addition,

forecasts for Highway 99W shows it is well over capacity in future demand, which makes the intersection nearly un-mitigatable due to heavy through traffic and conflicts with turning vehicles. The Tigard Transportation System Plan adopted by the City in 2002 identifies existing and future transportation conditions along Highway 99W and recommends several approaches to alleviate traffic congestion. One of the approaches is to implement access management which means closing driveways and limiting access to the highway. This proposed project provides funding for a feasibility study, which includes an alternatives analysis, to determine what alternative works best to alleviate congestion at the Greenburg Road and Highway 99W intersection and possibly improve traffic flow on Highway 99W through that area. One option is to widen Greenburg Road at its approach to Highway 99W. Another option is to eliminate the through movement from Greenburg Road to Main Street and divert downtown traffic through either 95th Avenue or 98th Avenue to Commercial Street. The intent of that study is to determine the best alternative, evaluate that alternative in detail, then scope out a project that implements that alternative for design and construction.

Hall Blvd/Wall Street Intersection - Phase 2

\$900,000

cip year: FY 2005-06 status: Approved

Traffic Impact Fee Fund

\$900,000

description:

This project is carried over from FY 2004-05. The project widens Hall Boulevard along the Library and the Fanno Pointe Condominiums frontages and constructs the first 425 feet of Wall Street to provide a common access to Hall Boulevard for the two developments. To ensure that the intersection would be designed and constructed expeditiously, the project was divided into two phases: Phase 1 is the half-street improvement of Hall Boulevard which has been completed. Phase 2 is the realignment of Pinebrook Creek, the installation of a traffic signal and the construction of 425 feet of Wall Street at the intersection with Hall Boulevard. Also included in the project is the purchase of rights-of-way necessary for construction of the intersection. Construction of this phase begins in the spring and scheduled to be completed in late summer 2005.

Hall Boulevard (at McDonald St) - Design & Right-of-Way

\$25,000

cip year: FY 2005-06 status: Approved

Traffic Impact Fee Fund

\$25,000

description:

This project was funded in FY 2004-05. The first phase of this project is the design and acquisition of right-of-way for construction of a southbound right-turn lane on Hall Boulevard at McDonald Street. In addition to widening the street, curb and sidewalk are proposed along the new segment of street to improve pedestrian safety. An ODOT permit will be required for the design and construction of the project. A traffic study will be conducted to identify required design elements that need to be incorporated into the project. Construction of the project is tentatively scheduled for FY 2006-07.

Hall Boulevard @ Fanno Creek - Crosswalk Lights

\$65,000

cip year: FY 2005-06 status: Approved

Gas Tax Fund

\$65,000

description:

This project was funded in FY 2004-05 and is the installation of a marked mid-block crosswalk on Hall Blvd to provide a safe crossing point for Fanno Creek trail users. A traffic study will need to be conducted for compliance with ODOT's design requirements for a mid-block crossing. Completion of the crosswalk will provide a connection between the existing Fanno Creek trail west of Hall Blvd and a proposed trail beginning from the street to the new library.

Hall Boulevard Sidewalk (Spruce St to 800' south)

\$166,725

cip year: FY 2005-06 status: Approved

Gas Tax Fund

\$166,725

description:

This project would enhance pedestrian movements along Hall Blvd by installing sidewalks within existing gaps on the west side of the street. The close proximity of existing homes and limited right-of-way on this state route preclude placement of planter strips between the proposed sidewalk and street. This project has been approved for CDBG funding in the amount of \$136,725 with local matching funds of \$30,000 coming from the Gas Tax Fund.

Highway 99W Corridor Improvements Study

\$125,000

cip year: FY 2005-06 status: Approved

Gas Tax Fund

\$125,000

description:

Highway 99W carries over 50,000 vehicles per day, half of which is regional through traffic. This highway is currently overwhelmed by the existing traffic volumes. There are no significant parallel routes to this highway, and the traffic congestion will continue to worsen as traffic increases during the next few years. The intersections of Highway 99W with Hall Boulevard, Greenburg Road, and McDonald Street are bottlenecks that seriously hamper the smooth flow of traffic. At peak travel hours, cut-through traffic uses the City of Tigard's collector and arterial system to avoid the Highway 99W traffic congestion. This traffic adversely impacts the arterial and collector street system in the City. This project provides funding for a study to evaluate various alternatives for improvement of the highway (including development of new parallel routes and connections that can feasibly be made between developments parallel to the highway) between Durham Road and Interstate 5. The intent of the study is to address current traffic deficiencies, present design alternatives and propose strategies that would provide for effective traffic circulation, connectivity and operational improvements to the highway and its corridor. The study would provide a plan for management of the corridor and a package of projects (both large and small) that can be implemented over a period of years as funding sources are identified and designated for these projects.

McDonald Street (at Hwy 99W)

\$25,000

cip year: FY 2005-06 status: Approved

Traffic Impact Fee Fund

\$25,000

description:

This project was funded in FY2004-05 in the amount of \$180,000. The proposed funding is for completion of the construction which starts in the spring of 2005. This project adds capacity and enhances traffic flow at the intersection of McDonald Street and Highway 99W. It re-stripes McDonald Street at the intersection to provide a westbound right-turn lane into the state highway and to lengthen the left-turn stacking capacity on McDonald Street. In addition, the project widens the street immediately east of the right-turn lane to provide a transition between the lane and the existing edge of pavement. Improvements to the storm drainage system and modification of the existing signal at the intersection will also be done to conform to ODOT design requirements. Sidewalk will be extended on the south side of the street as part of the intersection widening. The street cross-section of McDonald Street at the intersection after the improvement will have dedicated left-turn, through, and right-turn lanes.

North Dakota Street Pedestrian Bridge Conceptual Study

\$25,000

cip year: FY 2005-06

status: Approved

Gas Tax Fund

\$25,000

description:

The North Dakota Street bridge is too narrow to safely pass pedestrian and vehicular traffic simultaneously. This project provides funding for preparation of a Conceptual study and preliminary design to possibly construct an 8-foot wide by approximately 50-foot long pre-fabricated timber pedestrian bridge adjacent to the existing bridge. Also included in the project is the construction of roadway approaches to connect the new bridge with nearby existing sidewalks.

Pavement Major Maintenance Program (PMMP)

\$635,000

cip year: FY 2005-06 status: Approved

Street Maintenance Fee

(SMF)

\$635,000

description:

The Pavement Major Maintenance Program is an annual long-term street preventative and corrective maintenance program that the City utilizes to extend pavement life and avoid much more costly reconstruction. The Street Maintenance Fee revenue funds projects in this program. The City has applied a variety of minor and major maintenance techniques that include pothole repair, crack-seal treatment, slurry seal, and hot-mix overlay or inlay. The program also includes assessment of types, severity and extent of pavement distress, traffic volumes and environmental conditions prior to identifying appropriate treatments for the streets. Streets scheduled to be included in the FY2005-06 PMMP program are: - Greenburg Road (North Dakota to Center Street) - Highland Drive (109th Ave to 1000' east) - Marion Street (124th to 121st Ave) - James Street (124th to 121st Ave) - Alberta Street (end of street to 121st Ave) - 124th Street (Marion to James Street) - Spruce Street (89th Ave to Hall Blvd) - 89th Ave (south of Spruce Street) - Thorn Street (east of 89th Ave) - 66th Avenue (south of Taylors Ferry Rd) - 109th Avenue (north of Naeve Street) - 136th Avenue (south of Walnut Lane). The projects list is subject to change depending upon actual bids received on the projects. The number of projects implemented will be tailored to the funding available. Those street projects that cannot be accommodated within the projected funding would be moved to a subsequent fiscal year.

Pine Street	\$17	0,000
cip year: FY 2005-06	Storm Sewer Fund \$7	0,000
status: Approved	Gas Tax Fund \$5	0,000
	Street Maintenance Fee (SMF) \$5	0,000

description:

Pine Street is a narrow roadway located in the northeast quadrant of the City. The street has no shoulders, sidewalks and curbs. The pavement surface has extensive longitudinal and transverse pattern cracking and numerous patches along the travel lanes. It also has an inadequate drainage system and two significant curves that limit visibility and speeds. The main goal of this project is to reconstruct the street to provide proper drainage and improve rideability on the street. Ultimate improvements to the street including correction of the existing curves, installation of sidewalks and construction of the street to the ultimate width, will be performed in the future when funding is available.

Safety Improvement at the Bull Mountain Road/Highway 99W

Intersection \$100,000

cip year: FY 2005-06 status: Approved

Traffic Impact Fee Fund -Urban Services

\$100,000

description:

This project corrects a safety hazard at the intersection of Bull Mountain Road and Highway 99W. The right-turn lane from Bull Mountain Road to southbound Highway 99W is not wide enough to accomodate truck turning movements. Trucks and other large-sized vehicles have been observed slipping off the lane and getting stuck thereby blocking the movement of right-turning traffic. In addition, erosion has undermined a section of the five-foot concrete sidewalk that connects to the lane. The outfall of the storm drain pipe that runs underneath the road is also broken off and in need of repair. This project provides funding to widen and extend the right-turn lane on Bull Mountain Road and repair the existing storm drain outfall.

Sidewalk Improvements

\$75,000

cip year: FY 2005-06 status: Approved

Gas Tax Fund

\$75,000

description:

This project constructs sidewalks to improve pedestrian safety and access between bus stops and adjacent residential developments. Landscaped strips are not included in the scope of work as the need for the improvement is to fill in gaps between existing sidewalks within limited right-of-way, or to enhance pedestrian access to transit stops. Sidewalks will be installed on Hall Boulevard at Bonita Road and at various locations in the City.

Street Striping Program

\$20,000

cip year: FY 2005-06 status: Approved

Gas Tax Fund

\$20,000

description:

This year's program includes placement of permanent or short-term striping on Shady Lane between Greenburg Road and 95th Avenue, Johnson Street between Highway 99W and Grant Street, North Dakota Street from Tiedeman Avenue to 1,500' west, 68th Avenue between Dartmouth Street and Atlanta Street, 69th Avenue between Hampton Street and Dartmouth Street, Boones Ferry Road from 72nd Avenue to I-5 off-ramp, and on various streets located throughout the City.

Traffic Calming Program

\$8,000

cip year: FY 2005-06 status: Approved

Gas Tax Fund

\$8,000

description:

The Traffic Calming Program is an annual program that installs traffic calming measures aimed at slowing vehicle speeds within residential neighborhoods. Speed humps have been favored by the majority of residents and have been installed in many cases because they have proven effective in reducing speeds by 4 to 6 mph. Streets are selected for speed humps using the following criteria: traffic speed, volume, number of accidents, existence of sidewalks, cut-through traffic and neighborhood's participation. This year's program includes installation of speed humps on the

following streets: - 2 speed humps on O'Mara Street (between Frewing and McDonald Street) - 2 speed humps on 100th Avenue (between Sattler Road to View Terrace). Other streets may be added to the program depending upon neighborhood interest and the street ranking in the speed hump criteria rating system. In consideration of the comments from TVF&R, the speed humps to be installed in the future would be shaped to accommodate emergency vehicles.

Wall Street Local Improvement District

\$40,000

cip year: FY 2005-06 status: Approved

Wall Street LID Fund

\$40,000

description:

This project was proposed in FY 2002-03, \$300,000 has been allocated since FY 2002-03 for completion of a Preliminary Engineer's Report for construction of Wall Street between Hall Blvd and Hunziker Street. The amount of \$40,000 is included in FY 2005-06 for any expenses incurred in the preparation of environmental permit applications and the railroad crossing application and hearing. Any funding for work beyond the Preliminary Engineer's Report and the hearing will be provided primarily through the Local Improvement District, if it is formed.

Walnut Street (135th - 121st Ave)		\$310,000
cip year: FY 2005-06	Gas Tax Fund	\$20,000
status: Approved	Underground Utility Fund	\$170,000
	Sanitary Sewer Fund	\$80,000
	Street Maintenance Fee (SMF)	\$40,000

description:

This project is the last phase of a three-phase project funded through the Washington County MSTIP 3. The first phase is the improvement and signalization of the Walnut/121st Avenue intersection. The second phase is the construction of the Walnut/Gaarde Street intersection, which was performed by the City as part of the Gaarde Street - Phase 1 project. Improvement to Walnut Street between 135th and 121st Avenue will begin in early-Spring 2005 and is scheduled to be completed by July 2006. The City has been working closely with the County on the design of the project and has agreed to reimburse the County for the cost of incorporating in the project such work as undergrounding existing utilities, upgrading the water system, and extending the sanitary sewer mains as these items are not included in the scope of work for the County's MSTIP-3 project. Also included in the project is the resurfacing and widening of Fern Street between 138th and 135th Avenue to accommodate additional traffic anticipated upon closure of Walnut Lane. The Street Maintenance Fee funds will be used for the payement overlay on Fern Street. The Gas Tax Fund will be used for the widening of Fern Street to provide a pedestrian walkway on one side of the street.

Walnut/Ash/Scoffins Street Connection Feasiblity Study \$40,000 cip year: FY 2005-06 Gas Tax Fund

status: Approved

\$40,000

description:

This project is identified by the Tigard Transportation System Plan as an alternate route to Highway 99W for enhancement of intra-city circulation. The TIF Fund provides funding in FY 2004-05 for a corridor study to determine a feasible alignment for the extension of Walnut Street over Fanno Creek to Ash Avenue then north to connect to Hunziker Street. The connection would allow traffic to proceed on Hunziker Street east to the Tigard Triangle without entering Highway 99W. The long-term plan is to route traffic from Hunziker Street over a proposed future Highway 217 overcrossing to connect to Hampton Street. The corridor study was delayed pending recommendations from the Downtown

Improvement Plan Study. If the recommendation from that study is to retain the Walnut Street extension as a collector street to make the connection from Highway 99W through downtown Tigard to Hunziker Street, the corridor study would be initiated in the spring of 2005 with selection of a consultant to perform the work. The funding for the project would be continued into FY 2005-06 to complete the study. The study which was funded in FY 2004-05 has been placed on hold awaiting the developement of a Downtown Improvement Plan that will address improvement concepts for transportation system in downtown Tigard.

Parks System Program

\$3,714,566

Fanno Creek Park Outdoor Exercise Trail

\$15,000

cip year: FY 2005-06 status: Approved

Parks Capital Fund \$15,000

description:

This project constructs an exercise trail made up of various pre-fabricated exercise stations placed along the trail or in one major grouping area. Runners, walkers and bikers may stop and exercise at the various stations.

Fanno Creek Park Shelter

\$10,000

cip year: FY 2005-06 status: Approved

Parks Capital Fund \$10,000

description:

This project installs a shelter and a small parking lot at Fanno Creek Park north of the new library building

Fanno Creek Trail (gathering place to Wall Street)

\$85,400

cip year: FY 2005-06 status: Approved

Parks Capital Fund \$85,400

description:

This is part of the Fanno Creek Trail System. This segment completes the Fanno Creek Park trail across Fanno Creek Park.

Fanno Creek Trail (Hall Boulevard to gathering place)

\$101,486

cip year: FY 2005-06 status: Approved

Parks Capital Fund \$101,486

description:

This project constructs a Fanno Creek Trail segment east of Hall Boulevard crossing Fanno Creek to the new Library and Wall Street. A pre-fabricated timber bridge will be installed to cross Fanno Creek.

Jack Park Install Picnic Shelter and Irrigation

\$31,000

cip year: FY 2005-06 status: Approved

Parks Capital Fund

\$31,000

description:

This project will continue the park master plan with the addition of a picnic shelter and an irrigation system. The irrigation system will improve the fields for use by soccer teams.

Land Acquisition

\$1,944,025

cip year: FY 2005-06 status: Approved

Parks Capital Fund

\$1,944,025

description:

This project is directly related to the Council goal of "Address growth - Identify and acquire open space and park land". Eighteen and a half acres, most privately owned, have been identified. The use ranges from neighborhood parks to greenspacce to pocket parks. The estimated cost per acre to purchase the various parcels ranges from \$250,000 to \$300,000. This land acquistion will occur over two fiscal years - FY 05-06 and FY 06-07.

Land Acqusition (Area 2 - Downtown Revitalization)

\$200,000

cip year: FY 2005-06

Parks Capital Fund

\$124,600

status: Approved

Water Quality/Quantity Fund

\$75,400

description:

This project provides funding to purchase property north of Fanno Creek in the area designated as Area #2 in the Tigard Downtown Improvement Plan. Environmental enhancement of that area to help revitalize the Tigard downtown is expected in the future as part of the Downtown Improvement Plan project recommendations.

Northview Park Install Playground & Soccer Facilities

\$45,000

cip year: FY 2005-06 status: Approved

Parks Capital Fund

\$45,000

description:

This project will continue the Park Master Plan by adding a playground and improving the fields for soccer use at Northview Park.

Park Signs

\$50,000

cip year: FY 2005-06

status: Approved

Parks Capital Fund

\$50,000

description:

This project installs community oriented park signs at pedestrian areas and across streets where appropriate at parks and entries to the City.

Skate Park Development & Construction

\$405,000

cip year: FY 2005-06 status: Approved

Parks Capital Fund

\$405,000

description:

This project constructs a 15,000 square foot, in-ground skate park in the area of the City Hall parking lot approved by City Council. Primary funding for this project will come from private donations, grants, and system development charges. Private donations are expected to raise approximately \$105,000. Grants are expected to account for \$150,000 and the balance will come from the Parks SDC fund. All these funding sources will be consolidated and transferred into the Park Capital Fund.

Tree Replacement/Planting

\$50,000

cip year: FY 2005-06

status: Yearly Program

Parks Capital Fund

\$50,000

description:

This continues the yearly program to plant new trees in greenways and parks, remove old and hazardous trees, and maintain and protect existing trees. Funding for this is from the fee developers pay when it is not possible to protect existing trees on property that is being developed.

Tualatin River Cook Park Trail from Garden to Bridge

\$97,530

cip year: FY 2005-06 status: Approved

Parks Capital Fund \$97,530

description:

This project connects the existing Cook Park pathway to the proposed Tualatin River pededstian bridge which is scheduled for construction in FY 2005-06. The work includes construction of approximately 10 feet wide by 1350 feet of asphaltic concrete pathway with gravel shoulders. Completion of the project will fill a key gap in the existing riverside trail system and provide community access to the future pedestrian bridge.

Tualatin River Pedestrian Bridge

\$250,125

cip year: FY 2005-06 status: Approved

Parks Capital Fund\$250,125

description:

This project is to construct the long awaited pedestrian bridge crossing the Tualatin River and linking Tigard to Tualatin and Durham.

Washington Square Regional Center Trail

\$430,000

cip year: FY 2005-06 status: Approved

Parks Capital Fund \$430,000

description:

This is a major MTIP project. The City's share of this project is \$44,000. This trail will ultimately provide transportation from the Washington Square area to Tigard.

Sanitary Sewer System Program

\$2,910,000

79th Avenue Sanitary Sewer Outfall

\$75,000

cip year: FY 2005-06 status: Approved

Sanitary Sewer Fund

\$75,000

description:

This project installs approximately 1,000 feet of sanitary sewer pipe between 79th Avenue and the CWS 60-inch interceptor running adjacent to Fanno Creek. Construction of the new pipe is necessary to provide an outfall to a proposed sanitary sewer extension district on 79th Avenue that will serve approximately 18 lots on the street.

Benchview Terrace Sanitary Sewer Access Road

\$40,000

cip year: FY 2005-06

Sanitary Sewer Fund

\$40,000

status: Approved

description:

There is an existing maintenance access road for a sewer line that was constructed as a part of the Benchview Estates project. The roadway is accessed from Greenfield Drive, just south of the intersection at Benchview Terrace. Approximately 250 feet of this access roadway has been severely eroded by winter rainfall over the last several years. Construction of the project that includes repair and/or reconstruction of the roadway starts in FY 2004-05 and will be completed in FY 2005-06.

Bonita Road at Milton Ct. - Pipe Removal

\$30,000

cip year: FY 2005-06 status: Approved

Sanitary Sewer Fund

\$30,000

description:

In FY 2002-03, the City installed approximately 250 feet of 8-inch sanitary sewer pipe to replace an existing pipe that had servere bellying and poor grade. This segment of line is located at Fanno Creek crossing west of the Bonita Road/Milton Court intersection. At the time of construction, the City decided to abandon the existing pipe in place with the intention of removing it at a later time. This project is the removal of that pipe crossing Fanno Creek between 2 existing manholes located immediately west of the Bonita Road/Milton Court intersection.

Citywide Sanitary Sewer Extension Program

\$2,500,000

cip year: FY 2005-06 status: Approved

Sanitary Sewer Fund

\$2,500,000

description:

The Citywide Sewer Extension Program is a 5-year program to extend sewers to all developed but unserved residential areas Citywide. The City uses the formation of reimbursement districts to construct the sewers. FY 2004-05 (the 3rd year of the program) includes six reimbursement districts to provide approximately 200 connections to existing homes. The program for FY 2005-06 (4th year of the program) includes the following proposed six districts: 100th Avenue (between Inez and McDonald Street), Fairhaven Street (east of 115th Avenue), 97th Avenue (between Murdock and Pembrook Street) Hillview Street (at 102nd Avenue), Ash Avenue (east of Garrett Street) and 93rd Avenue (south of McDonald Street). The districts will provide approximately 111 connections to existing homes. The Commercial Area Sewer Extension Program is also funded from the Sanitary Sewer Fund and offers commercial entities the opportunity to participate in reimbursement districts for extension of sewer service to commercial areas. The current incentive programs for early connection in residential neighborhoods are not offered to the commercial sector. Funding is provided to accommodate potential projects that may surface during the fiscal year from the commercial sector.

Sanitary Sewer Major Maintenance Program

\$75,000

cip year: FY 2005-06 status: Approved

Sanitary Sewer Fund

\$75,000

description:

The Sanitary Sewer Fund will be used to contract out sewer repair projects that are beyond the repair capabilities of the City's Public Works Department. This program is expected to be a continuing program in future years as routine maintenance would avoid restoration costs that could be several

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times higher. The Sanitary Sewer Major Maintenance Program in FY 2005-06 will include sewer repair projects located at various locations in the City.

Sanitary Sewer Master Plan

\$40,000

cip year: FY 2005-06

Sanitary Sewer Fund

\$40,000

status: Approved

description:

CWS is currently updating the 2000 Sewer Master Plan Update to include planning for urban reserve areas. A proposal to add additional planning for the City is being requested including: -Flow monitoring of lines identified by the 2000 Sewer Master Plan Update as having inadequate capacity, - Identifying collection system rehabilitation needs, -Preparing a capital improvement plan.

Sanitary Sewer Rehabilitation Program

\$50,000

cip year: FY 2005-06

Sanitary Sewer Fund

\$50,000

status: Approved

description:

This project rehabilitates sanitary sewer pipes located throughout the City utilizing a trenchless construction method to prevent damage to existing pavement and eliminate conflicts with existing utilities. Construction of the project will be combined with a storm drainage rehabilitation project to generate larger quantities that typically would result in lower bids.

Slope Stabilization at Quail Hollow West

\$100,000

cip year: FY 2005-06 status: Approved

Sanitary Sewer Fund

\$100,000

description:

This project will correct a slope instability issue in the Quail Hollow West subdivision. The slope adjacent to a natural drainageway has experienced some small failures and shows signs of continued instability. A public sanitary sewer line is located within the upper portion of the slope and would be compromised if this slope were to experience a catastrophic failure. This project will include regrading the slope, installation of stabilizing reinforcement in certain locations and revegetation.

Storm Drainage System Program

\$879,000

79th Avenue Storm Drainage Outfall

\$90,000

cip year: FY 2005-06 status: Approved

Storm Sewer Fund

\$90,000

description:

This project constructs approximately 1,000 feet of 18-inch storm drain line east of 79th Avenue for discharge of storm runoff to Fanno Creek. The project also installs an energy disipator manhole and riprap for water to flow through prior to discharging to the creek. Construction of this project will be combined with the 79th Avenue Sanitary Sewer Outfall project to minimize impacts to private properties. A 20-foot utility easement will be dedicated by a property owner for construction and maintenance of the storm drain and sanitary sewer pipes. Completion of this project will provide a direct point of connection for future upgrades of the storm drainage system on the street.

Derry Dell Creek Wetland & Vegetated Corridor Monitoring

\$2,000

cip year: FY 2005-06 status: Approved

Storm Sewer Fund

\$2,000

description:

In FY 2004-05, the City enhanced wetland areas and the vegetated corridor along Derry Dell Creek at 110th Avenue. The enhancement is required by the DSL, the Corps of Engineers, and CWS due to impacts generated by the installation of a sanitary sewer pipe across the creek. Intallation of planting materials has been completed. This project involves field inspections and preparation of the first-year monitoring report for submittal to the agencies.

Durham Rd at 108th Ave - Stream Bank Stabilization

\$100,000

cip year: FY 2005-06 status: Approved

Storm Sewer Fund

\$100,000

description:

A creek bank and a portion of the segmental-block retaining wall south of Durham Road have been eroded and undermined due to high stream flow outalling from a 36-inch culvert under the street. The contributing factors to the problems are a large boulder which was placed in the middle of the stream and the culvert alignment which does not line up with the creek. This project removes and reconstructs a portion of the retaining wall, removes the existing boulder, and extends the culvert for proper alignment with the creek. Bank stabilization immediately south of the outfall is currently being performed by a developer under a private project. The project site is located within a sensitive area according to the City's Wetlands and Stream Corridors map, which will require environmental studies and permits.

Gaarde Street Phase 2 - Wetland Mitigation

\$2,000

cip year: FY 2005-06 status: Approved

pproved

Storm Sewer Fund

\$2,000

description:

This project provides mitigation measures that were required by the DSL, the Corps of Engineers and CWS to offset the loss of 0.009 acres of wetland associated with the widening of Gaarde Street. The offsite mitigation area is along the Fanno Creek Greenway immediately north of Tigard Street. The vegetated enhancement area is located along the Fanno Creek trail south of the Burnham Business Park. Initial vegetation management and plant installation were completed in 2004. This project is the monitoring and preparation of a wetland report for submittal to the agencies.

Healthy Streams Program Projects

\$150,000

cip year: FY 2005-06 status: Approved

Water Quality/Quantity Fund

\$150,000

description:

The Fanno Creek Watershed Plan provides the plan for the Tigard area. The beneficial uses the plan is expected to protect include: the survival of resident fish an aquatic life, salmonid spawning and rearing, water-contact recreation, aesthetics, fishing, and water supply. The plan accomplishes this by identifying prioritized projects and other management actions that will improve water quality and flood management. In addition, the Healthy Streams Plan is expected to be completed during February 2005. This plan will include projects to treat stormwater, replace culverts that are barriers to fish migration and plant trees to shade creeks.

Highland Drive (109th Ave to 1100' east) - Storm Drain Pipe

Replacement

cip year: FY 2005-06

status: Approved

Storm

Sewer \$150,000

\$150,000

description:

The existing storm drainage system on Highland Drive from 109th Ave to approximately 1,100 feet east of the Highland/109th intersection consists of 12-inch pipes that have been crushed in numerous places and are beginning to fail. This project includes installation of new pipes, manholes and upgraded catch basins. Construction of the project will be combined with the Pavement Major Maintenance Program, which is scheduled for the summer of 2005. Construction coordination would be more efficient if both projects are handled simultaneously by the same contractor.

Riparian Restoration and Enhancement

\$100,000

cip year: FY 2005-06

status: Approved

Water

Quality/Quantity \$100,000 Fund

description:

This project restores and enhances existing riparian areas along Hiteon Creek (Englewood Park), Summer Creek (Summerlake Park), Fanno Creek (Englewood Park) and Fanno Creek (Bonita Park). The scope of work includes removing of non-native plant species, planting native plants, placing soil protection measures, maintenance and monitoring the enhancement work. The project is scheduled to be continued over a period of 5 years beginning FY 2005-06.

Storm Debris Processing Center

\$85,000

cip year: FY 2005-06

status: Approved

Storm

Sewer Fund

\$85,000

description:

Storm Drain Pipe Rehabilitaion

\$60,000

cip year: FY 2005-06

status: Approved

Storm

Sewer

\$60,000 Fund

description:

The City of Tigard's television inspection reports identify several thousand feet of damaged storm drain pipes. In FY 2001-02, the City established a yearly rehabilitation program to restore the structural integrity of the damaged pipes. The program uses a method to install pipes that eliminates the need to excavate and minimizes disruption to traffic and underground utilities. This project continues the program by rehabilitating approximately 600 feet of pipe through installation of curedin-place pipe inside the existing pipes utilizing the trenchless construction method.

Storm Drainage Major Maintenance Program

\$75,000

cip year: FY 2005-06 status: Approved

Storm

Sewer Fund

\$75,000

Appendix A

Page 15 of 24

description:

This program addresses minor storm drainage problems requiring more than normal maintenance effort by the City's Public Works department. The Storm Drainage Major Maintenance Program in FY 2005-06 includes the following and other projects located at various locations in the City: - Benchview Terrace (between White Cedar and Brim Place) - Catch Basin Installation - 112th Avenue (south of Gaarde Street) - Pipe Extension and Catch Basin Installation

Summer Lake Culvert

\$40,000

cip year: FY 2005-06 status: Approved

Storm Sewer Fund \$40,000

description:

Summer Lake Park is located along Winterlake Drive, near Shore Drive. There is an existing pedestrian pathway system that leads from the parking area into the park and also to a separate area of the park. A natural stream crosses this area from Winterlake Drive to Summer Lake. Where the pathway crosses this stream, three 12-inch culverts were installed. However, these culverts are not sized large enough to handle the winter runoff. This project replaces these culverts with a single large culvert and raises the pathway to accommodate the larger diameter of the new culvert. The project begins in FY 2004-05 with submittals of permit applications to DSL and the Corps of Engineers. Construction of the project is scheduled for the summer of 2005.

Water Quality Enhancement

\$25,000

cip year: FY 2005-06 status: Approved

Water

Quality/Quantity Fund

\$25,000

description:

This project converts the existing water quality pond to a new swale, or extended dry pond, on Steve Street west of 81st Avenue. Also included in the project is the enhancement of the water quality facility on Greensward Lane between 88th Avenue and Hall Boulevard by planting the facility with native grasses, trees and shrubs, and installation of a temporary irrigation system.

550' Zone Beaverton Connector	\$200,000
cip year: FY 2005-06	Water
status: Approved	<i>Fund</i> \$84,000
	Water
	<i>SDC</i> <i>Fund</i> \$116,000
	Fund \$116,000

description:

The City's water system is currently connected with the City of Beaverton (Joint Water Commission) in our 425' elevation zone. This project will create a second connection to serve our 550' elevation zone. This project will also allow us to postpone the construction of one 550' elevation reservoir for an indefinite time, thus postponing the expense of about \$4,000,000.

550' Zone Improvements: 10 MG transfer pump station upgrade	\$200,000
cip year: FY 2005-06	Water
status: Approved	CIP #200,000
	Fund \$200,000

description:

The existing transfer pump station, located on the 10 MG reservoir site at Bull Mountain Road/125th Avenue, serves both the 550-foot and 713-foot service zones. The Water Distribution System Hydraulic Study identified a need to replace this pump station with one that would provide a higher pumping capacity to both service zones. Construction of this improvement increases pumping capacity from 2,000 gpm to 3,300 gpm for the 713-foot service zone. The pump station will also provide 3,900 gpm to the 550-Foot Zone Reservoir No. 2 listed previously. Along with the piping improvements listed below, the existing pump station at the Canterbury site (Pump Station No. 1) will be abandoned.

550' Zone Improvements: reservoir #2 construction	\$600,000
cip year: FY 2005-06	Water
status: Approved	CIP #600 000
••	Fund \$600,000

description:

This reservoir is proposed to be located on the Tigard Tualatin School District (TTSD) site for the Alberta Rider Elementary School. Constructing this reservoir will eliminate some of the demand currently supplied by the 713-Foot pressure zone. Supply to the reservoir will be provided through the transfer pump station upgrade and transmission piping projects separately listed.

ASR #3 (Production)	\$1,090,000
cip year: FY 2005-06 status: Approved	Water CIP
ararras. Whitoven	<i>CIP</i> Fund \$1,090,000

description:

The City completed an ASR expansion study which indicated that the City could achieve a total of 5 to 6 MGD from ASR wells placed around the City's aquifer. ASR provides the ability to inject water during the winter months in the aquifer (when water is plentiful), store the water in the aquifer for a few months, and then withdraw that same water in the summer months to help manage higher

water demands. The ASR program may include the drilling of a test well first to indicate the suitability of the well for ASR use. If the test well is deemed appropriate for ASR use, a larger well will be drilled for a production well. The production well project would include the design and construction of the well pump, pump house and necessary water line piping to connect the well to the City's water system.

ASR #4 (Test) \$92,000

cip year: FY 2005-06 status: Approved

CIP Fund \$92,000

Water

description:

The City completed an ASR expansion study which indicated that the City could achieve a total of 5 to 6 MGD from ASR wells placed around the City's aquifer. ASR provides the ability to inject water during the winter months in the aquifer (when water is plentiful), store the water in the aquifer for a few months, and then withdraw that same water in the summer months to help manage higher water demands. The ASR program may include the drilling of a test well first to indicate the suitability of the well for ASR use. If the test well is deemed appropriate for ASR use, a larger well will be drilled for a production well. The production well project would include the design and construction of the well pump, pump house and necessary water line piping to connect the well to the City's water system.

ASR Expansion Consulting Services

\$15,000

cip year: FY 2005-06 status: Approved

Water CIP Fund \$15,000

description:

For siting studies and evaluation of additional ASR well development projects.

ASR Well #2 \$1,048,500

cip year: FY 2005-06 status: Approved

Water

CIP Fund \$1,048,500

description:

Defective Meter Replacements (1 1/2-Inch & Larger)

\$40,000

cip year: FY 2005-06 status: Approved

Water

Fund \$40,000

description:

This has been one of the long-term projects for the Public Works Department. The large meter replacement program is for the systematic testing, repair and/or replacement of all 1 ½-inch and larger water meters. Meters of this size have developed problems where actual water flows are inaccurately measured; most of the time, the volume of water is under-reported. The result is that water customers could be using more water than they are being assessed. Testing and or replacement of these water meters have proven to make financial sense in that the investment is recouped by the additional revenues received due to accurate meters.

Defective Meter Replacements (Smaller Sizes)

\$15,000

cip year: FY 2005-06

status: Approved

Water

Fund \$15,000

description:

This has been another one of the long-term projects for the Public Works Department and is similar to the program for 1 ½-inch meter replacements. But this program is for the smaller meters. Meters of this size have also developed problems where actual water flows are inaccurately measured; most of the time, the volume of water is under-reported. The result is that water customers could be using more water than they are being assessed. Testing and or replacement of these water meters have proven to make financial sense in that the investment is recouped by the additional revenues received due to accurate meters.

JWC Raw Water Pipeline Pre-design

\$82,503

cip year: FY 2005-06 status: Approved

Water CIP

\$82,503 Fund

description:

This project will include a pipe connection between the JWC treatment plant and the headwork at Scoggins Dam. At present, water from Hagg Lake makes its way to the treatment plant via an open channel waterway and the Tualatin River. There are two problems with the existing system. First, the JWC treatment plant must submit a request to the Scoggins Dam control authority to release more water into the open channel system as the demand rises. But the treatment plant can only handle a certain volume of water at the intake; any extra water bypasses the plant and continues down the river. Therefore, there is a loss in efficiency. Second, it is estimated that 20% of the water from Scoggins Dam is lost to evaporation prior to reaching the treatment plant. This raw water pipeline will allow the JWC to control how much water is released from the dam into the pipe so that only the flow rate needed by the treatment plant will be released. In addition, the pipeline will eliminate the water loss due to evaporation and will provide more capacity to the JWC system.

Menlor Reservoir Recirculation

\$45,000

cip year: FY 2005-06

Water

status: Approved

Fund \$45,000

description:

Menlor reservoir is developing a water quality issue in that, at certain times of the year, water does not circulate through the reservoir thus allowing chlorine residuals to diminish to below state standards. This project will install a small circulatory pump system that will address this problem.

Meter Installations

\$60,000

cip year: FY 2005-06

Water

status: Approved

Fund \$60,000

description:

This on-going program ties in with the Water Service Installations program. When new water customers, or existing customers who need an additional water service, apply for a new service, Public Works staff install the service line and will set the new meter.

Replace Well House #2 (Gaarde Site)

\$35,000

cip year: FY 2005-06

status: Approved

Water

Fund \$35,000

description:

The existing well house at Well #2 is approximately 40 years old and needs to be replaced and upgraded for security reasons.

Sain Creek Tunnel Study: JWC Joint Project

\$21,500

cip year: FY 2005-06 status: Approved

Water CIP

CIP Fund

nd \$21,500

description:

The Tualatin Basin Water Supply Feasibility Study (WSFS) outlined a number of projects that could be constructed to increase the water supply capacity for Cities in Washington County. The Sain Creek Tunnel project is on the that could be constructed in conjunction with the proposed Scoggins Dam raise at Henry Hagg Lake. The tunnel would be constructed from the Tualatin River to the mouth of Sain Creek at Hagg Lake, covering a distance of approximately three miles through the coast range. The tunnel would take water from the Tualatin River during the heavy winter rains and divert it to Hagg Lake. It is estimated that the tunnel will help fill Hagg Lake if the dam were raised, and would effectively increase the watershed by approximately two-thirds. This will help to reduce the number of years that the lake may not fill, thereby increasing the reliability of this source.

Scoggins Dam/Tualatin Water Supply

\$389,490

cip year: FY 2005-06 status: Approved

Water CIP

Eund \$389,490

description:

Secure 550' Reservoir #1 Site

\$400,000

cip year: FY 2005-06 status: Approved

Water SDC

Fund \$400,000

description:

This reservoir is shown in the City's Water System Master Plan and will be located on the north side of Bull Mountain. These funds will be used to locate and secure a suitable site.

Telemetry Upgrade

\$262,500

cip year: FY 2005-06 status: Approved

Water

Fund \$262,500

description:

The existing telemetry system is out of date and the software and hardware are no longer supported by the manufacturer or local representatives. The City has also experienced failures of controllers at various sites due to the aging of the overall system. Replacement of controllers can

take up to three weeks, which is not adequate for the City's need to have continuous monitoring ability of the water system. The upgrade process will enable the City to have up to date technology that is more user friendly, and to explore modes of communication other than the phone line system currently used.

Walnut Street (121st to Tiedeman) Relocate 12-Inch Line w/Street Construction

\$116,000

cip year: FY 2005-06

status: Approved

Water Fund \$116,000

description:

This project is in conjunction with the Walnut Street improvements to be completed by Washington County and the City over the next two years. Due to grade and alignment issues the existing 12" water line needs to be upgraded.

Water Line Replacement-Walnut (135th to 121st)

\$528,000

cip year: FY 2005-06 status: Approved Water

Fund \$264,000 Water

SDC

Fund \$264,000

description:

This project is in conjunction with the Walnut Street improvments to be jointly completed by Washington County and the City over the next two fiscal years. The "Water Distribution Hydraulic Study - May 2000" recommended that a new 24-inch water line be completed between 121st Avenue and Barrows Road. In addition, a separate 16-inch water line is needed approximately between 132nd Avenue and Walnut Lane. The roadway improvement project makes it timely for the installation of these transmission water lines. The funding of the water improvements will be roughly 50% from the Water Fund and 50% from the Water SDC Fund.

Water Main Oversizing

\$50,000

cip year: FY 2005-06 status: Approved

Water

SDC Fund

\$50,000

description:

During the course of the year the City may find the need to upsize a planned pipeline through a new development, thus accomplishing an identified capital improvement as listed in the "Water Distribution System Hydraulic Study – May 2000."

Water Main Replacements

\$78,750

cip year: FY 2005-06

Water

status: Approved

Fund \$78,750

description:

This on-going program is based on the needs identified in the "Water Distribution System Hydraulic Study – May 2000", and is for the routine replacement of leaking, damaged and older water mains throughout the water system. In most cases the existing mains have adequate capacity and will be replaced with the same diameter water mains. This program is also for the completion of loops in the system to maintain hydraulic efficiencies.

Water Reservoir Seismic Upgrade Evaluation

\$70,000

cip year: FY 2005-06

Water

status: Approved

Fund \$70,000

description:

This is the beginning of an annual program that will review all of Tigard's water reservoirs for conformity to current seismic standards and recommend upgrades where needed.

Water Service Installations

\$10,000

cip year: FY 2005-06

Water

status: Approved

Fund \$10,000

description:

This is another long-term program for the department. Each year the City adds new customers to the system through individual building permits or additional water services. Customers apply for a new water service, and Public Works staff installs the service line and will set the meter (see Meter Installations line item).

Water Site Security Upgrades

\$50,000

cip year: FY 2005-06

Water

status: Approved

Fund \$50,000

description:

This project will accomplish the water site security upgrades that were identified in the PW Vulnerability Assessment and Emergency Response Plan. The security upgrades will include improvements to such things as access, fencing, intrusion alarms, and monitoring.

Audio/Visual & Control System for Council Chambers

\$83,000

cip year: FY 2005-06

Facility

status: Approved

Fund \$83,000

description:

This project is for the provision and installation of audio, visual, and control systems for the Tigard City Council Chambers.

Consolidation of Public Works Facilities (Water Building)

\$500,000

cip year: FY 2005-06

Facility

status: Approved

Fund \$500,000

description:

The Public Works staff and crews are currently housed in several locations, which leads to inefficiencies in coordination and communication. This project consolidates the Public Works Department staff and crews in one building. The Water Building will be reconfigured as needed for efficient operation to accommodate the Public Works staff and crews. Public Works will move from the Ash Street offices to the Water Building after the work is completed.

IT Building Generator Upgrades

\$76,000

cip year: FY 2005-06

Facility

status: Approved

Fund \$76,000

description:

This project will upgrade the current generators at the IT building to handle the necessary capacity. This facility has recently experienced power failures and the computer power is a critical resource for the City.

Library Parking Lot Expansion

\$125,000

cip year: FY 2005-06

Facility

status: Approved

Fund \$125,000

description:

The library parking lot is almost always full, especially during events that draw a crowd to the library. This project expands the existing parking lot to provide additional parking spaces for library patrons. The expansion of the parking lot is contingent upon the construction of Wall Street from its intersection with Hall Boulevard to a point 425 feet east of the intersection. The main entry to the library will be relocated to line up with the book return and the existing driveway will be removed. The area for expansion is between the existing parking lot and the northerly right-of-way of Wall Street. Included in the construction are minor reconfiguration of the existing parking lot, installation of parking lot lights, landscaping, and retaining walls if necessary.

Library Projects

\$571,254

cip year: FY 2005-06

status: Approved

Facility

Fund \$571,254

description:

Projects to be funded by Root and Houghton donations.

Library Property Voluntary Cleanup Program

\$75,000

cip year: FY 2005-06

status: Approved

Facility

Fund \$75,000

description:

Soil with higher than normal background levels of arsenic existed on the library property prior to construction. Most of the soil containing the higher concentrations were either removed, or capped. as part of the library construction project. There is a need to test the rest of the property to determine if any additional mitigation efforts are required. The City has entered into a voluntary cleanup program with DEQ to evaluate the rest of the site, perform additional tests in areas that were not tested, and determine if additional mitigation is needed. The results of the additional testing and evaluation will determine what, if any, additional mitigation work is needed to produce a "no further action" determination by DEQ.

PD Underground Storage Tank Upgrade

\$20,000

cip year: FY 2005-06

status: Approved

Facility

Fund \$20,000

description:

Decomission and remove existing underground storage tank for the emergency back up generator at the Police Department. Install above ground storage tank of same capacity (500 gallons).

Senior Center Seismic Upgrade Design & Construction

\$20,000

cip year: FY 2005-06

status: Approved

Facility Fund

\$20,000

description:

Engineering services to provide plans, specs. and inspections in preparation for the Senior Center Seismic Upgrade, scheduled for FY 06/07.

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City of Tigard

Five-Year Capital Improvement Program Plan

(FY 2005-06 through FY 2009-10)

Capital Improvements

A capital improvement is a permanent addition to the City's fixed assets of major importance and cost. It includes but is not limited to construction and acquisition of new buildings, additions to or renovations of existing buildings, construction, reconstruction, and upgrading of streets, water, and sanitary sewer facilities, drainage improvements, demolition of existing structures, land purchases, major equipment purchases, and studies necessary to perform the actual project. A capital improvement should possess the following characteristics:

- It serves an essential public purpose.
- It has a long, useful life or significantly extends the useful life of an existing fixed asset.
- It is comparatively expensive and is not of routine nature.
- It is fixed in place or stationary.
- It is related to government functions and expenditures.
- It is a usual responsibility of a local government.

The City of Tigard's Five-Year Capital Improvement Plan

The City of Tigard's Capital Improvement Program (CIP) provides a 5-year plan for major capital expenditures that matches available resources with project needs. The CIP lists each proposed capital project, the time frame in which the project needs to be undertaken, the financial requirements of the project, and proposed methods of financing. The 5-year plan describes the first year's projects in detail and lists projects for subsequent fiscal years. However, the projects shown after the first year are tentative and are subject to change during the formulation process for each specific budget year.

The Capital Improvement Program is reviewed and approved each year by the City Council. The CIP is developed through a process separate from the City's Operating Budget formulation process. The CIP is developed in close coordination with the City's Finance Director and is formulated early in the fiscal year so that it can be integrated into the City's overall budget process for approval. The program submitted to the City's Budget Committee, the Planning Commission and City Council is a 5-year program with the first year's program described in detail. While the program lists projects for

Appendix B

The Five-Year Capital Improvement Program Plan Page 1 of 2

subsequent fiscal years, the projects shown are tentative and are subject to change during the formulation process for each specific budget year. The CIP, through the adoption process, establishes the budget and projects for the upcoming fiscal year and serves as a planning document to guide the infrastructure improvements over the subsequent 4 years. During each budget year's update, the revenue estimates are adjusted, the project cost estimates are reviewed, and the program and project priorities are re-evaluated based on changes in City plans, citizen input, and additional data which may become available.

The Five-Year Capital Improvement Program projects are shown in the following appendices:

◆ Appendix B-1: Street System Program
◆ Appendix B-2: Park System Program
◆ Appendix B-3: Sanitary Sewer System Program

◆ Appendix B-4: Storm Drainage System Program
 ◆ Appendix B-5: City Facilities System Program

♦ Appendix B-6: Water System Program

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Appendix B

Street System Report FY 05-06

							Tra	affic Impact							-				
			S	treet			F	ee Fund –											
			Main	tenance	Tra	affic Impact		Urban	Un	derground	W	/all Street	Sanitary	79	9th Ave LID	Sto	rm Sewer		
	Gas	Tax Fund	Fee	(SMF)	F	Fee Fund	;	Services	U1	tility Fund	L	LID Fund	Sewer Fund	<u> </u>	Fund		Fund	Gr	and Total
Bull Mountain/Roshak Road Intersection	\$	-	\$	-	\$	-	\$	100,000	\$	-	\$		\$	- \$	-	\$	-	\$	100,000
Pavement Major Maintenance Program (PMMP)	\$		\$	635,000	\$	-	\$	-	\$	-	\$	-	\$	- \$	-	\$	-	\$	635,000
Sidewalk Improvements	\$	75,000	\$	-	\$	-	\$	-	\$	_	\$	-	\$	- \$	-	\$	-	\$	75,000
Street Striping Program	\$	20,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	- \$	-	\$	-	\$	20,000
Traffic Calming Program	\$	8,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	- \$	-	\$	-	\$	8,000
Wall Street Local Improvement District	\$	-	\$	-	\$	-	\$	-	\$	-	\$	40,000	\$	- \$	-	\$	•	\$	40,000
72nd Avenue/Dartmouth Street Intersection	\$	258,636	\$	-	\$	241,364	\$	-	\$	-	\$	-	\$	- \$	-	\$	-	\$	500,000
79th Avenue Local Improvement District	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	- \$	1,350,000	\$	-	\$	1,350,000
Burnham Street - Design & Right-of-Way	\$	300,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	- \$	-	\$	-	\$	300,000
Commercial Street Sidewalk (Lincoln to Main St)	\$	250,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	- \$	-	\$	-	\$	250,000
Downtown Improvements	\$	150,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	- \$	-	\$	-	\$	150,000
Downtown Streetscape Design/Phase 1 Implementation - Main Street	\$	350,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	- \$	-	\$	-	\$	350,000
Durham Road/108th Avenue Intersection Signalization	\$	-	\$	-	\$	200,000	\$	-	\$	-	\$	-	\$	- \$	-	\$	-	\$	200,000
Greenburg Road - Design & Right of Way	\$	-	\$	-	\$	660,000	\$	-	\$	-	\$	-	\$	- \$	-	\$	-	\$	660,000
Greenburg Road/Highway 99W Intersection - Feasibility Study	\$	40,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	- \$	-	\$	-	\$	40,000
Hall Bivd/Wall Street Intersection - Phase 2	\$	-	\$	-	\$	900,000	\$	-	\$	-	\$	-	\$	- \$	-	\$	-	\$	900,000
Hall Boulevard (at McDonald St) - Design & Right-of-Way	\$	-	\$	-	\$	25,000	\$	-	\$	-	\$	-	\$	- \$	-	\$	_	\$	25,000
Hall Boulevard @ Fanno Creek - Crosswalk Lights	\$	65,000	\$	-	\$	-	\$	_	\$	-	\$	-	\$	- \$	_	\$	-	\$	65,000
Hall Boulevard Sidewalk (Spruce St to 800' south)	\$	166,725	\$	-	\$	-	\$	-	\$	-	\$	-	\$	- \$	_	\$	-	\$	166,725
Highway 99W Corridor Improvements Study	\$	125,000	\$	-	\$	-	\$	-	\$	· -	\$	-	\$	- Ś	-	\$	-	\$	125,000
McDonald Street (at Hwy 99W)	\$	-	\$	-	\$	25,000	\$	-	\$	-	\$	-	\$	- \$	_	\$	-	\$	25,000
North Dakota Street Pedestrian Bridge Conceptual Study	\$	25,000	\$	-	\$		\$	-	\$	_	\$	-	\$	- \$	-	\$	-	\$	25,000
Pine Street	\$	50,000	\$	50,000	\$	_	\$	-	\$	_	\$	-	\$	- Š	-	\$	70,000	\$	170,000
Safety Improvement at the Bull Mountain Road/Highway 99W Intersection	\$	-	\$		\$	-	\$	100,000	\$	-	\$	-	\$	- \$	_	\$. 3,000	\$	100,000
Walnut Street (135th - 121st Ave)	\$	20,000	\$	40,000	\$	_	\$		\$	170,000	\$	_	\$ 80,00) Š		\$	-	\$	310,000
Walnut/Ash/Scoffins Street Connection Feasiblity Study	\$	40,000	\$		\$	-	\$	_	\$	-	\$	-	\$	- \$	_	\$	-	\$	40,000
Grand Total	\$	1,943,361	\$	725,000	\$	2,051,364	\$	200,000	\$	170,000	\$	40,000	\$ 80,00	0 \$	1,350,000	\$	70,000	\$	

Street System Report FY 06-07

						_	Tr	affic Impact				
				Street			F	ee Fund –				
			Ma	intenance	Tr	affic Impact		Urban	Une	derground		
Project Name	Gas	Tax Fund	F	ee (SMF)		Fee Fund		Services	Ut	ility Fund	Gı	and Total
Street Striping Program -	\$	30,000	\$	-	\$	-	\$	_	\$	_	\$	30,000
Traffic Calming Program	\$	8,000	\$	-	\$	_	\$	-	\$	-	\$	8,000
Sattler Rd at 96th Avenue Crosswalk Lights	\$	65,000	\$		\$	-	\$	-	\$	_	\$	65,000
Hali Blvd Half-Street Improvements from Bridge North to City Hall Entrance	\$	-	\$	-	\$	150,000	\$	-	\$	_	\$	150,000
PMMP (Pavement Major Maintenance Program)	\$	_	\$	725,000	\$	-	\$	-	\$	_	\$	725,000
Burnham Street - Right-of-Way	\$	300,000	\$	-	\$		\$	-	\$	150,000	\$	450,000
Hall Blvd/McDonald St. Intersection Construction	\$	-	\$	-	\$	200,000	\$	-	\$	-	\$	200,000
Hall Bivd/Wall St Intersection & Approaches - Wetland Mitigation & Monitoring	\$	- '	\$	-	\$	20,000	\$	-	\$	_	\$	20,000
North Dakota (Greenburg to 95th) Right of Way	\$	100,000	\$		\$	-	\$	-	\$	_	\$	100,000
Sidewalk Improvements in conjuction with Tri-Met Improvements	\$	100,000	\$	_	\$	_	\$	-	\$	-	\$	100,000
Highway 99W Corridor Improvements Study, Design & Construction	\$	150,000	\$	-	\$	-	\$	-	\$	-	\$	150,000
Joint Projects between Washington County & City	\$	-	\$	-	\$	-	\$	150,000	\$	-	\$	150,000
Grand Total	\$	753,000	\$	725,000	\$	370,000	\$	150,000	\$	150.000	\$	2,148,000

Street System Report FY 07-08

Project Name	Ga	ıs Tax Fund	Street aintenance Fee (SMF)	affic Impact Fee Fund	F	ffic Impact ee Fund – Urban Services		rand Total
Street Striping Program	\$	30,000	\$ -	\$ _	\$	_	\$	30,000
Traffic Calming Program	\$	8,000	\$ _	\$ -	\$		\$	8,000
PMMP (Pavement Major Maintenance Program)	\$	-	\$ 625,000	\$ -	\$	-	\$	625,000
Burnham Street - Construction	\$	750,000	\$ _	\$ 750,000	\$	_	\$	1,500,000
Hall Blvd/Wall St Intersection & Approaches - Construction & Wetland Mitigation Monitoring	\$	-	\$ _	\$ 10,000	\$	-	\$	10,000
North Dakota (Greenburg to 95th) Construction	\$	200,000	\$ 100,000	\$, -	\$	-	\$	300,000
Sidewalk Improvements in conjuction with Tri-Met Improvements	\$	100,000	\$ · <u>-</u>	\$ _	\$	_	S	100,000
Highway 99W Corridor Improvements Study, Design & Construction		150,000	\$ _	\$ _	\$	-	\$	150,000
Joint Projects between Washington County & City	\$	-	\$ -	\$ -	\$	250,000	\$	250,000
Grand Total	\$	1,238,000	\$ 725,000	\$ 760,000	\$	250,000	\$	2,973,000

Street System Report FY 08-09

								affic Impact		-
				Street			F	ee Fund –		
			М	aintenance	Tra	affic Impact		Urban		+
Project Name	Gas	Tax Fund	ı	Fee (SMF)		Fee Fund		Services	G	rand Total
Street Striping Program	\$	30,000	\$	-	\$	-	\$	-	\$	30,000
PMMP (Pavement Major Maintenance Program)	\$	-	\$	575,000	\$	-	\$	-	\$	575,000
Crosswalk Lights	\$	65,000	\$	-	\$	-	\$	_	\$	65,000
Walnut Street (116th to Tiedeman)	\$	-	\$	150,000	\$	1,700,000	\$	_	\$	1,850,000
Scoffin/Hall/Hunziker Intersection Realignment - Design	\$	_	\$	_	\$	100,000	\$	-	\$	100,000
Ash Avenue Extension	\$	_	\$	-	\$	639,000	\$	=	\$	639,000
Hall Blvd/Wail St Intersection & approaches - Construction & Wetland Mitigation Monitoring	\$	_	\$	-	\$	10,000	\$	-	\$	10,000
Sidewalk Improvements in conjuction with Tri-Met Improvementss	\$	100,000	\$	-	\$	· -	\$	-	\$	100,000
Traffic Calming	\$	8,000	\$	-	\$	-	\$	-	\$	8,000
Highway 99W Corridor Improvements Study, Design & Construction	\$	500,000	\$	-	\$	400,000	\$	-	\$	900,000
Joint Projects between Washington County & City	\$	-	\$	-	\$	-	\$	200,000	\$	200,000
Grand Total	\$	703,000	\$	725,000	\$	2,849,000	\$	200,000	\$	4,477,000

Street System Report FY 09-10

Project Name	Gas	s Tax Fund	Ma	Street intenance Fee (SMF)	Traffic Impact Fee Fund	١	raffic Impact Fee Fund – ban Services	Grand Total
Street Striping Program	\$	30,000	\$	**	\$ -	\$	_	\$ 30,000
Greenburg Road Construction	\$	_	\$	-	\$ 3,700,000	\$	-	\$ 3,700,000
Ash Avenue Extension	\$	-	\$	_	\$ 271,000	\$	•	\$ 271,000
Pavement Major Maintenance Program Overlay & Slurry Seal	\$	-	\$	575,000	\$ -	\$	x -	\$ 575,000
Sidewalk Improvements in conjuction with Tri-Met Improvements	\$	100,000	\$	-	\$ -	\$	-	\$ 100,000
Traffic Calming	\$	8,000	\$	_	\$ _	\$	-	\$ 8,000
Highway 99W Corridor Improvements Study, Design & Construction	\$	600,000	\$	-	\$ 300,000	\$	-	\$ 900,000
Joint Projects between Washington County & City	\$	_	\$	-	\$	\$	250,000	\$ 250,000
Grand Total	\$	738,000	\$	575,000	\$ 4,271,000	\$	250,000	\$ 5,834,000

Parks System Report FY 05-06

	P:	arks Capital	Ou	Water ality/Quantity	
Project Name	' '	Fund	Q,u	Fund	Grand Total
Fanno Creek Park Shelter	\$	10,000	\$		\$ 10,000
Jack Park Install Picnic Shelter and Irrigation	 \$	31,000	\$	_	\$ 31,000
Northview Park Install Playground & Soccer Facilities	\$	45,000	\$	-	\$ 45,000
Tree Replacement/Planting	\$	50,000	\$	-	\$ 50,000
Tualatin River Cook Park Trail from Garden to Bridge	\$	97,530	\$	-	\$ 97,530
Tualatin River Pedestrian Bridge	\$	250,125	\$	_	\$ 250,125
Washington Square Regional Center Trail	\$	430,000	\$	-	\$ 430,000
Fanno Creek Park Outdoor Exercise Trail	\$	15,000	\$	_	\$ 15,000
Fanno Creek Trail (gathering place to Wall Street)	\$	85,400	\$	_	\$ 85,400
Fanno Creek Trail (Hall Boulevard to gathering place)	\$	101,486	\$	_	\$ 101,486
Land Acquisition	\$	1,944,025	\$	_	\$ 1,944,025
Land Acqusition (Area 2 - Downtown Revitalization)	\$	124,600	\$	75,400	\$ 200,000
Park Signs	 \$	50,000	\$	-	\$ 50,000
Skate Park Development & Construction	\$	405,000	\$	_	\$ 405,000
Grand Total	\$	3,639,166	\$	75,400	\$ 3,714,566

Parks System Report FY 06-07

Project Name	Par	Parks Capital Fund		irand Total
Tree Replacement/Planting	\$	50,000	\$	50,000
Northview Park Install Shelter & Path	\$	45,000	\$	45,000
BPA Trail Feasibility Study	\$	120,000	\$	120,000
Fanno Creek Trail (Grant St. to Woodard Park)	\$	468,388	\$	468,388
Summerlake Park Development	\$	100,000	\$	100,000
Land Acquisition	\$	200,975	\$	200,975
Grand Total	\$	984,363	\$	984,363

Parks System Report FY 07-08

Project Name	1	Parks Capital Fund	Grand Total
Tree Replacement/Planting	\$	50,000	\$ 50,000
Englewood Park Playground & Shelter	\$	100,000	\$ 100,000
Jack Park Development	\$	100,000	\$ 100,000
Grand Total	\$	250,000	\$ 250,000

Parks System Report FY 08-09

Project Name	Pa	arks Capital Fund	Grand Total		
Tree Replacement/Planting	\$	50,000	\$ 50,000		
Washington Square Regional Trail	\$	1,257,400	\$ 1,257,400		
Grand Total	\$	1,307,400	\$ 1,307,400		

Parks System Report FY 09-10

Project Name	Pa	Parks Capital Fund		Grand Total
Neighborhood Park Near Templeton Elem. School	\$	400,000	\$	400,000
Grand Total	\$	400,000	\$	400,000

Sanitary Sewer System Report FY 05-06

Project Name	Sai	nitary Sewer Fund	Grand Total
Benchview Terrace Sanitary Sewer Access Road	\$	40,000	\$ 40,000
Sanitary Sewer Major Maintenance Program	\$	75,000	\$ 75,000
Citywide Sanitary Sewer Extension Program	\$	2,500,000	\$ 2,500,000
79th Avenue Sanitary Sewer Outfall	\$	75,000	\$ 75,000
Bonita Road at Milton Ct Pipe Removal	\$	30,000	\$ 30,000
Sanitary Sewer Master Plan	\$	40,000	\$ 40,000
Sanitary Sewer Rehabilitation Program	\$	50,000	\$ 50,000
Slope Stabilization at Quail Hollow West	\$	100,000	\$ 100,000
Grand Total	\$	2,910,000	\$ 2,910,000

Sanitary Sewer System Report FY 06-07

	Sai	nitary Sewer	•	
Project Name		Fund	G	rand Total
Citywide Sanitary Sewer Extension Program	\$	2,000,000	\$	2,000,000
Sanitary Sewer Upgrades	\$	250,000	\$	250,000
Sanitary Sewer Major Maintenace Program	\$	50,000	\$	50,000
Sanitary Sewer Pipe Rehabilitaion	\$	60,000	\$	60,000
Grand Total	\$	2,360,000	\$	2,360,000

Sanitary Sewer System Report FY 07-08

Project Name	Sa	anitary Sewer Fund	Grand Total
Sanitary Sewer Major Maintenance Program	\$	75,000	\$ 75,000
Citywide Sanitary sewer Extension Program	\$	1,500,000	\$ 1,500,000
Sanitary Sewer Upgrades	\$	250,000	\$ 250,000
Sanitary Sewer Pipe Rehabilitaion	\$	60,000	\$ 60,000
Grand Total	\$	1,885,000	\$ 1,885,000

Sanitary Sewer System Report FY 08-09

Project Name	Saı	Sanitary Sewer		rond Total
		Fund		rand Total
Sanitary Sewer Pipe Rehabilitation	\$	60,000	\$	60 <u>,</u> 000
Citywide Sanitary Sewer Extension Program	\$	500,000	\$	500,000
Sanitary Sewer Upgrades	\$	250,000	\$	250,000
Sanitary Sewer Major Maintenance	\$	50,000	\$	50,000
Grand Total	\$	860,000	\$	860,000

Sanitary Sewer System Report FY 09-10

Project Name	Sar	nitary Sewer Fund	G	Frand Total
Sanitary Sewer Pipe Rehabilitation	\$	60,000	\$	60,000
Sanitary Sewer Major Maintenance	\$	75,000	\$	75,000
Grand Total	\$	135,000	\$	135,000

Storm Drainage System Program FY 05-06

	c	Water Storm Sewer Quality/Quantity				
Project Name		Fund	Œμ	Fund	G	rand Total
Storm Drainage Major Maintenance Program	\$	75,000	\$	-	\$	75,000
Summer Lake Culvert	\$	40,000	\$	-	\$	40,000
Water Quality Enhancement	\$	· -	\$	25,000	\$	25,000
Storm Drain Pipe Rehabilitaion	\$	60,000	\$	-	\$	60,000
79th Avenue Storm Drainage Outfall	\$	90,000	\$	-	\$	90,000
Derry Dell Creek Wetland & Vegetated Corridor Monitoring	\$	2,000	\$	<u>.</u>	\$	2,000
Durham Rd at 108th Ave - Stream Bank Stabilization	\$	100,000	\$	-	\$	100,000
Gaarde Street Phase 2 - Wetland Mitigation	\$	2,000	\$	-	\$	2,000
Healthy Streams Program Projects	\$	_	\$	150,000	\$	150,000
Highland Drive (109th Ave to 1100' east) - Storm Drain Pipe Replacement	\$	150,000	\$	-	\$	150,000
Riparian Restoration and Enhancement	\$	-	\$	100,000	\$	100,000
Grand Total	\$	519,000	\$	275,000	\$	794,000

Storm Drainage System Program FY 06-07

Project Name	St	orm Sewer Fund	Qu	Water ality/Quantity Fund	Gr	and Total
Derry Dell Creek Wetland & Vegetated Corridor Enhancement	\$	3,000	\$	-	\$	3,000
Storm Drain Pipe Rehabilitation	\$	60,000	\$	<u></u>	\$	60,000
Water Quality Enhancement	\$	-	\$	25,000	\$	25,000
Gaarde Street Phase II Wetland Mitigation	\$	3,000	\$	-	\$	3,000
Storm Drainage Major Maintenance	\$	60,000	\$	-	\$	60,000
Tiedeman Avenue at Tigard Street Installation	\$	50,000	\$	-	\$	50,000
Healthy Streams Program Projects	\$	•	\$	150,000	\$	150,000
Riparian Restoration and Enhancement	\$	-	\$	50,000	\$	50,000
Grand Total	\$	176,000	\$	225,000	\$	401,000

Storm Drainage System Program FY 07-08

David Maria	St	Water Storm Sewer Quality/Quantity				
Project Name		Fund		Fund	G	rand Total
Derry Dell Creek Wetland & Vegetated Corridor Enhancement	\$	3,000	\$	-	\$	3,000
Gaarde Street Phase 2 Wetland Mitigation	\$	3,000	\$	-	\$	3,000
Storm Drain Pipe Rehabilitation	. \$	60,000	\$	-	\$	60,000
Storm Drainage Major Maintenance Program	\$	60,000	\$	-	\$	60,000
Strorm Drainage Improvements	\$	75,000	\$	<u></u>	\$	75,000
Water Quality Enhancements	\$	<u></u>	\$	25,000	\$	25,000
Healthy Streams Program Projects	\$	_	\$	150,000	\$	150,000
Riparian Restoration and Enhancement	\$	_	\$	50,000	\$	50,000
Grand Total	\$	201,000	\$	225,000	\$	426,000

Storm Drainage System Program FY 08-09

	Water Storm Sewer Quality/Quantity				
Project Name	Fund		Fund	Gr	and Total
Storm Drain Pipe Rehabilitation	\$ 60,000	\$	-	\$	60,000
Storm Drainage Major Maintenance Program	\$ 60,000	\$	-	\$	60,000
Water Quality Enhancement	\$ -	\$	25,000	\$	25,000
Walnut Street Wetland Mitigation	\$ 10,000	\$	_	\$	10,000
Storm Drainage Improvements	\$ 75,000	\$	-	\$	75,000
Healthy Streams Program Projects	\$ -	\$	150,000	\$	150,000
Riparian Restoration and Enhancement	\$ _	\$	50,000	\$	50,000
Grand Total	\$ 205,000	\$	225,000	\$	430,000

Storm Drainage System Program FY 09-10

		Water Storm Sewer Quality/Quantity				
Project Name		Fund		Fund	G	and Total
Storm Drain Pipe Rehabilitation	\$	60,000	\$		\$	60,000
Water Quality Enhancement	\$	-	\$	25,000	\$	25,000
Storm Drainage Major Maintenance	\$	60,000	\$	-	\$	60,000
Walnut Street Wetland Mitigation	\$	3,000	\$		\$	3,000
Healthy Streams Program Projects	 \$	-	\$	150,000	\$	150,000
Riparian Restoration and Enhancement	\$	-	\$	50,000	\$	50,000
Grand Total	\$	123,000	\$	225,000	\$	348,000

City Facilities System Program FY 05-06

Project Name		Facility Fund	(Grand Total
Audio/Visual & Control System for Council Chambers	\$	83,000	\$	83,000
Consolidation of Public Works Facilities (Water Building)	\$	500,000	\$	500,000
IT Building Generator Upgrades	\$	76,000	\$	76,000
Library Parking Lot Expansion	\$	125,000	\$	125,000
Library Projects	\$	571,254	\$	571,254
Library Property Voluntary Cleanup Program	\$	75,000	\$	75,000
PD Underground Storage Tank Upgrade	\$	20,000	\$	20,000
Senior Center Seismic Upgrade Design & Construction	\$	20,000	\$	20,000
Grand Total	\$	1,470,254	\$	1,470,254

City Facilities System Program FY 06-07

Project Name	Fac	cility Fund	G	rand Total
Miscellaneous City Facility Projects	\$	100,000	\$	100,000
Police & Records Storage Remodel	\$	150,000	\$	150,000
Grand Total	\$	250,000	\$	250,000

City Facilities System Program FY 07-08

Project Name	1	Facility Fund	(Grand Total
Miscellaneous City Facilities Projects	\$	100,000	\$	100,000
Repaint City Hall, Permit Center and Police Dept.	\$	40,000	\$	40,000
Senior Center Remodel	\$	950,000	\$	950,000
Senior Center Seismic Upgrade Design & Construction	\$	100,000	\$	100,000
Grand Total	\$	1,190,000	\$	1,190,000

City Facilities System Program FY 08-09

Project Name	Fac	cility Fund	Grand Total
Demolition of Surplus Public Works Facilities	\$	50,000	\$ 50,000
Miscellaneous City Facilities Projects	\$	100,000	\$ 100,000
Grand Total	\$	150,000	\$ 150,000

City Facilities System Program FY 09-10

Project Name	Facili	ity Fund	G	rand Total
RFID Technology for Library	\$	750,000	\$	750,000
Grand Total	\$	750,000	\$	750,000

Water System Program FY 05-06

Project Name	Wate	er CIP Fund	Water Fund	Wat	er SDC Fund	,	Grand Total
Defective Meter Replacements (Smaller Sizes)	\$	-	\$ 15,000	\$	-	\$	15,000
JWC Raw Water Pipeline Pre-design	\$	82,503	\$ -	\$	-	\$	82,503
Meter Installations	\$	-	\$ 60,000	\$	-	\$	60,000
Sain Creek Tunnel Study: JWC Joint Project	\$	21,500	\$ _	\$	-	\$	21,500
Telemetry Upgrade	\$	-	\$ 262,500	\$	-	\$	262,500
Water Main Replacements	\$	-	\$ 78,750	\$	-	\$	78,750
Water Service Installations	\$	-	\$ ' 10,000	\$	-	\$	10,000
550' Zone Beaverton Connector	\$	-	\$ 84,000	\$	116,000	\$	200,000
Defective Meter Replacements (1 1/2-Inch & Larger)	\$	-	\$ 40,000	\$		\$	40,000
Replace Well House #2 (Gaarde Site)	\$	-	\$ 35,000	\$	-	\$	35,000
Walnut Street (121st to Tiedeman) Relocate 12-Inch Line w/Street Construction	\$	-	\$ 116,000	\$	-	\$	116,000
Water Main Oversizing	\$	-	\$ -	\$	50,000	\$	50,000
Water Reservoir Seismic Upgrade Evaluation	\$	-	\$ 70,000	\$	-	\$	70,000
550' Zone Improvements: 10 MG transfer pump station upgrade	\$	200,000	\$ -	\$	-	\$	200,000
550' Zone Improvements: reservoir #2 construction	\$	600,000	\$ -	\$	-	\$	600,000
ASR #3 (Production)	\$	1,090,000	\$ -	\$	-	\$	1,090,000
ASR #4 (Test)	\$	92,000	\$ -	\$	-	\$	92,000
ASR Expansion Consulting Services	\$	15,000	\$ -	\$	-	\$	15,000
Menlor Reservoir Recirculation	\$	-	\$ 45,000	\$	-	\$	45,000
Scoggins Dam/Tualatin Water Supply	\$	389,490	\$ -	\$	-	\$	389,490
Secure 550' Reservoir #1 Site	\$	-	\$ _	\$	400,000	\$	400,000
Water Line Replacement-Walnut (135th to 121st)	\$	-	\$ 264,000	\$	264,000	\$	528,000
Water Site Security Upgrades	\$	-	\$ 50,000	\$	-	\$	50,000
Grand Total	\$	2,490,493	\$ 1,130,250	\$	830,000	\$	4,450,743

Water System Program FY 06-07

			 		· · · · · · ·		-
Disclaret Name	10/04-	u CID Eusel	Water Erred	Mat.	SDC E	,	Swamel Total
Project Name	wate	er CIP Fund	 Water Fund	vvate	er SDC Fund	<u> </u>	3rand Total
Defective Meter Replacements (Smaller Sizes)	\$	-	\$ 15,000	\$	-	\$	15,000
Meter Installations	\$	-	\$ 60,000	\$	-	\$	60,000
Water Main Replacements	\$	-	\$ 78,750	\$	-	\$	78,750
Water Service Installations	\$	_	\$ 10,000	\$	-	\$	10,000
Fire Hydrant Installations	\$	-	\$ 10,000	\$	-	\$	10,000
Walnut Street (121st to Tiedeman) Relocate 12-Inch Line w/Street Construction	\$		\$ 39,000	\$	-	\$	39,000
Water Main Oversizing	\$	-	\$ -	\$	50,000	\$	50,000
550' Zone Beaverton Connection	\$	-	\$ 84,000	\$	116,000	\$	200,000
Abandonment of Pump Station No.1	\$	-	\$ 52,500	\$	-	\$	52,500
Defective Meter Replacements (1 1/2 -Inch & Larger)	\$	-	\$ 40,000	\$	_	\$	40,000
ASR #4 (Production)	\$	1,120,000	\$ -	\$	<u>-</u>	\$	1,120,000
ASR #5 (Test)	\$	95,000	\$ -	\$	-	\$	95,000
ASR Expansion Consulting Services	\$	25,000	\$ -	\$	_	\$	25,000
On-site Chlorine Generation at ASR #1	\$	-	\$ 80,000	\$	-	\$	80,000
Scoggins Dam/Tualatin Water Supply	\$	389,490	\$ -	\$	_	\$	389,490
550' Zone Improvements: 10 MG transfer pump station upgrades	\$	1,600,000	\$ -	\$	-	\$	1,600,000
550' Zone Improvements: Reservoir #2 Construction	\$	3,300,000	\$ -	\$	-	\$	3,300,000
550' Zone Improvements: reservoir #2 supply lines	\$	500,000	\$ -	\$	-	\$	500,000
Grand Total	\$	7,029,490	\$ 469,250	\$	166,000	\$	7,664,740

Water System Program FY 07-08

	· · · · · · · · · · · · · · · · · · ·		 				
Project Name	w	ater CIP Fund	Water Fund	Wat	er SDC Fund	(Frand Total
Defective Meter Replacements (Smaller Sizes)	\$	-	\$ 15,000	\$	-	\$	15,00
Meter Installations	\$	-	\$ 60,000	\$	-	\$	60,00
Water Main Replacements	\$	-	\$ 78,750	\$	_	\$	78,75
Water Service Installations	\$	_	\$ 10,000	\$	-	\$	10,00
Fire Hydrant Installations	\$	-	\$ 10,000	\$	-	\$	10,00
Water Main Oversizing	\$	-	\$ -	\$	50,000	\$	50,00
550' Zone Beaverton Connection	\$	-	\$ 84,000	\$	116,000	\$	200,00
Defective Meter Replacements (1 1/2 -Inch & Larger)	\$		\$ 40,000	\$	-	\$	40,00
JWC Raw Water Pipeline	\$	528,020	\$	\$	-	\$	528,02
150th Avenue 12	\$	-	\$ 138,972	\$	40,579	\$	179,55
ASR #5 (Production)	\$	1,160,000	\$ -	\$	-	\$	1,160,00
ASR #6 (Test)	\$	98,000	\$ -	\$	-	\$	98,00
ASR Expansion Consulting Services	\$	25,000	\$ -	\$	=	\$	25,00
Burnham Street - 16	\$	-	\$ 170,000	\$	170,000	\$	340,00
Scoggins Dam/Tualatin Water Supply	\$	584,234	\$ -	\$	-	\$	584,23
550' Zone Improvements: 10 MG transfer pump station upgrades	\$	401,000	\$ -	\$	_	\$	401,00
550' Zone Improvements: 12-inch Canterbury Loop	\$	600,000	\$ -	\$	-	\$	600,00
550' Zone Improvements: Canterbury Supply Lines	\$	890,000	\$ -	\$	_	\$	890,00
550' Zone Improvements: Reservoir #2 Construction	\$	700,000	\$ -	\$	•	\$	700,00
550' Zone Improvements: reservoir #2 supply lines	\$	138,400	\$ _	\$	_	\$	138,40
Grand Total	\$	5,124,654	\$ 606,722	\$	376,579	\$	6,107,98

Water System Program FY 08-09

				•				
Project Name	l,	Nater	CIP Fund	Water Fund	Wate	er SDC Fund	,	Grand Total
Meter Installations		\$	-	\$ 60,000	\$	_	\$	60,000
Water Main Replacements		\$	-	\$ 78,750	\$	-	\$	78,750
Water Service Installations		\$	-	\$ 10,000	\$	_ !	\$	10,000
Fire Hydrant Installations	1	\$	_	\$ 10,000	\$	_	\$	10,000
Water Main Oversizing	1	\$	_	\$ -	\$	50,000	\$	50,000
550' Zone Beaverton Connection		\$	-	\$ 84,000	\$	116,000	\$	200,000
150th Avenue 12" Improvements		\$	-	\$ 138,972	\$	40,579	\$	179,551
Burnham Street - 16" Line Installation	ļ	\$	-	\$ 60,000	\$	60,000	\$	120,000
JWC Raw Water Pipeline		\$	1,402,553	\$ -	\$	-	\$	1,402,553
Defective Meter Replacements		\$	-	\$ 15,000	\$	-	\$	15,000
Defective Meter Replacements (1 1/2 inch & Larger)		\$	-	\$ 40,000	\$	_	\$	40,000
ASR #6 (Production)		\$	1,195,000	\$ -	\$	-	\$	1,195,000
ASR Expansion Consulting Services		\$	25,000	\$ -	\$	-	\$	25,000
Scoggins Dam/Tualatin Water Supply		\$	584,234	\$ -	\$	_	\$	584,234
550' Zone Improvements: 12-inch Canterbury Loop		\$	118,200	\$ -	\$	-	\$	118,200
550' Zone Improvements: Canterbury Supply Lines		\$	187,300	\$ _	\$	-	\$	187,300
Grand Total		\$	3,512,287	\$ 496,722	\$	266,579	\$	4,275,588

Water System Program FY 09-10

Project Name	l v	later CIP Fund	Water Fund	Wat	er SDC Fund	j	Grand Total
Defective Meter Replacements (Smaller Sizes)	\$	-	\$ 15,000	\$	_	\$	15,000
Meter Installations	\$	-	\$ 60,000	\$	•	\$	60,000
Water Main Replacements	\$	· -	\$ 78,750	\$	r -	\$	78,750
Defective Meter Replacements (1 1/2-inch & Larger)	\$	-	\$ 40,000	\$	=	\$	40,000
Fire Hydrant Installations	\$	-	\$ 10,000	\$		\$	10,000
Water Main Oversizing	\$	-	\$ _	\$ -	50,000	\$	50,000
JWC Raw Water Pipeline	\$	2,970,112	\$ -	\$	-	\$	2,970,112
ASR Expansion Consulting Services	\$	25,000	\$ -	\$	-	\$	25,000
Scoggins Dam/Tualatin Water Supply	\$	584,234	\$ -	\$	-	\$	584,234
Grand Total	\$	3,579,346	\$ 203,750	\$	50,000	\$	3,833,096

UNFUNDED STREET SYSTEM PROGRAM PROJECTS

The following unfunded projects are some of the major reconstruction and widening projects that are needed to accommodate the existing and future traffic on the City's arterials, collectors, and neighborhood routes:

Street Major Reconstruction and Expansion Projects

Category	Project	Project Cost
Collectors an	d Arterials	
	Walnut Street – Tiedeman to 121st	\$1,600,000
	121st Avenue – Gaarde to Walnut	\$1,800,000
	121st Avenue – Walnut to North Dakota	\$2,000,000
	Burnham Street – Main to Hall	\$2,000,000
	Tiedeman Ave. – Greenburg to Tigard St.	\$900,000
	Greenburg Road Construction (Shady Lane to Tiedeman Avenue)	\$3,700,000
	Hall Blvd/Scoffins/Hunziker Intersection Realignment	\$1,800,000
	Bull Mountain Road/Highway 99W Improvements	\$500,000
	Greenburg Road/Highway 99W/Main Street Intersection Improvements*	\$2,000,000
	Beef Bend Road/Highway 99W Improvements	\$400,000
	72 nd Avenue - Hampton to Dartmouth	\$2,000,000
	72 nd Avenue - Dartmouth to Highway 99W	\$2,500,000
	68th Avenue/Dartmouth Signalization (Excluding Street Improvements)	\$200,000
		400 000
	Subtotal	\$21,400,000
Neighborhoo		
	Fonner Street - Walnut to 115th Avenue	\$1,800,000
	Tigard Street – Main to Tiedeman (south side)	\$1,000,000
	79th Avenue – Gentle Woods Subdivision to Durham Road	\$1,500,000
	98 th Avenue – Greenburg Road to Pihas Court	\$250,000
	Commercial Street (South side, Main St. to 95th Avenue)	\$450,000
	North Dakota Street (Greenburg Road to 95th Avenue)	\$200,000
	Subtotal	\$5,200,000
Totals		\$26,600,000

*The current project in the Transportation System Plan calls for adding a dedicated left-turn lane on Greenburg Road, which requires widening of the intersection. The proposed Greenburg Road/Highway 99W Study in FY 2005-06 will perform an alternatives analysis to determine the best solution for this intersection. The project scope and estimated amount may change based on the results of this study.

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Appendix C

Unfunded Street System Program Projects Page 1 of 1

AGENDA ITEM#	7
FOR AGENDA OF	June 14, 2005

CITY OF TIGARD, OREGON COUNCIL AGENDA ITEM SUMMARY

ISSUE/AGENDA		LUTION CERTIFYIN E SHARED REVENUI		HE CITY OF TIGAR	D PROVIDES		
PREPARED BY:_		DEPT HEAD OF	<u>.</u> —/	CITY MGR OK	<u>\langer</u>		
	=	ISSUE BEFORE THE	COUNCIL				
	ncil approve a resoluti eive state shared reven		ty of Tigard j	provides certain service	s making the		
		STAFF RECOMMEN	DATION				
Staff recommends a	approval of the attache	ed resolution					
		INFORMATION SUI	MMARY				
The City has estima	ated the receipt of the	following state shared r	evenues		,		
Cigarette Tax Liquor Tax State Gas Tax	FY 2005-06 \$81,115 \$409,675 \$2,232,900	FY 2004-05 \$80,386 \$409,690 \$2,005,500					
four of the services therefore eligible for street construction.	s listed in ORS 221.76 or receiving the state so, maintenance, and lutility. Approval of the	50. The City does prove shared revenues. The sighting; sanitary and se attached resolution w	ride a sufficient ervices the Costorm sewers ill meet the st	by stating that it provent number of required ity provides include post; planning, zoning, at ate requirement of certi	services and is lice protection; and subdivision		
	OTH	ER ALTERNATIVES	CONSIDERE	<u>ED</u>			
Not accept the reve	enues from the State of	of Oregon			,		
-	VISION TASK FOR	CE GOAL AND ACTION	ON COMMIT	TEE STRATEGY			
Acceptance of these revenues will assist in the funding of City goals and strategies.							
		ATTACHMENT	LIST				

Certifying resolution

FISCAL NOTES

Approval of the resolution would secure an estimated \$2,723,690 in revenue for the City.

CITY OF TIGARD, OREGON

R	ES	OLU	TION	1 NO.	05-	

A RESOLUTION CERTIFYING THAT THE CITY OF TIGARD PROVIDES SERVICES QUALIFYING FOR STATE SHARED REVENUES

WHEREAS, ORS 221.760 (1) provides as follows:

The officer responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.82, and 471.805 shall, in the case of a city located within a county having more that 100,000 inhabitants according to the most recent federal decennial census, disburse such funds only if the city provides four or more of the following services:

- (1) Police protection
- (2) Fire protection
- (3) Street construction, maintenance, and lighting
- (4) Sanitary sewers
- (5) Storm sewers
- (6) Planning, zoning, and subdivision control
- (7) One or more utility services

And,

WHEREAS, city officials recognize the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS 221.760.

NOW, THEREFORE, BE IT RESOLVED by the Tigard City Council that:

SECTION 1:

The City of Tigard hereby certifies that it provides the following four or more services enumerated in Section 1, ORS 221.760:

- (1) Police protection
- (2) Street construction, maintenance, and lighting
- (3) Sanitary sewers
- (4) Storm sewers
- (5) Planning, zoning, and subdivision control
- (6) Water utility

SECTION 2:

This resolution is effective immediately upon passage.

PASSED:	This c	lay of	_ 2005.	
		Mayor	- City of Tigard	
ATTEST:				
AIIESI.				
			•	
City Recorder - C	ity of Tigard			

AGENDA ITEM#	8	
FOR AGENDA OF	June 14, 2005	

CITY OF TIGARD, OREGON COUNCIL AGENDA ITEM SUMMARY

ISSUE/AGENDA TITLE AN ORDINANCE DECLARING THE CITY'S ELECTION TO RECEIVE
STATE REVENUES
PREPARED BY: Michelle Wareing DEPT HEAD OK CITY MGR OK (X
ISSUE BEFORE THE COUNCIL
Shall the City Council approve an ordinance declaring the City's election to receive state revenue sharing funds?
STAFF RECOMMENDATION
Staff recommends the approval of the attached ordinance.
INFORMATION SUMMARY
The City has estimated the receipt of \$288,659 of state revenue sharing funds in the FY 2005-06 budget. Such funds are available from the state for those cities that meet certain requirements. The requirements include having a public hearing before the Budget Committee and a public hearing before the City Council. The hearing before the Budget Committee was held on May 2, 2005. Approval of the attached ordinance will meet the state requirements for the City's election to receive these funds.
OTHER ALTERNATIVES CONSIDERED
Not accept the revenues from the State of Oregon.
VISION TASK FORCE GOAL AND ACTION COMMITTEE STRATEGY
Acceptance of these revenues will assist in funding City goals and strategies.
<u>ATTACHMENT LIST</u>
Ordinance declaring City election to receive state revenue sharing funds.
FISCAL NOTES
Approval of the ordinance would secure \$288,659 of revenue for the General Fund

CITY OF TIGARD, OREGON

ORDINANCE NO. 05-____

AN ORDINANCE DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES

	e Revenue Sharing Law, ORS 22 ing state revenue sharing money; a	21.770, requires cities to annually pand	ass an ordinance or
WHEREAS, the lalso required; and	_	eld by the City and that certification	of these hearings is
WHEREAS, in o taxes in the preced		ing in FY 2005-06, the City must h	ave levied property
WHEREAS, the (City did levy property taxes in FY	2004-05.	
NOW, THEREFO	ORE, THE CITY OF TIGARD OR	DAINS AS FOLLOWS:	
SECTION 1:	Pursuant to ORS 221.770, the C Year 2005-06.	ity hereby elects to receive state rev	enues for the Fiscal
SECTION 2:	This ordinance shall be effective the Mayor, and posting by the Ci	e 30 days after its passage by the Co ity Recorder.	ouncil, signature by
PASSED:	By vote of a and title only, this day of _	all Council members present after be, 2005.	ing read by number
		Catherine Wheatley, City Recorde	r
APPROVED:	By Tigard City Council this	day of, 20	005.
		Craig Dirksen, Mayor	
Approved as to fo	rm:		
City Attorney			
Date			

ORDINANCE No. 05-

Page 1

AGENDA ITEM#	9
FOR AGENDA OF	June 14, 2005

CITY OF TIGARD, OREGON COUNCIL AGENDA ITEM SUMMARY

ISSUE/AGENDA TITLE A RESOLUTION OF THE CITY OF TIGARD ADOP	TING THE BUDGET,
MAKING APPROPRIATIONS, ESTABLISHING AN INTERFUND LOAN, DECLAR	LING THE VALOREM
TAX LEVY, AND CLASSIFYING THE LEVY AS PROVIDED BY ORS 310.060 (2) FOR FISCAL YEAR
2005-06	
PREPARED BY: Tom Imdieke DEPT HEAD OK CITY MO	FROK <u>C</u>
ISSUE BEFORE THE COUNCIL	
Oregon Local Budget Law requires that a budget for the following fiscal year be adopted by to July 1, after approval by the Budget Committee and after a public hearing has been held be a supply of the Budget Committee and after a public hearing has been held be a supply of the Budget Committee and after a public hearing has been held be a supply of the Budget Committee and after a public hearing has been held be a supply of the Budget Committee and after a public hearing has been held be a supply of the Budget Committee and after a public hearing has been held be a supply of the Budget Committee and after a public hearing has been held be a supply of the Budget Committee and after a public hearing has been held be a supply of the Budget Committee and after a public hearing has been held be a supply of the Budget Committee and after a public hearing has been held be a supply of the Budget Committee and after a public hearing has been held be a supply of the Budget Committee and after a public hearing has been held be a supply of the Budget Committee and after a public hearing has been held be a supply of the Budget Committee and after a public hearing has been held be a supply of the Budget Committee and after a public hearing has been held be a supply of the Budget Committee and a supp	the City Council prior before the City Council.
STAFF RECOMMENDATION	
Staff recommends adoption of the FY 2005-06 Budget.	
INFORMATION SUMMARY	·

The Tigard Budget Committee (comprised of the City Council plus five citizens) held four meetings on the Interim City Manger's Proposed FY 2005-06 Budget in April and May, 2005. On May 16, the Budget Committee approved the Proposed Budget with amendments and forwarded the Budget to the City Council for adoption.

The attached Schedule of Appropriations reflects these amendments along with minor adjustments in transfers between funds that were necessitated by changes in the City's cost allocation plan to implement the Budget Committee's amendments.

For FY 2005-06, two new funds are being created and one fund is being eliminated. The Parks SDC Fund is being created to track the revenues associated with the collection of Park System Development Charges (SDCs). The City Council approved a new SDC methodology and fee that went into effect in January 2005 and this fund will give the City the ability to track this revenue stream separately from other park related fees and charges. In addition, a new local improvement district (LID) may be formed next year if the City Council approves the creation of the district after consideration of the Preliminary Engineer's Report. The 79th Avenue LID Fund is being created in anticipation of the district's creation in FY 2005-06. If the Council does not approve the creation of the LID, the fund would become inactive. The work associated with the Dartmouth LID/ CIP Fund has been completed, so the fund is being eliminated in the FY 2005-06 budget.

As part of the City's Capital Improvement Program (CIP), a \$2.1 million open space and park land acquisition project will be initiated as part of addressing one of the City Council's major goals in 2005. As discussed with the Budget Committee, financing of this project includes an inter-fund loan between the Water Fund and General Fund for the non-SDC portion of the cost of acquiring the land. The attached resolution establishes the five-year loan

with interest on the loan being set at the earnings rate on the City's investment pool. This type of loan between funds for financing of capital needs is permitted by ORS 294.460; as long as the loan is paid back over a five-year period.

Oregon Local Budget Law gives the governing body of the jurisdiction authority to make certain changes in the Approved Budget prior to adoption. The City Council may adjust resources or expenditures up or down as long as the increase in a fund does not exceed 10% of the fund total. No adjustments to the Approved Budget have proposed.

The total FY 2005-06 City of Tigard Budget will be \$82,752,110.

OTHER ALTERNATIVES CONSIDERED

Since no amendments have been proposed, no other alternatives are being considered. By Oregon law, the FY 2005-06 Budget must be adopted by the City Council prior to July 1, 2005.

VISION TASK FORCE GOAL AND ACTION COMMITTEE STRATEGY

The Approved Budget reflects the Vision Task Force Goals.

ATTACHMENT LIST

Resolution adopting the budget and establishing an interfund loan between the Water Fund and General Fund. Exhibit A (Schedule of Appropriations)

FISCAL NOTES

The Approved Budget includes total appropriations of \$82,752,110.

CITY OF TIGARD, OREGON

RESOLUTION NO. 05-

A RESOLUTION OF THE CITY OF TIGARD ADOPTING THE BUDGET, MAKING APPROPRIATIONS, ESTABLISHING AN INTERFUND LOAN, DECLARING THE VALOREM TAX LEVY, AND CLASSIFYING THE LEVY AS PROVIDED BY ORS 310.060 (2) FOR FISCAL YEAR 2005-06

WHEREAS, the budget for the City of Tigard for the year beginning July 1, 2005 was duly approved and recommended to the City Council by the regularly constituted Budget Committee at its meeting on May 16, 2005, after proceedings in accordance with Chapter 294, Oregon Revised Statutes; and

WHEREAS, a summary of the budget as required by Chapter 294.416 was duly published in the Tigard Times, a newspaper of general circulation in the City in accordance with Chapter 294.421; and

WHEREAS, a hearing by the Tigard City Council on the budget document, as approved by the Budget Committee, was duly called and held on June 14, 2005, where all interested persons were afforded an opportunity to appear and be heard with respect to the budget; and

WHEREAS, the General Fund needs interim financing from the Water Fund for the non-SDC portion of park land acquisition in the Parks Capital Fund; and

WHEREAS, ORS 294.460 allows a local government to loan money from one fund to another for capital purposes for up to five years from the date it is borrowed with interest charged on the loan at either the local government investment pool or at a rate determined by the City Council; and

WHEREAS, two new funds need to be established to record the revenues and expenditures relating to Parks System Development Charges and the 79th Avenue LID; and

WHEREAS, the project associated with the Dartmouth LID/CIP Fund has been completed and the fund is no longer needed.

NOW, THEREFORE, BE IT RESOLVED by the Tigard City Council that:

SECTION 1: The Council adopts the budget for FY 2005-06 in the total amount of \$82,752,110.

SECTION 2: The appropriations for the fiscal year beginning July 1, 2005 are established as shown in attached Exhibit A.

SECTION 3: A loan from the Water Fund to the General Fund in the amount of \$295,945 is hereby approved.

SECTION 4: The principal amount of the loan shall be repaid to the Water Fund using the following schedule of payments:

FY 2005-06

\$56,303

City Recorder	- City of Tigard		
ATTEST:			Mayor - City of Tigard
PASSED:	This	_ day of	2005.
SECTION 6:	This resolution is	effective imme	diately upon passage.
	General Obligatio	n Debt Fund	Excluded from Limit \$827,151
	General Fund		General Government Limit \$2.5131/\$1000
SECTION 8:	at the rate of \$2.51 of \$827,151 for bo	31 per \$1,000 ands; and that t	hereby imposes the taxes provided for in the adopted budget of assessed value for general operations; and in the amount hese taxes are hereby imposed and categorized for tax year of all taxable property in the City.
SECTION 7:	The Dartmouth LI	D/CIP Fund is	dissolved.
SECTION 6:	The Parks SDC lexpenditures for the		79 th Avenue LID Fund are created to track revenue and
SECTION: 5	: Interest payments investment pool.	over the life	of the loan shall be set at the earnings rate on the City's
	FY 2008- FY 2009-	09 \$6	60,632 62,147
	FY 2007-	08 \$:	59,153

			Budget	
	_	.	Committee	A
Fund	Program	Proposed	Changes	Approved
Camaral F	and .			
General F	Community Services	\$12,218,688	(\$249,439)	\$11,969,249
	Public Works	2,632,492	(3,404)	2,629,088
	Development Services	2,949,659	(8,237)	2,941,422
	Policy and Administration	344,656	(1,571)	343,085
	General Government	0.000	(1,571)	0-0,000
	Debt Service	0	0	0
	Transfer	4,515,792	(8,060)	4,507,732
	Capital Improvements	4,0,0,702	0	0
	Contingency	1,000,000	Ō	1,000,000
	Total Fund	\$23,661,287	(\$270,712)	\$23,390,575
	Total Falla	420,00.,20,	(+/	4_010001
Sanitary S	Sewer Fund			
	Community Services	\$0	\$0	\$0
	Public Works	901,944	(2,112)	899,832
	Development Services	0	0	0
	Policy and Administration	0	0	0
	General Government	0	0	0
	Debt Service	0	0	0
	Transfer	574,619	(403)	574,216
	Capital Improvements	2,990,000	0	2,990,000
	Contingency	679,000	0	679,000
	Total Fund	\$5,145,563	(\$2,515)	\$5,143,048
Storm Sev			**	
	Community Services	\$0	\$0 (4.532)	\$0
	Public Works	878,897	(1,530)	877,367
	Development Services	0	0	0
	Policy and Administration	0	0	0
	General Government	0	0 0	0
	Debt Service	411,793	115	411,908
	Transfer	589,000	85,000	674,000
	Capital Improvements	150,000	05,000	150,000
	Contingency Total Fund	\$2,029,690	\$83,585	\$2,113,275
	Total Fullu	Ψ2,025,050	Ψ00,000	Ψ2,110,210
Water Fu	nd			
y valer i ui	Community Services	\$0	\$0	\$0
	Public Works	5,254,225	(3,910)	5,250,315
	Development Services	0,0	0	0
	Policy and Administration	Ö	0	0
	General Government	Ō	Ō	0
	Debt Service	0	0	0
	Transfer	7,337,586	1,765	7,339,351
	Capital Improvements	1,130,250	0	1,130,250
	Contingency	1,000,000	0	1,000,000
	Total Fund	\$14,722,061	(\$2,145)	\$14,719,916
		•	•	

			Budget Committee	
Fund	Program	Proposed	Changes	Approved
1		•		
Water SI		ΦO	ተ ለ	ΦO
	Community Services	\$0	\$0	\$ 0
	Public Works	0	0 0	0
	Development Services Policy and Administration	0	0	0
	General Government	0	0	0
	Debt Service	0	0	Ö
	Transfer	970,476	1	970,477
	Capital Improvements	830,000	Ö	830,000
	Contingency	100,000	Õ	100,000
1	Total Fund	\$1,900,476	\$1	\$1,900,477
Water Cl	P Fund			
vvalei Oi	Community Services	\$0	\$0	\$0
	Public Works	0	0	0
	Development Services	0	0	0
	Policy and Administration	0	0	0
	General Government	0	0	0
	Debt Service	0	0	0
	Transfer	0	0	0
	Capital Improvements	2,490,493	1,048,500	3,538,993
	Contingency	373,500	0	373,500
	Total Fund	\$2,863,993	\$1,048,500	\$3,912,493
Water Qu	uality/Quantity Fund			
	Community Services	\$0	\$0	\$0
	Public Works	0	0	. 0
	Development Services	0	0	0
	Policy and Administration	0	0	0
	General Government	0	0	0
	Debt Service	0	0	0
	Transfer	76,196	(2)	76,194
	Capital Improvements	275,000	0 0	275,000
	Contingency	34,000 \$385,196	(\$2)	34,000 \$385,194
	Total Fund	φ305, 1 9 0	(ΦΖ)	Ψ303, 194
Criminal l	Forfeiture Fund			
	Community Services	\$0	\$0	\$0
	Public Works	0	0	0
	Development Services	0	0	0
	Policy and Administration	0	0	0
	General Government	0	0	0
	Debt Service	0 E0 000	0	0 50 000
	Transfer	50,000	0	50,000
	Capital Improvements	0	0	0
	Contingency Total Fund	\$50,000	<u> </u>	\$50,000
	Total Fund	ΨΟΟ,ΟΟΟ	ΨΟ	Ψ50,000

			Budget Committee	
Fund	Program	Proposed	Changes	Approved
Gas Tax	Fund			
Quo Tux	Community Services	\$0	\$0	\$0
	Public Works	0	0	0
	Development Services	445,000	0	445,000
	Policy and Administration	0	0	0
	General Government	0	0	0
	Debt Service	0	0	0
	Transfer	1,306,833	(1,216)	1,305,617
	Capital Improvements	1,943,361	0	1,943,361 350,000
	Contingency Total Fund	350,000 \$4,045,194	(\$1,216)	\$4,043,978
	rotal Fullu	φ 4 ,043,194	(ψ1,210)	ψ -1 ,υ-1υ,υ 1 υ
Parks SD		**	4.0	# 0
	Community Services	\$0	\$0	\$ 0
	Public Works	0	0	0
	Development Services	0	0	0
	Policy and Administration General Government	0	0	Ö
	Debt Service	0	0	Ō
	Transfer	1,909,917	Ō	1,909,917
	Capital Improvements	0	Ō	, , o
	Contingency	0	0	0
	Total Fund	\$1,909,917	\$0	\$1,909,917
Parks Ca	pital Fund			
r arks sa	Community Services	\$0	\$0	\$0
	Public Works	0	0	0
	Development Services	0	0	0
	Policy and Administration	0	0	0
	General Government	0	0	0
	Debt Service	282,876	0	282,876
	Transfer	1,900,000	0	1,900,000
	Capital Improvements	3,714,566	0	3,714,566
	Contingency	150,000	0 \$0	150,000 \$6,047,442
	Total Fund	\$6,047,442	ΦΟ	φυ,υ47, 44 2
Traffic Im	pact Fee Fund			
	Community Services	\$0	\$0	\$0
	Public Works	0	0	0
	Development Services	0	0	0
	Policy and Administration	0	0	0 0
	General Government	0 0	0 0	0
	Debt Service Transfer	207,304	(507)	206,797
	Capital Improvements	2,051,364 2,051,364	(307)	2,051,364
	Capital Improvements Contingency	325,000	0	325,000
	Total Fund	\$2,583,668	(\$507)	\$2,583,161
	· · -		•• •	,

Fund Program	Proposed	Budget Committee Changes	Approved
Traffic Impact Fee Urban Services Fund	d		
Community Services	\$0	\$0	\$0
Public Works	0	0	0
Development Services	0	0	0
Policy and Administration	0	0	0
General Government	0	0	0
Debt Service	0	0	0
Transfer	31,046	(94)	30,952
Capital Improvements	200,000	0	200,000
Contingency	34,000	0 (204)	34,000
Total Fund	\$265,046	(\$94)	\$264,952
Building Fund			
Community Services	\$0	\$0	\$0
Public Works	0	0	0
Development Services	1,724,464	(3,548)	1,720,916
Policy and Administration	0	0	0
General Government	0	0	0
Debt Service	0	0	0
Transfer	399,347	(1,209)	398,138
Capital Improvements	0	0	0
Contingency	300,000	0	300,000
Total Fund	\$2,423,811	(\$4,757)	\$2,419,054
Electrical Inspection Fund			•
Community Services	\$0	\$0	\$0
Public Works	0	0	0
Development Services	0	0	0
Policy and Administration	0	0	0
General Government	0	0	0
Debt Service	0	0	0
Transfer	296,344	(682)	295,662
Capital Improvements	0	0	0
Contingency	40,000	0 (0.00)	40,000
Total Fund	\$336,344	(\$682)	\$335,662
Underground Utility Fund			
Community Services	\$0	\$0	\$0
Public Works	Ō	Ō	0
Development Services	0	0	0
Policy and Administration	0	. 0	0
General Government	0	0	0
Debt Service	0	0	0
Transfer	0	0	0
Capital Improvements	170,000	0	170,000
Contingency	26,000	0	26,000
Total Fund	\$196,000	\$0	\$196,000

	_		Budget Committee	
Fund	Program	Proposed	Changes	Approved
Insurance	Fund			
modranoc	Community Services	\$0	\$0	\$0
	Public Works	0	0	0
	Development Services	0	0	0
	Policy and Administration	0	0	0
	General Government	0	0	0
	Debt Service	0	0	0
	Transfer	0	0	0
	Capital Improvements	0	0	0
	Contingency	0	0	0
	Total Fund	\$0	\$0	\$0
Urban Sar	vices Fund			
Olban Sei	Community Services	\$0	\$0	\$0
	Public Works	0	0	0
	Development Services	0	0	0
	Policy and Administration	0	0	0
	General Government	0	0	0
	Debt Service	0	0	0
	Transfer	496,093	(1,176)	494,917
	Capital Improvements	0	0	0
	Contingency	49,000	0	49,000
	Total Fund	\$545,093	(\$1,176)	\$543,917
79th Ave L	ID Fund			
/ Sui Ave L	Community Services	\$0	\$0	\$0
	Public Works	0	0	Ō
	Development Services	Ō	0	0
	Policy and Administration	0	0	0
	General Government	0	0	0
	Debt Service	0	0	0
	Transfer	0	0	0
	Capital Improvements	1,350,000	0	1,350,000
	Contingency	0	0	0_
	Total Fund	\$1,350,000	\$0	\$1,350,000
Ot4 M-1	-tenence Foo Fund			
Street Mai	ntenance Fee Fund Community Services	\$0	\$0	\$0
	Public Works	0	0	0
	Development Services	0	0	Ö
	Policy and Administration	0.	0	Ö
	General Government	0	Ō	Ō
	Debt Service	Ö	Ö	Ō
	Transfer	119,800	Ō	119,800
	Capital Improvements	725,000	Ō	725,000
	Contingency	80,500	0	80,500
	Total Fund	\$925,300	\$0	\$925,300

Exhibit A Schedule of Appropriations Fiscal Year 2005-06 Resolution No.

			Budget	
	_		Committee	
Fund	Program	Proposed	Changes	Approved
Essility E	und			
Facility F	Community Services	\$0	\$0	\$0
	Public Works	0	0	. 0
	Development Services	0	Ö	0
	Policy and Administration	Ö	Ő	Ō
	General Government	Ö	0	0
	Debt Service	Ō	Ō	Ō
	Transfer	51,000	Ō	51,000
	Capital Improvements	1,470,254	Ō	1,470,254
	Contingency	260,000	0	260,000
	Total Fund	\$1,781,254	\$0	\$1,781,254
Wall Stre	et LID Fund	\$0	\$0	\$0
	Community Services Public Works	φ0 0	0	0
		0	0	0
	Development Services Policy and Administration	. 0	0	0
	General Government	. 0	0	Ö
	Debt Service	0	Ö	ő
	Transfer	0	0	Ö
	Capital Improvements	40,000	Ö	40,000
	Contingency	40,000 0	Ö	0
	Total Fund	\$40,000	\$0	\$40,000
Central S	ervices Fund			40
	Community Services	\$0	\$0	\$0
	Public Works	0	0	0
	Development Services	0	0 (6.375)	0
	Policy and Administration	4,109,622	(6,375)	4,103,247
	General Government	417,682	0	417,682 0
	Debt Service	0	_	201,077
	Transfer	201,456 0	(379)	201,077
	Capital Improvements Contingency	718,625	0	718,625
	Total Fund	\$5,447,385	(\$6,754)	\$5,440,631
	, 5.4.7 47.4	, -, ,	(, , ,	, , ,
Fleet/Pro	perty Management Fund			*-
	Community Services	\$0	\$0 (274)	\$0
	Public Works	1,141,988	(771)	1,141,217
	Development Services	0	0	0
	Policy and Administration	0	0	0
	General Government	0	0	0
	Debt Service	0	0	0
	Transfer	82,050	298	82,348
	Capital Improvements	0 90,000	0	0 90,000
	Contingency Total Fund	\$1,314,038	(\$473)	\$1,313,565
	i otai Fund	φ1,514,050	(4410)	Ψ1,010,000

Exhibit A Schedule of Appropriations Fiscal Year 2005-06 Resolution No.

		Budget		
			Committee	
Fund	Program	Proposed	Changes	Approved
G/O Bond [Debt Fund			
	Community Services	\$0	\$0	\$0
	Public Works	0	0	0
	Development Services	0	0	0
	Policy and Administration	0	0	0
	General Government	0	0	0
	Debt Service	972,563	0	972,563
	Transfer	0	0	0
	Capital Improvements	0	0	0
	Contingency	0	0	0_
	Total Fund	\$972,563	\$0	\$972,563
Bancroft Bo	and Debt Fund			
	Community Services	\$0	\$0	\$0
	Public Works	0	0	0
	Development Services	0	0	0
	Policy and Administration	0	0	0
	General Government	0	0	0
	Debt Service	969,736	0	969,736
	Transfer	0	0	0
	Capital Improvements	0	0	0
	Contingency	0	0	0
	Total Fund	\$969,736	\$0	\$969,736
	Total Appropriations	\$81,911,057	\$841,053	\$82,752,110

AGENDA ITEM#	10
FOR AGENDA OF	June 14, 2005

CITY OF TIGARD, OREGON COUNCIL AGENDA ITEM SUMMARY

ISSUE/AGENDA TITLE Consider a Resolution A	Adopting the	<u> Citywide I</u>	<u> Master Fees and C</u>	<u>harges Schedule</u>
Which Replaces Resolution No. 04-37 and All Subseque	ent Amendn	nents/to Date	e	
	EAD OK _	#	CITY MGR OK	_ <u>.</u>
ISSUE BEFOR	E THE COL	UNCIL		
Should the City Council approve a resolution to adopt the	ne Master Fe	ees and Char	ges Schedule?	
STAFF RECO	MMENDA	<u>TION</u>		
Staff recommends that Council adopt the resolution.				
INFORMATI	ON SUMM	IARY		

Tigard Municipal Code (TMC) 3.32.050 requires that the City Council review fees and charges annually. The Master Fees and Charges Schedule, which contains all citywide fees and charges, was first adopted on January 22, 2002 and has since been updated numerous times. The purpose of the Schedule is to streamline the review process and minimize the number of resolutions and ordinances relating to fees and charges.

Staff has reviewed the Schedule and is proposing a few new fees and changes to specific, existing fees. There are various reasons for the proposed changes. Several of the fees are either adjusted annually by previously approved formulas or set by other agencies. Other fees are no longer adequately recovering the City's cost to provide services. Finally, some fees are related to services that the City is providing or plans to provide because of new technology, but a fee has not been set to recover the costs related to these services. Below is a summary of the proposed fees.

Citywide Section:

• Photocopy – 11 x 17 – new fee, not recovering costs.

Community Development Section:

- Sanitary Sewer Connection Fee set by Clean Water Services.
- Research on non-current permits removing fee as not consist with standard City policy.
- Planning Fees updated annually using the Cost Construction Index (CCI) for Seattle that is published in the April ENR issues; the April 1, 2005 ENR issue listed the CCI for Seattle as 3.1%.
- Oversize Load Permit not recovering costs

Engineering Section:

• Public Facility Improvement Permit – not recovering costs.

Finance Section:

• Natural Gas Franchise Fee – set by the Franchise Agreement between the City of Tigard and Northwest Natural Gas.

Library Section:

• Overdue Items (Video), Daily Charge for CD's, cassettes, and CD-ROMs – set by Washington County Cooperative Library Services.

Police Section:

- DVD and VHS Evidence Copies new fee and service, need to recover costs.
- Police Digital Photo CD Copies new fee, not recovering costs.
- Finger Prints no longer provide this service.
- Vehicle Release Fee (Towed Vehicle Impound) not recovering costs.

Public Works - Water Section:

- Sanitary Sewer Service set by Clean Water Services.
- Booster Pump Charge recommended by the Intergovernmental Water Board and staff.
- Customer Charge recommended by the Intergovernmental Water Board and staff.
- Water Usage Charges recommended by the Intergovernmental Water Board and staff.

System Development Charge Section:

Traffic Impact Fee – set by Washington County

The proposed new fees are bolded and the current fees are struck through in the Exhibit A of the resolution. Only those fees listed above will be adjusted; all other fees listed in Exhibit A will remain as is.

OTHER ALTERNATIVES CONSIDERED

N/A

VISION TASK FORCE GOAL AND ACTION COMMITTEE STRATEGY

N/A

ATTACHMENT LIST

- Resolution and Exhibit A, the Master Fees and Charges Schedule with proposed changes
- Memo from Nadine Robinson regarding the photocopy fee.
- Memo from Sue Ross regarding the Oversize Load Permit Fee.
- Memo from Gus Duenas regarding the Public Facility Improvement Permit Fee.
- Memo from Assistant Chief Al Orr and Laurie Garrison regarding police fees.
- Memo from Dennis Koellermeier regarding the Water Usage Charges.

FISCAL NOTES

There are no additional costs attached to these changes. Only the Natural Gas Franchise Fee and water usage charges increases are reflected in the FY 2005-06 Adopted Budget, all other increases in existing fees and new fees are not reflected.

CITY OF TIGARD, OREGON

RESOI	UTION NO	0.05-
NEOUL	OLT NOTT OF	J. UJ

A RESOLUTION WHICH REPLAC	ADOPTING THE CITYWIDE MASTER FEES AND CHARGES SCHEDULE ES RESOLUTION NO. 04-37 AND ALL SUBSEQUENT AMENDMENTS TO DATE		
WHEREAS, the C	ity has a Master Fees and Charges Schedule; and		
WHEREAS, City	staff has reviewed fees and services provided; and		
WHEREAS, City previously approve	staff has proposed several new fees and changes to certain fees to recover costs or due to ed annual adjustment formulas; and		
WHEREAS, the C	Sity's Master Fees and Charges Schedule includes fees set by other agencies; and		
WHEREAS, Tiga charges annually.	rd Municipal Code (TMC) 3.32.050 requires that the City Council review fees and		
NOW, THEREFO	RE, BE IT RESOLVED by the Tigard City Council that:		
SECTION 1:	The fees and charges for the City of Tigard are enumerated in the attached schedule (Exhibit A).		
SECTION 2:	This resolution is effective July 1, 2005.		
PASSED:	This day of 2005.		
ATTEST:	Mayor - City of Tigard		
City Recorder - C	ity of Tigard		

RESOLUTION NO. 05 - Page 1

CITY OF TIGARD FEES AND CHARGES SCHEDULE



FY 2005-06

Resolution No.

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Department	Revenue Source	Fee or Charge	Effective Date
CITYWIDE	Audiotapes	\$6.00	7/1/2003
	Computer disk or Compact disk	\$5.00	2/7/2002
	Faxes	Long distance charges when applicable	7/1/2003
	Photocopies up to 11 x 17	\$0.25/page	2/7/2002
	Photocopies - 11 x7	\$0.50/page	7/1/2005
	Research Fee	Staff cost plus materials	2/7/2002

Department	Revenue Source		Fee or Charge	Effective Date
CITY ADMINIST			\$1,000.00/deposit*	11/28/2000
	*Application remaining fi	om the deposit after the application	the City to process application. Any funds has been processed will be refunded ible for any additional costs incurred.	
	Complete Code (Titles	1 - 18)	\$75.00	2/7/2002
	Public Assembly Application	ı Fee		8/25/1970
	• • • • • • • • • • • • • • • • • • • •	Persons Reasonably Anticip	pated	
		1,000 to 2,499	\$100.00	
		2,500 to 4,999	\$150.00	
		5,000 to 9,999	\$500.00	
		10,000 to 49,999	\$1,000.00	
		50,000 and over	\$1,500.00	
	Tigard Municipal Code	(Titles 1 - 17)	\$50.00	2/7/2002

Department Revenue Source	Fee or Charge	Effective Date
COMMUNITY DEVELOPMENT - BUILDING - Tigard & Urban Services Area Building Permit Fees (Commercial, Multi-family and Single-family)		9/26/2000 5/13/1997
<u>Total Valuation:</u> \$1 - \$2,000 \$2,001 - \$25,000	Minimum \$62.50 \$62.50 for the first \$2,000 and \$9.60 for each additional \$1,000 or fraction thereof, to and including \$25,000.	
\$25,001 - \$50,000	\$283.30 for the first \$25,000 and \$7.50 for each additional \$1,000 or fraction thereof, to and including \$50,000.	
\$50,001 - \$100,000	\$470.80 for the first \$50,000 and \$5.47 for each additional \$1,000 or fraction thereof, to and including \$1000,000.	
\$100,001 - \$250,000	\$744.30 for the first \$100,000 and \$3.90 for each additional \$1,000 or fraction thereof, to and including \$250,000.	
\$250,001 - \$600,000	\$1,329.30 for the first \$250,000 and \$3.85 for each additional \$1,000 or fraction thereof, to and including \$600,000.	
\$600,001 - \$1,200,000	\$2,676.80 for the first \$600,000 and \$3.51 for each additional \$1,000 or fraction thereof, to and including \$1,200,000.	
\$1,200,001 - \$2,000,000	\$4,782.80 for the first \$1,200,000 and \$2.73 for each additional \$1,000 or fraction thereof, to and including \$2,000,000.	
\$2,000,001 and up	\$6,966.80 for the first \$2,000,000 and \$2.72 for each additional \$1,000 or fraction thereof	
Building Plan Review Fee	65% of base building permit fee	9/26/2000 05/13/1997*
	*Urban Services Ar	

Department	Revenue Source		Fee or Charge	Effective Date _
Department	Deferred Submittals	Minimum Fee	\$200.00	9/24/2002
	Dolollog Gasimicale	Plan Review	65% of building permit fee based	
		,	on valuation of the particular portion	
			or portions of the project.	
	Electrical Fees			6/27/2000
	2,001.700.7	New residential, single or multi-family per	dwelling unit; service included:	
		1000 square feet or less	\$145.15	
		Each additional 500 squar	e	
		feet or portion thereof	\$33.40	
		Limited energy	\$75.00	
		Each manufactured home	or	
		modular dwelling service	e or	
		feeder	\$90.90	
		Services or feeders; installation, alteration		
		200 amps or less	\$80.30	
		201 amps to 400 amps	\$106.85	
		401 amps to 600 amps	\$160.60	
		601 amps to 1000 amps	\$240.60	
		Over 1000 amps or volts	\$454.65	
		Reconnect only	\$66.85	
		Temporary services or feeders; installatio	n, alteration or relocation:	
		200 amps or less	\$66.85	
		201 amps to 400 amps	\$100.30 ·	
		401 amps to 600 amps	\$133.75	
		Over 600 amps to 100 vo	lts (see 2 above)	
		Branch circuits; new, alteration or extensi	ion per panel:	
		With purchase of service	or	
		feeder - each branch ci	rcuit \$6.65	
		Without purchase of serv	ice	
		or feeder		
		First Branch Circuit	\$46.85	
		Each addit. Branch circ	uit \$6.65	

Department	Revenue Source	Fee or Charge	Effective Date
	Miscellaneous (service or feeder not included): Each pump or irrigation circuit Each sign or outline lighting Signal circuit(s) or a limited	\$53.40 \$53.40	
	energy panel, alteration or extension Each additional inspection over the allowable in any of the	\$75.00	
	above (min 1 hr) Per Inspection Per Hour Industrial Plant Inspection Electrical permit plan review fee	\$62.50 \$62.50 \$73.75/hr (min 1 hour) 25% of the electrical permit fee	
	Erosion Control Permit Fee		6/6/2000
	(City receives none of this fee) Less than \$50,000.00 \$50,000.00 to \$100,000.00 More than \$100,000.00	\$26.00 \$40.00 \$40.00 + \$24.00 for each additional \$100,000.00 or fraction thereof) · · · ·
	Erosion Control Plan Check Fee (City receives 50% of fee)	65% of inspection fee	6/6/2000
	Fee in Lieu of Sewer (Commercial Only)	Based on actual cost of sewer connection, if sewer was available	1998
	Fire Life Safety Plan Review (Commercial Only)	40% of base building permit fee *Urban Services Area	9/26/2000 05/13/1997* a to have
		same fees as Tigard	
	Manufactured dwelling installation	\$305.50	9/24/2002
	Manufactured dwelling and mobile home parks, recreation camps, and organizational camps	Per OAR	9/24/2002

Department	Revenue Source		Fee or Charge	Effective Date
	Mechanical Fees	Dualliago		6/27/2000
	(1 and 2 Family D			
		Description: Furnace to 100,000 BTU including		
		ducts & vents	\$14.00	
		Furnace to 100,000 BTU+ including	Ψ14.00	
		ducts & vents	\$17.90	
		Floor Furnace including vent	\$14.00	
		Suspended heater, wall heater or	4	
		floor mounted heater	\$14.00	
		Vent not included in appliance permit	\$6.80	
		<3HP; absorb unit to 100K BTU	\$14.00	
		3-15HP; absorb unit to 100K to 500K BTU	\$25.60	
		15-30HP; absorb unit .5 - 1 mil BTU	\$35.00	
		30-50HP; absorb unit 1 - 1.75 mil BTU	\$52.20	
		>50HP; absorb unit >1.75 mil BTU	\$87.20	
		Air handling unit to 10,000 CFM*	\$10.00	
		*Note: This fee does not apply to an airhandling unit which	is a portion of a factory-assembled appliance, cooling unit,	
		evaporative cooler or absorption unit for which a permit is re		
		Air handling unit to 10,000 CFM+	\$17.20	
		Non-portable evaporate cooler	\$10.00	
		Vent fan connected to a single duct	\$6.80	
		Ventilation system not included in		
		appliance permit	\$10.00	
		Hood served by mechanical exhaust	\$10.00	
		Domestic incinerators	\$17.40	
	•	Commercial or industrial type incinerator	\$69.95	
		Repair units	\$12.15	
		Wood stove	\$10.00	
		Clothes dryer, etc.	\$10.00	
		Other units	\$10.00	
	•	Gas piping one to four outlets	\$5.40	
		More than 4 - per outlet (each)	\$1.00	

Department	Revenue Source	Fee or Charge	Effective Date
	For each appliance or piece of equipment regulated by the Mechanical		
	Code, but not classed in other		
	appliance categories or for which no	440.00	
	other fee is listed in the table	\$10.00	0/04/0000
	Minimum Permit Fee	\$72.50	9/24/2002
	Plan Review	25% of Permit Fee	
	Other Inspections and Fees:		
	Inspections outside of normal business	A	
	hours (minimum charge - 2 hours)	\$62.50/hour	9/24/2002
	Inspections for which no fee is specifically		
	indicated (minimum charge - one-half hour)	\$62.50/each	9/24/2002
	Additional plan review required by changes,		
	additions or revisions to plans (minimum		
	charge - one-half hour)	\$62.50/hour	9/24/2002
	Mechanical Permit Fees		9/26/2000
	(Commercial and Multi-family)		05/13/1997*
	(Oommorala and mala ranny)	*Urban Services Are	a to have
	<u>Total Valuation:</u>	same fees as Tigard	
	\$1 - \$5,000	Minimum \$72.50	
	\$5,001 - \$10,000	\$72.50 for the first \$5,000 and \$1.52	
	φο,σοι φισμοσο	for each additional \$100 or fraction thereof,	
		to and including \$10,000.	
	#40.004 #0E.000	\$148.50 for the first \$10,000 and \$1.54	
	\$10,001 - \$25,000	for each additional \$100 or fraction thereof,	
	•	to and including \$25,000.	
	\$25,001 - \$50,000	\$379.50 for the first \$25,000 and \$1.45	
		for each additional \$100 or fraction thereof,	
		to and including \$50,000.	
	\$50,001 and up	\$742.00 for the first \$50,000 and \$1.20	
	400100 Carra ap	for each additional \$100 or fraction thereof.	
	64 60 000		0/4/0000
	\$1 - \$2,000	Minimum \$72.50	9/1/2003

Department	Revenue Source		Fee or Charge	Effective Date
Department	Novonae ees. ee	\$2,001 - \$5,000	\$72.50 for the first \$2,000 and \$2.30 for each additional \$100 or fraction thereof, to and including \$5,000.	
		\$5,001 - \$10,000	\$141.50 for the first \$5,000 and \$1.80 for each additional \$100 or fraction thereof, to and including \$10,000.	
		\$10,001 - \$50,000	\$231.50 for the first \$10,000 and \$1.35 for each additional \$100 or fraction thereof, to and including \$50,000.	
		\$50,001 - \$100,000	\$771.50 for the first \$50,000 and \$1.25 for each additional \$100 or fraction thereof, to and including \$100,000.	
		\$100,001 and up	\$1,396.50 for the first \$25,000 and \$1.10 for each additional \$100 or fraction thereof.	
		Plan Review	25% of permit fee	9/24/2002
	Phase Permitting	Plan Review	\$200.00 10% of total project building permit fee not to exceed \$1,500 for each phase	9/24/2002
	Plumbing Fees			6/27/2000
	•	Description:		
		New Single-Family		
		1 Bath	\$249.20	
		2 Bath	\$350.00	
		3 Bath	\$399.00	
		Fixtures (Individual)	\$46.60	
		Sink	\$16.60 \$16.60	
		Lavatory Tub or Tub/Shower Comb.	\$16.60	
		Shower Only	\$16.60	
		Water Closet	\$16.60	
		Dishwasher	\$16.60	
		Garbage Disposal	\$16.60	
		Washing Machine	\$16.60	

09/24/002

Department	Revenue Source		Fee or Charge	Effective Date
		\$10,001 - \$25,000	\$148.50 for the first \$10,000 and \$1.54 for each additional \$100 or fraction thereof, to and including \$25,000.	
		\$25,001 - \$50,000	\$379.50 for the first \$25,000 and \$1.45 for each additional \$100 or fraction thereof, to and including \$50,000.	
		\$50,001 and up	\$742.00 for the first \$50,000 and \$1.20 for each additional \$100 or fraction thereof.	
	Residential Fire Suor	pression Systems Permit		9/24/2002
	7,00,00,7,00,7,7,00	Multipurpose or Continuous Loop System		
		Square Footage:		
		0 to 2,000	\$115.00 ·	
		2,001 to 3,600	\$160.00	
		3,601 to 7,200	\$220.00	
		7,201 and greater	\$309.00	
		Stand Alone System		
		Square Footage:		
		0 to 2,000	\$187.50	
		2,001 to 3,600	\$232.50	
		3,601 to 7,200	\$292.50	
		7,201 and greater	\$381.50	
	Doctricted Engrave			6/27/2000
	Restricted Energy	Residential Energy Use	\$75.00	3.2.7.2000
	N.	Commercial Energy Use	\$75.00	
		Commercial Energy Coo	***************************************	
	Sanitary Sewer Con-	nection Fee	\$ 2,500.00/dwelling unit	7/1/200 4
	(City receives 20% of t		\$2,600.00/dwelling unit	7/1/2005
	Sanitary Sewer Insp	ection Fee		6/6/2000
	Gaillary Gewei Insp	Residential	\$35.00	4,4,
		Commercial	\$45.00	
		Industrial	\$75.00	
				014 2000
	Tree Replacement F	-ee	\$125.00/caliber inch	9/1/200 ²

Department	Revenue Source		Fee or Charge Ef	ective Date
	Water Quality Facility (City receives 100% of		\$225.00/ unit \$225.00/2,640 sq. ft of additional impervious surface	6/6/2000
	Water Quantity Facili (City receives 100% o	-	\$275.00/ unit \$275.00/2,640 sq. ft of additional impervious surface	6/6/2000
	Miscellaneous Fees	Address Change Fee paid inspections for residential structures pursuant to Title 14, Chapter 16	\$65.00	6/27/2000
		Single & Two Family Dwellings Apartment Houses & Social Care Facilities Hotels	\$100.00 \$160.00, plus \$7 for each dwelling unit in excess of \$160.00, plus \$5 for each dwelling unit in excess of	
		Re-inspection Building Mechanical Plumbing Electrical	\$62.50 \$62.50 \$62.50 \$62.50	9/24/2002
		Phased Occupancy Permit or Plan Review Extension Research on non-current permits Temporary Occupancy	\$200.00 \$72.50 \$45.00/hr (min 1 hour, charged in 1 hour increment \$90.00	6/27/2000

Department	Revenue Source	Fee or Charge	Effective Date
COMMUNITY	DEVELOPMENT - PLANNING - Tigard & Urban Services		
OOMMONT :	Accessory Residential Units	\$122.00	12/28/2004
	- Toolstony Noordonian Orme	\$126.00	7/1/2005
	Annexation	\$ 2,302.00	12/28/2 004
	Authoration :	\$2,373.00	7/1/2005
	Appeal	•	
	Director's Decision (Type II) to Hearings Officer	\$250.00	7/1/2003
	Expedited Review (Deposit)	\$300.00	7/1/2003
	Hearings Referee	\$500.00	7/1/2003
	Planning Commission/Hearing's Officer to	,	
		\$2 ,315.00	12/28/2004
	City Council	\$2,387.00	7/1/2005
		\$2,507.00	17112000
	Approval Extension	\$243.00	12/28/2 004
	, 	\$251.00	7/1/2005
	Blasting Permit	\$247.00	7/1/2004
	2.45	\$255.00	7/1/2005
	Conditional Use		12/28/2 004
	Initial	\$4,790.00	7/1/2005
		\$4,938.00	
	Major Modification	\$4 ,780.00	
	Wajor Wouldedwor	\$4,938.00	
	Minn-Medification	\$ 529.00	
	Minor Modification	•	
		\$545.00	
	Design Evaluation Team (DET) Recommendation (deposit)	\$1 ,185.00	12/28/2004
	Bodign Evaluation Foam (BET) Necestiment (44)-1-19	\$1,222.00	7/1/2005
	Development Code Provision Review		12/28/2004
	Single-Family Building Plan	\$48.00 \$49.00	7/1/2005

Department	Revenue Source	Fee or Charge	Effective Date_
Борагалога	Commercial/Industrial/Institution	\$303.00 \$312.00	
	Expedited Review		12/28/2004
	Land Partition	\$3,566.00 \$4,164.00	7/1/2005
	Subdivision	\$4,484.00 + \$83.00/Lot \$4,840.00 + \$85.00/Lot	
	Subdivision with Planned Development	\$4,840.00 + \$85.00/E00 Add \$6,566.00 Add \$6,770.00	
	Hearing Postponement	\$239.00 \$246.00	7/1/2004 7/1/2005
	Historic Overlay/Review District		12/28/2004
	Historic Overlay Designation	\$3,700.00 \$3,815.00	7/1/2005
•	Removal Historic Overlay Designation	\$3,700.00 \$3,815.00	, , , , , , , , , , , , , , , , , , ,
	Exterior Alteration in Historic Overlay District	\$566.00 \$584.00	
	New Construction in Historic Overlay District	\$564.00 \$566.00 \$584.00	
	Demolition in Historic Overlay District	\$566.00 \$584.00	
	Home Occupation Permit		12/28/2004
	Type I	\$37.00 \$38.00	7/1/2005
	Туре II	\$260.00 \$268.00	
	Interpretation of the Community Development Code	\$560.00 \$577.00	12/28/2004 7/1/2005

Department	Revenue Source	Fee or Charge	Effective Date
Department	Joint Application Planning Fee	100% of Highest Planning	7/1/2003
		Fee + 50% of all Additional	
		Fees Related to the Proposal.	
	Land Partition		12/28/2004
	Residential and Non-Residential (3 Lots)	\$3,434.00	7/1/2005
	Nesidefilial and Hon Hooldefilial (5 2010)	\$3,540.00	
	Residential and Non-Residential (2 Lots)	\$ 2 , 825.00	
	Nesidential and Non Nesidential (2 200)	\$2,913.00	
	Expedited	\$4,039.00	
	Exposited	\$4,164.00	
	Final Plat	\$ 822.00	
	i mart ac	\$847.00	
	I - 1 line Adjustment	\$440.00	12/28/2004
	Lot Line Adjustment	\$454.00	7/1/2005
	Miner Medification to an Approved Plan	\$529.00	12/28/200 4
	Minor Modification to an Approved Plan	\$545.00	7/1/2005
	No. Confirmation	\$24 9.00	12/28/20 04
	Non-Conforming Use Confirmation	\$257.00	7/1/2005
	Discussed Development		
	Planned Development	\$6,566.00	12/28/2004
	Conceptual Plan Review	\$6,770.00	7/1/2005
	Detailed Plan Review	Applicable SDR Fee	7/1/2003
,	Detailed Flatt I/eview	/ ipplicable object of	
	Plat Name Change	\$250.0 0	7/1/2004
	i lat Name Orlange	\$258.00	7/1/2005
	Dra Application Conference	\$340.00	12/28/2004
	Pre-Application Conference	\$351.00	7/1/2005

Department	Revenue So	urce	Fee or Charge	Effective Date
<u>Boparano</u>	Sensitive La			12/28/2004
		With Excessive Slopes/Within Drainage Ways/		7/1/2005
		Within Wetlands (Type II)	\$2,217.00	
		(3,)	\$2,286.00	
		With Excessive Slopes/Within Drainage Ways/		
		Within Wetlands (Type III)	\$2,387.00	
ŕ		• • •	\$2,461.00	
		Within the 100-Year Floodplaing (Type III)	\$2,387.00	
		, -, -, -, -, -, -, -, -, -, -, -, -, -,	\$2,461.00	
	Sign Permit			12/28/2004
	2.3	Existing and Modification to an Existing Sign		7/1/2005
		(No Size Differential)	\$37 .00	
		,	\$38.00	
		Temporary Sign (Per Sign)	\$17.00	
			\$18.00	
	Cita Davida	pment Review & Major Modification		12/28/2004
	Site Develop	Under 100,000.00	\$4,058.00	7/1/2005
		Under 100,000.00	\$4,184.00	17172000
		1 Million/Over	\$5,327.00 +	
			\$5.00/\$10,000.00 over 1-	
			Million	
			\$5,492.00 +	
			\$5.00/\$10,000.00 over 1	
			Million	
		Minor Modification	\$ 529.00	•
		·	\$545.00	
	Subdivision			12/28/2004
	040411,01011	Preliminary Plat without Planned Development	\$4,694.00 + \$83.00/lot	7/1/2005
		·	\$4,840.00 + \$85.00/lot	
		Preliminary Plat with Planned Development	Add-\$ 6,540.00 Add \$6,770.00	

Department Revenue Source Fee or Charge E	ffective Date
Director's Decision \$277.00 \$286.00 Special Exemption/Non-Profit \$0.00 Tree Removal \$172.00 \$177.00	
Director's Decision \$277.00 \$286.00 Special Exemption/Non-Profit \$0.00 Tree Removal \$172.00 \$177.00	
Special Exemption/Non-Profit \$0.00 Tree Removal \$172.00 \$177.00	12/28/2 004
Tree Removal \$172.00 \$177.00	7/1/2005
\$177.00	7/1/2003
\$177.00	12/28/200 4
Vacation (Streets and Public Access) \$2.017.00 Denosit ±	7/1/2005
	12/28/2004
	7/1/2005
\$2,080.00 Deposit +	
Actual Costs	
Variance/Adjustment	12/28/200 4
Administrative Variance \$566.00	7/1/2005
\$584.00	
Development Adjustment \$249.00	
\$257.00	
Special Adjustments	
Adjustment to a Subdivision \$249.00	
\$257.00	
Reduction of Minimum Residential Density \$249.00	
\$257.00	
Access/Egress Standards	
Adjustment \$566.00	
\$584.00	
Landscaping Adjustments	
Existing/New Street Trees \$285.00	
\$294.00	

Department	Revenue Source	Fee or Charge	Effective Date
Воронино	Parking Adjustments		
	Reduction in Minimum or Increase		
	In Maximum Parking Ratio	\$566. 00	
		\$584.00	
	Reduction in New or Existing		
	Development/Transit Imprvmnt	\$566 .00	
		\$584.00	
•	Reduction in Bicycle Parking	\$56 6.00	
		\$584.00	
	Alternative Parking Garage		
	Layout	\$ 249.00	
	·	\$257.00	
	Reduction in Stacking Lane		
	Length	\$ 566.00	
	J	\$584.00	
	Sign Code Adjustment	\$566.00	
	0.9., 00.00,,	\$584.00	
	Street Improvement Adjustment	\$566 .00	
	ou ou ou ou ou ou ou ou ou ou ou ou ou o	\$584.00	
	Tree Removal Adjustment	\$ 249.00	
	Troo Promotant against	\$257.00	
	Wireless Communication Facility Adjustments	•	
	Setback from Nearby Residence	\$566.00	
		\$584.00	
	Distance from Another Tower	\$249.00	
	2,04,130 11,011,010,010,010	\$257.00	
	Zoning Map/Text Amendment		12/28/20 04
	Legislative - Comprehensive Plan	\$8,18 7.00	7/1/2005
	Edgiologica Comprehension Comment	\$8,441.00	
	Legislative - Community Development Code	\$3,218.00	
	Logidiate Community Development Code	\$3,318.00	
	Quasi-Judicial	\$2,949.00	
	Quasi-Judiciai	\$3,040.00	

Department	Revenue So	ource		Fee or Charge	Effective Date
<u> </u>		lysis (Detailed	4)	\$ 529.00	12/28/2004
	Ū	•	•	\$545.00	7/1/2005
	Zonina Inau	ıiry Letter (Sir	mple)	\$61 .00	12/28/200 4
	g, 1	, (,	\$63.00	7/1/2005
COMMUNITY I	DEVELOPMEN	T - Miscella	neous Fees & Charges		
		[,] Developmen			2/7/2002
	·	Complete (\$50.00	
		CD Rom	·	\$10.00	
	Compreher	nsive Plan - V	olumes 1 & 2	\$77.00	1997
	GIS Maps				2/7/2002
	-	8.5" x 11"			
			Black and White	\$0.00	
			Color	\$1.50	
		11" x 17"			
			Black and White	\$1.50	
			Color	\$2.50	
	·	17" x 22"		i .	
			Black and White	\$2.50	
			Color	\$5.00	
		22" x 32"		i	
			Black and White	\$5.00	
			Color	\$7.50	
		34" x 44"		·	
			Black and White	\$7.50	
•			Color	\$10.00	
	Maps				2/7/2002
	•	Address M	aps by Section	\$2.50/plot	
			& Road Jurisdiction	\$10.00/plot	
		As-Built Dr	awings	\$2.50/copy or plot	
		Assessor's		\$2.50/copy or plot	
		Bike Path I		\$6.00/plot	

Department	Revenue Source	Fee or Charge	Effective Date
	Buildable Lands Inventory	\$10.00/plot	
	Comprehensive Plan and Zoning Map	\$10.00/plot	
	Orthophotographs	\$5.00/copy	
	Stream Corridor & Wetlands Map	\$10.00/plot	
	Street Index Map	\$10.00/plot	
	Subdivision Map	\$10.00/plot	
	Subdivision Plat Map	\$2.50/copy	
	Topographic Maps	\$5.00/copy	
	Transportation Plan Map	\$10.00/plot	
	Vertical Bench Mark Control Map	\$6.00/copy	
	Zoning Map	\$10.00/plot	
	Neighborhood Meeting Signs (Landuse)	\$2.00	1997
	Oversize Load Permit	\$10.00 \$200.00	5/21/1990 7/1/2005
	Planimetric Maps		3/10/1986
	Blueline print - quarter section	\$5.00	
	Mylar - quarter section	\$150.00 + reproduction cost	
	Tigard Transportation System Plan	\$15.00	2000
	Washington Square Regional Center		1999
	Task Force Recommendations	\$10.00	_
	Master Plan Map (Zoning/Plan)	\$2.50	•

Department	Revenue Source	Fee or Charge	ffective Date_
ENGINEERING			
-	Addressing Assignment Fee	\$50.00	10/29/2003
	Engineering Public Improvement Design Standards	\$5.00	7/15/1998
	Erosion Control Permit Fee		10/29/2003
	(City receives none of this fee)		
	Less than \$50,000.00	\$26.00	
	\$50,000.00 to \$100,000.00	\$40.00	
	More than \$100,000.00	\$40.00 + \$24.00 for each additional \$100,000.00 or fraction thereof	ı
	Erosion Control Plan Check Fee (City receives 50% of fee)	65% of inspection fee	10/29/2003
	Facility Of Biovalo Striping		7/1/2004
	Fee In Lieu Of Bicycle Striping 8-inch white stripe	\$2.50/linear foot of frontage	11112004
	Bike lane legends	\$175.00 each	
	Directional mini-arrows	\$100 each	
	Mono-directional reflective markers	\$4.00 each	
	Fee In Lieu Of Undergrounding	\$35.00/lineal feet of frontage	10/29/2003
	Local Improvement District Assessments	Actual Cost	7/24/1996
	Public Facility Improvement Permit		4/15/2002
	Estimated Cost of Public Improvement	Deposit*	7/1/2005
	\$0 to \$4,000	Minimum non-refundable fee of \$150.00	
	\$4,001 to \$10,000	\$1,200.00	
	\$10,001 to \$20,000	\$1,200.00 + 10% over \$10,000-	
	\$20,001 to \$50,000	\$2,200.00 + 8.0% over \$20,000	
	\$50,001 to \$80,000	\$4,600.00 + 6.0% over \$50,000	
	\$80,001 to \$100,000	\$6,400.00 + 4.0% over \$80,000	
	\$100,001 to \$300,000	\$7,200.00 + 2.0% over \$100,000	
	\$300,001 to \$500,000	\$11,200.00 + 1.0% over \$300,000	
	\$500,001 and Up	\$13,200.00 + .5% over \$500,000	
	*Deposit to be paid as follows:		

Department	Revenue Source	Fee or Charge	Effective Date
	Upon submittal of plans Prior to formal plan review	\$150.00 non-refundable intake fee. Balance of calculated deposit is due.	
		5% of estimated cost of public improvement; minimum \$300.00	
	Reimbursement District Application Fee	\$300.00	1/27/1998
	Reimbursement District Fee	Not to Exceed 6,000.00 unless reimbursement fee exceeds 15,000.00 Any amount over 15,000.00 shall be reimbursed by the owner. 6,000.00 limit valid for only 3 years from Council approval of district cost.	7/10/2001
	Street Maintenance Fee Monthly Residential Rate - Single and Mult-Family Monthly Non-Residential Rate Written Appeal Filing Fee	\$2.18 per unit \$0.78 per parking space or fueling pump station	4/1/2004 on
	Streetlight Energy & Maintenance Fee	Based upon PGE Sch #91 Opt, "B" for the first two years costs	2000
	Traffic/Pedestrian Signs	Cost of materials and labor	2/7/2002
	Traffic Control Devices Speed Hump Program	50% of cost	5/1/1996
ENGINEERIN	IG - Urban Services Addressing Assignment Fee	\$50.00	10/29/2003

Department	Revenue Source	Fee or Charge	Effective Date
	Public Facility Improvement Permit		4/15/2002
	Estimated Cost of Public Improvement	Deposit*	7/1/2005
	\$0 to \$4,000	Minimum non-refundable fee of \$150.00	
	\$4.001 to \$10.000	\$1,200.00	
	\$10,001 to \$20,000	\$1,200.00 + 10% over \$10,000	
	\$20,001 to \$50,000	\$2,200.00 + 8.0% over \$20,000	
	\$50,001 to \$80,000	\$4,600.00 + 6.0% over \$50,000	
	\$80,001 to \$100,000	\$6,400.00 + 4.0% over \$80,000	
	\$100,001 to \$300,000	\$7,200.00 + 2.0% over \$100,000	
	\$300,001 to \$500,000	\$11,200.00 + 1.0% over \$300,000	
	\$500.001 and Up	\$13,200.00 + .5% over \$500,000	
	*Deposit to be paid as follows:		
	Upon-submittal of plans	\$150.00 non-refundable intake fee.	
	Prior to formal plan review	Balance of calculated deposit is due.	
	•	5% of estimated cost of public	
		improvement; minimum \$300.00	

Department	Revenue Source	Fee or Charge	Effective Date		
FINANCE			4/00/4005		
	Assessment Assumption	\$50.00	4/22/1985		
	Budget Document	\$0.00	2/7/2002		
	Business Tax		5/16/1988		
	Annual Fee				
	0 - 10 employees	\$55.00			
	11 - 50 employees	\$110.00			
	51 or more employees	\$220.00			
	Prorated Fee				
	for the initial month when issued on or before	ore the 15th of the month			
	0 - 10 employees	\$4.58			
	11 - 50 employees	\$9.17			
	51 or more employees	\$18.33	•		
	for the initial month when issued after the 15th of the month				
	0 - 10 employees	\$2.29			
	11 - 50 employees	\$4.59			
	51 or more employees	\$9.17			
	for the each month after the initial month until the next annual billing				
	cycle begins (January 1)	•			
	0 - 10 employees	\$4.58			
	11 - 50 employees	\$9.17			
	51 or more employees	\$18.33			
	Comprehensive Annual Financial Report	\$0.00	2/7/2002		
	Franchise Fee				
	Cable TV	5% of gross revenue	1/26/1999		
	Electricity	3% of gross revenue	4/24/2001		
	Natural Gas	3% of gross revenue	10/26/1993		
	. 1313.3. 333	5% of gross revenue	7/13/2004		

Department	Revenue Source		Fee or Charge	Effective Date
	Telecommunication			12/19/2000
•	Telecommunication	on utilities	\$7,500.00 or 5% of gross	
			revenue, whichever is greater	-
	Long distance pro		\$7,500.00 or 2.90/linear foot	
	private networks		of installation in right of way,	
			whichever is greater	
	Competitive acces	ss providers and	\$7,500.00 or 5% of gross	
	all franchisees	–	revenue, whichever is greater	
	Telecommunication Franchise A	oplication Fee	\$2,000.00	1/23/2001
	Solid Waste Disposal		3% of gross revenue	10/9/1978
	Lien Search Fee		\$35.00	2/1/2004
	Meeting Room Reservation Fees & Deposits			7/1/2003
	Alarm Fee (Senior Center)			
	First time call-out		\$50.00	
	Second call-out w	ithin a one-year		
	period		\$75.00	
	Third call-out with	in a one-year	\$75.00 and suspension of	•
	period		room use privileges for three n	nonths
	Cleaning Deposit		\$100.00	
	Library Community Room			7/1/2004
	Room Rental			
	Group 1		\$25.00/hr	
	Group 2		\$40.00/hr	
	Group 3		\$50.00/hr	
	Pantry Rental			
	Group 1		\$5.00/hr	
	Group 2		\$5.00/hr	
	Group 3		\$5.00/hr	
	Equipment Rental			
	Sound System wi	•	\$10.00	
	PowerPoint Proje		\$10.00	
	TV with VCR/DVI).	\$10.00	
	Stage Lighting		\$10.00	

Department	Revenue Source	Fee or Charge	Effective Date
	Library Conference Room		
	Group 1	\$5.00/hr	
	Group 2	\$10.00/hr	
	Group 3	\$15.00/hr	
	Red Rock Creek Conference Room	·	7/1/2003
	Group 1	\$5.0 0 /hr	
	Group 2	\$10.00/hr	
	Group 3	\$15.00/hr	
-	Richard M. Brown Auditorium		
	Group 1	\$12.00/hr	
	Group 2	\$17.00/hr	
	Group 3	\$22.00/hr	
	Senior Center Upstairs Activity Room		
	Group 1	\$15.00/hr	
	Group 2	\$20.00/hr	
	Group 3	\$25.00/hr	
	Senior Center Downstairs Activity Room		
	Group 1	\$10.00/hr	
	Group 2	\$15.00/hr	
	Group 3	\$20.00/hr	
	Senior Center Classroom or Craft Room		
	Group 1	\$5.00/hr	
	Group 2	\$10.00/hr	
	Group 3	\$15.00/hr	
	Town Hall		
	Group 1	\$10.00/hr	
	Group 2	\$15.00/hr	
	Group 3	\$20.00/hr	
	Water Lobby Conference Room	•	
	Group 1	\$5.00/hr	
	Group 2	\$10.00/hr	
	Group 3	\$15.00/hr	

Department	Revenue Source	Fee or Charge	Effective Date
Dehammenr	Municipal Court Fees		4/10/2003
	Civil Compromise	\$150.00	
	Copies	\$0.25/page	
	Diversion		
	Criminal	\$150.00	
	Juvenile non-traffic	\$75.00	
	Traffic School	\$55.00	
	Seat Belt Safety Class	\$20.00	
	Traffic School Setover	\$20.00	
	License Reinstatement	\$15.00	•
	Payment Agreement Administrative Fee	\$15.00	
	Overdue Payment Letter	\$10.00	
	Show Cause Hearings - Court Costs		
	Non-compliance	\$25.00	
	Non-payment - fees paid prior to		
	hearing	No Fee	
	Warrant Fee	\$50.00	
	Records fees		
	Microfiche/film copies		1999
	8 1/2 x 11	\$0.25/page	
	11 x 14	\$0.50/page	
	11 x 17	\$1.00/page	
	Microprints	\$0.25/page	2000
	Photographs	Actual Cost	1999
	Recording of Documents	Actual Cost	1999
	Attorney time	Attorney billing rate	1999
	Returned Check Fee	\$20.00	10/9/2001
	Solid Waste Compactor Permit	\$100.00	12/17/1991
			· ·

Department	Revenue Source	Fee or Charge	Effective Date
LIBRARY	Disk or CD (Blank)	\$1.00	2/7/2002
	Lost Items	Replacement cost + \$5.00 processing fee	7/1/2003
	Overdue Items (Non-video) Daily Charge Maximum Charge	\$0.15/item \$2.50/item	7/1/2003 1987
	Overdue Items (Video) Daily Charge - CDs, cassettes, and CD-ROMS Daily Charge - videocassettes and DVDs Maximum Charge	\$.15/item \$1.00/item \$5.00/item	1987 7/1/2005
	Public Copier Charges	\$0.10/page	2001

Department	Revenue Source	Fee or Charge	Effective Date
POLICE			
	Alarm Permits		6/28/1982
	Burglary or Robbery	\$15.00	
	Combination - Burglary and Robbery	\$25.00	
	Failure to Obtain or Renew Alarm Permit Fee	\$25.00	6/28/1982
	False Alarm Charge		7/1/2003
	3rd false alarm	\$50.00	
	4th false alarm	\$75.00	
	5th faise alarm	\$100.00	
	6 or more false alarms	\$150.00	
	Liquor License	\$25.00	7/10/2001
	Police Services Fees		
	DVD and VHS Evidence Copies	Actual staff costs plus materials	7/1/2005
	Police Report Copies	\$5.00 for the first 10 pages and \$0.25/page thereafter	3/12/1984
	Deline Digital Photo CD Copies	\$10.00/CD	7/1/2005
	Police Digital Photo CD Copies Police Photograph Copies	\$10.00/roll	7/1/2003
	Finger Prints	\$5.00/set (both hands)	3/12/1984
		· ·	
-	Property Forfeiture for Criminal Activity	Varies	5/25/1999
	Second Hand Dealers and Transient Merchant License	\$10.00	5/23/1983
	Vehicle Release Fee	\$83.00	7/1/2004
		\$85.00	7/1/2005

Department	Revenue Source	Fee or Charge	Effective Date
PUBLIC WORKS		None has been set yet	12/7/1999
	Encroachment Permit	None has been set yet	12/1/1000
	Park Reservation Fee		
	Application Fee		•
	Resident/Non-Profit	\$20.00	1/1/2004
		\$22.50	1/1/2006
	Non-Resident	\$40.00	1/1/2004
		\$45.00	1/1/2006
	Covered Picnic Area Rental		
	Tigard Based Rental Rate		
	Groups up to 50	\$13.00/hour	1/1/2005
		\$14.00/hour	1/1/2006
	51 to 100	\$15.00/hour	1/1/2005
		\$16.00/hour	1/1/2006
	101 to 150	\$22.00/hour	1/1/2005
		\$23.00/hour	1/1/2006
	151 to 200	\$27.00/hour	1/1/2005
		\$28.00/hour	1/1/2006
	201 and up	\$32.00/hour	1/1/2005
	'	\$33.00/hour	1/1/2006
	Non-Tigard Based Rental Rate		
	Groups up to 50	\$26.00/hour	1/1/2005
	• •	\$28.00/hour	1/1/2006
	51 to 100	\$30.00/hour	1/1/2005
		\$32.00/hour	1/1/2006
	101 to 150	\$44.00/hour	1/1/2005
	10110100	\$46.00/hour	1/1/2006
	151 to 200	\$54.00/hour	1/1/2005
	101 10 200	\$56.00/hour	1/1/2006
	201 and up	\$64.00/hour	1/1/2005
	Zo i and ap	\$66.00/hour	1/1/2006
	Soccer/Ballfields	φοσ.σο/ποαι	17 17 2000
	Tigard Based Rental Rate	\$6.50/hour	1/1/2005
	rigara passa riciliar rate	\$6.75/hour	1/1/2006
	Non-Tigard Based Rental Rate	\$13.00/hour	1/1/2005
	Mon-rigaru baseu Neritai Nate	\$13.50/hour	1/1/2006
		ช เอ.อบ/ทบนเ	1/1/2006

Department	Revenue Source	Fee or Charge	Effective Date
PUBLIC WORK	S - WATER		
	Booster Pump Charge	\$4.37/bimonthly	10/1/2004
	· · · · · · · · · · · · · · · · · · ·	\$4.68/bimonthly	10/1/2005
		\$5.00/bimonthly	10/1/2006
		\$5:35/bimonthly	10/1/2007
	Customer Charge	\$4.94/bimonthly	10/1/2004
	(Basic fee charged to customers to have the City deliver water.)	\$5.29/bimonthly	10/1/2005
	(\$5.66/bimonthly	10/1/2006
		\$6.05/bimonthly	10/1/2007
	Fire Hydrant Usage - Temporary		
	5/8 x 3/4" hydrant meter deposit*	\$60.00	9/1/2002
	3" hydrant meter deposit*	\$650.00	9/1/2002
	3/4" double check valve deposit*	\$75.00	9/1/2002
	2" double check valve deposit*	\$100.00	9/1/2002
	*Deposit is refundable if returned in good condition		
	Hook-up service	\$50.00	2/27/2001
	Continued use	\$50.00/month	2/27/2001
	Consumption	Current irrigation water usage	9/1/2002
	·	rate per 100 cubic feet of water used	
	Fire Rates (Sprinklers)		2/27/2001
	6" or smaller	\$17.00/month	
	8" or larger	\$22.50/month	
	Fire Service Connection	\$1,400.00 + 12% fee based on construction costs.	2/27/2001
	Meter Disconnection	Actual labor and material costs + 10%	9/1/2002

Department	Revenue Source	Fee or Charge	Effective Date
	Meter Installation Fees		
	5/8" x 3/4" Meter	\$325.00	2/27/2001
	1" Meter	\$500.00	2/27/2001
	1 1/2" Meter	\$850.00	2/27/2001
	2" Meter	\$1,000.00	2/27/2001
	3" or more Meter	Actual Cost	5/23/2000
	Meter Out-of-Order Test	Meter calibration cost + actual labor and material costs + 10%	9/1/2002
	Sanitary Sewer Service		7/1/2004
	(City receives 18.57% of fees collected)		7/1/2005
	Base Charge	\$17.21/dwelling unit/month	
	· ·	\$17.81/dwelling unit/month	
	Use Charge	\$1.19/100 cubic feet/month for individual customer winter average \$1.23/100 cubic feet/month for indivicustomer winter average	
	Storm and Surface Water		6/6/2000
	(City receives 75% of fees collected)		
	Service Charge	\$4.00/ESU/month	
	Water Disconnection Charge for Non-payment		2/27/2001
	During business hours	\$50.00	
	Water Line Construction - New Development	12% of Actual Cost	2/27/2001
•	Water Main Extension		
	Designed and installed by others	12% of Actual Cost	9/1/2002

Department	Revenue Source	Fee or Charge	Effective Date
<u></u>	Water Usage Charges		
	Residential	\$1.92/100 cubic feet of water	10/1/2004
		\$2.05/100 cubic feet of water	10/1/2005
		\$2.20/100 cubic feet of water	10/1/2006
		\$2.35/100 cubic feet of water	10/1/2007
	Multi-Family	\$1.90/100 cubic feet of water	10/1/2004
	•	\$2.03/100 cubic feet of water	10/1/2005
		\$2.18/100 cubic feet of water	10/1/2006
		\$2.33/100 cubic feet of water	10/1/2007
	Commercial	\$2.24/100 cubic feet of water	10/1/2004
		\$2.40/100 cubic feet of water	10/1/2005
		\$2.56/100 cubic feet of water	10/1/2006
		\$2.74/100 cubic feet of water	10/1/2007
	Industrial	\$1.86/100 cubic feet of water	10/1/2004
		\$1.99/100 cubic feet of water	10/1/2005
		\$2.13/100 cubic feet of water	10/1/2006
		\$2.28/100 cubic feet of water	10/1/2007
	Irrigation	\$2.39/100 cubic feet of water	10/1/2004
	č	\$2.56/100 cubic feet of water	10/1/2005
		\$2.74/100 cubic feet of water	10/1/2006
		\$2.93/100 cubic feet of water	10/1/2007

Department	Revenue Source	Fee or Charge	Effective Date
	DEVELOPMENT - PLANNING		1/1/2005
	Park System Development Charge (SDC)*		
	Single Family Unit	\$3,753.00	
	Multi-family Unit	\$3,017.00	
	Spaces in a manufactured home park	\$2,976.00	
-	Commercial/industrial (per employee)	\$255.00	

*See Appendix for methodology used to calculate the charges.

Park SDC Annual Adjustment

Parks SDC fees shall be adjusted annually on January 1st of each year beginning in 2002. The new fee will be determined by multiplying the existing fees by the average of two indices, one reflecting changes in development/construction costs and one reflecting changes in land acquisition costs. The average of these two indices is a reasonable approach because the Parks SDC fee is roughly split 50% between land acquisition and land development components.

The index for the Land Acquisition component will be the base cost for residential tract land in Tigard, as determined by the Washington County Appraiser. The average cost for residential tract land was selected because it is readily identified and is the lowest priced of the buildable lands in Tigard. Changes in this base cost can be calculated in terms of a percentage increase, to create the level of change to the original index, and projected to the overall acquisition cost. In accordance with Measure 5, the Washington County Appraiser's office will determine appraised values on July 1 of each year.

The index for the Land Development component of the Parks SDC will be the Construction Cost Index for the City of Seattle as published in the December issue of the Engineering News Record (ENR). The Seattle cost index will be used because the city is the geographically closest to Tigard of twenty metropolitan areas for which the ENR maintains cost data. This index is adjusted monthly, quarterly, and annually. The annual index for each year will be selected beginning with the index for December 2002. The annual index will be used because it is available in December and most closely coincides with the January 1st implementation of Park SDC fee adjustments.

4/10/2001

Department_

Revenue Source

Fee or Charge

Effective Date

Park SDC Annual Adjustment (cont.)

Calculation Definitions:

SDC (2000) = Current SDC fee

L (2000) = Average cost of residential tract land 2000

L (2001) = Average cost of residential tract land 2001

L(2xxx) = Average cost of residential tract land 2xxx

C (2000) = Construction cost index of 2000

C (2001) = Construction cost index of 2001

C(2xxx) = Construction cost index of 2xxx

LCI = Land Cost Index: change from the current year from previous year

CCI = Construction Cost Index: change from the current year from previous year

ACI = Average cost index change of LCI + CCI

Formula:

L (2001) / L (2000)

and

C (2001) / C (2000)

= CCI

= LCI

therefore

LCI + CCI / 2

= ACI

then

SDC (2001) X ACI

= SDC (2002)

Each year subsequent to 2002, the costs shall be revised using the current year and previous year's data. Not withstanding the foregoing, all calculations shall be carried out to the thousandth place. A final product ending in .49 or less shall be rounded down to the nearest dollar, .50 or more up to the next dollar. Community Development staff will perform the adjustment calculation and prepare the resolution each year.

Department	Revenue Source		Fee or Charge	Effective Date
ENGINEERING				7/1/2004
	Traffic Impact Fee *			7/1/2005
				71112000
	Trip Rate		#260 00/overage weekday trip	
		Residential Use	\$269.00/average weekday trip	
			\$285.00/average weekday trip	
		Business & Commercial Use	\$68.00/average weekday trip	
			\$72.00/average weekday trip	
		Office Use	\$247,00/average weekday trip	
			\$262.00/average weekday trip	
		Industrial Use	\$259.00/average weekday trip	
		madelia. 303	\$274.00/average weekday trip	
		Institutional Use	\$111.00/average weekday trip	
•		modulational cos	\$118.00/average weekday trip	
	Transit R	ate	\$20.00/average daily trip	
	Halloit IV		\$21.00/average daily trip	

^{*}See Appendix for methodology used to calculate the charges.

The Traffic Impact Fee program is governed by Washington County. All fees and procedures are set by the County.

Department	Revenue Source		Fee or Charge	Effective Date
PUBLIC WORK	(S - WATER			
	Water System Developm	nent Charge (SDC)*		11/28/2000
	5/8" x 3/4" أ	Meter		
		410 Service Area	\$2,041.00	
		Bull Mountain System	\$2,763.00	
	1" Meter			
•		410 Service Area	\$5,103.00	
•		Bull Mountain System	\$6,908.00	
	1 1/2" Mete	er		
		410 Service Area	\$7,348.00	
		Bull Mountain System	\$9,947.00	
	2" Meter			
		410 Service Area	\$16,328.00	
		Bull Mountain System	\$22,104.00	
	3" Meter		•	
		410 Service Area	\$30,615.00	
		Bull Mountain System	\$41,445.00	
	4" Meter	•		
		410 Service Area	\$51,025.00	
		Bull Mountain System	\$69,075.00	
	6" Meter			
		410 Service Area	\$102,050.00	
		Bull Mountain System	\$138,150.00	
	8" Meter	·		
		410 Service Area	\$163,280.00	
	-	Bull Mountain System	\$221,040.00	
	10" Meter	·		
		410 Service Area	\$293,496.00	
•		Bull Mountain System	\$397,319.00	
	12" Meter	•	•	
		410 Service Area	\$775,907.00	
		Bull Mountain System	\$1,050,382.00	

^{*}See Appendix for methodology used to calculate the charges.

APPENDIX

- Methodology to Calculate Park SDC
 Methodology to Calculate Traffic Impact Fee
 Methodology to Calculate Water SDC

METHODOLOGY TO CALCULATE PARK SDCi

The Park System Development Charge (SDC) is assessed to new developments for the acquisition and development of parks, greenways, and paved trails. The SDC is a one-time fee charged to new development to help pay a portion of the costs associated with building additional parks and trails to meet the needs created by growth. The SDC revenues can only be used on capacity-increasing capital improvements and cannot be used to repair any existing park deficiencies.

The City relies on level of service (LOS) standards to determine current needs, current surpluses or deficiencies, and future needs. The LOS standards are expressed in terms of number of park acres per 1,000 persons. The "ideal goal" for Tigard is 11.0 acres per 1,000 persons, but this is only a goal and was not adopted as a set LOS by Tigard Council. The LOS standards used to calculate facility needs are based on the City and Urban Services Area's existing park inventory. The LOS standards are then applied to projected population and employment growth to determine future facility needs for the City and Urban Services Area. SDC funded requirements are calculated based on the estimate unit cost applied to the needed facilities.

Don Ganer & Associates completed an analysis of the City's current park inventory and population. Then they used a multitude of factors and costs to determine cost per capita by resident and employee for future park costs.

The first step was to project the population and employment with the City of Tigard and the adjacent urban services planning area for 2008. Data was used from Metro and the Population Research Center at Portland State University. It was projected that population would increase by 5,268 and employment by 3,134. These projections plus the average daily availability of park facilities for residents and employees was use to create a demand ratio. While park facilities benefit both residents and employees, the amount of time these facilities are available for use by employees is not the same as residents; an employee does not create demands for facilities equal to those created by a resident. The demand ratio will be used to determine how much of future facility costs can be contributed to residential and non-residential growth.

Next a summary of facility needs through the year 2008 was produced, both for growth and to repair park deficiencies for current residents and employees. The "Current Need" is the proportionate share needed to provide facilities to current residents and employees at the levels of service planned for the year 2008. The "Growth Need" is the proportionate share needed to provide facilities to future residents and employees at the planned levels of service for 2008

FACILITY NEEDS FOR POPULATION AND EMPLOYEMENT GROWTH AND DEFICIENCY REPAIR

	Planned LOS	Current	Current	Surplus or	2008	Growth
Facility Type	(Units/1,000)	Inventory	Need	(Deficiency)	Need	Need
Neighborhood Parks (acres)	0.68	19.06	36.21	(17.15)	39.80	3.59
Community Parks (acres)	1.81	102.87	112.03	(9.16)	122.87	10.84
Greenways (acres)	3.25	173.00	201.05	(28.06)	220.50	19.44
Linear Parks (acres)	.081	52.22	50.14	2.08	55.00	2.78
Total Acres	6.55	347.15	399.43	(52.29)	438.17	36.65
Trails (miles)	0.19	8.00	11.95	(3.95)	13.11	1.16

There are deficiencies in the number of acres of Neighborhood Parks, Community Parks, and greenways; and in the miles of trails available to serve current residents and employees. SDC Improvement fee revenues must be used only for growth needs, and may not be used to remedy deficiencies. Alternative non-SDC revenues must be used to repair deficiencies.

The SDC Parks Capacity Improvements Program identifies new facilities needed to serve parks and recreation needs through year 2008. The "Residential and Non-Residential Growth-Required New Facility Costs" table shows the breakout of residential and non-residential share of costs for these new facilities. As stated earlier, non-residents do not receive the same benefit from parks as residents. It has been calculated that the residential share of growth costs is 88.1% of the total of those facilities that benefit both residential and non-residential development (i.e., community parks, linear parks, etc.) and 100% for those facilities that benefit residential development only (e.g., neighborhood parks).

RESIDENTIAL AND NON-RESIDENTIAL GROWTH-REQUIRED NEW FACILITY COSTS

Facility	Cost Per Unit	Total New Facility Costs	New Facility Growth Costs	Residential Growth Costs	Non-Residential Growth Costs
Neighborhood Parks	\$410,000	\$8,503,400	\$1,472,310	\$1,472,310	\$0
(acres)					
Community Parks (acres)	440,000	8,800,000	4,769,600	4,202,018	567,582
Greenways (acres)	130,000	6,175,000	2,527,200	2,226,463	300,737
Linear Parks (acres)	230,000	639,400	639,400	563,311	76,089
Trails (miles)	520,000	2,657,200	603,200	531,419	71,781
Totals		\$26,775,000	\$10,011,710	\$8,995,521	\$1,016,189

In addition to facility costs, the City incurs costs in the development and administration of the SDCs and may recoup a portion of those costs in accordance with ORS 223.307(5). Total compliance/administrative costs have been estimated to be \$165,000 and include a master plan update, annual management, and SDC methodology review. These costs are allocated between residential and non-residential growth share. The residential portion is \$148,252 and the non-residential portion is \$16,782.

NET RESIDENTIAL AND NON-RESIDENTIAL SDC-ELIGIBLE COSTS

	Residential SDC	Non-Residential SDC
	Eligible Costs	Eligible Costs
Growth-Required Facilities	\$8,995,521	\$1,016,189
+ Compliance/Administrative Costs	148,252	\$16,782
= Total Growth-Required Costs	\$9,143,774	\$1,032,936

The SDC-Eligible costs along with anticipated population increase are used to calculate the SDC Improvement Fee. For the residential improvement fee, the total growth-required costs is divided by the population increase to obtain a per capita cost (\$9,143,774/5,268 = \$1,736). This per capita cost is then multiplied by the average number of persons per dwelling unit type. The number of persons per dwelling unit was calculated using the official U.S. Census data gathered in Tigard in 2000. Then, a tax credit is calculated based on the assumption that debt instruments will likely be used as a future source for funding capacity improvements. A portion of funds to repay these debts may come from property taxes paid by growth and the tax credit accounts for potential payments in order to avoid charging growth twice. The table below shows the residential SDC calculations.

	Dwelling	Total X Residential = Cost Per Capita	Residential Improvements Cost Per Dwelling Unit	Tax Credit Per Dwelling Unit	Residential = SDC Per Dwelling Unit
Type of Dwelling Unit	Unit	Сарна	Dweiling Offic	Offit	Offic
Single-Family:	2.67	\$1,736	\$4,634	\$881	\$3,753
Multi-Family:	1.86	\$1,736	\$3,228	\$211	\$3,017
Manufactured Housing:	1.81	\$1,736	\$3,142	\$166	\$,2976

A similar process is used to calculate the non-residential SDC improvement fee per employee. The table below shows the non-residential SDC calculations.

Net Non- Residential SDC	÷	Employment	=	Non-Residential Improvements Cost	_	Tax Credit Per	=	Non-Residential SDC Per	
Eligible Costs		Increase		Per Employee		Employee		Employee	_
\$1,032,936		3.134		\$330		\$75		\$255	

METHODOLOGY TO CALCULATE TRAFFIC IMPACT FEE

The countywide Traffic Impact Fee (TIF) is assessed to new development for the development's projected impact on the transportation system. Developing properties will be required to pay based on the number of trips they are projected to generate (fee per trip basis). TIF revenue will be used to fund off-site highway and transit capital improvements, which provide additional capacity to the major transportation system. The TIF does not fund existing needs such as minor reconstruction or maintenance projects.

The first step in calculating the TIF for a developing project is to determine the most appropriate Land Use Category. The categories are Residential Use, Business & Commercial Use, Office Use, Industrial Use and Institutional Use. Once the land use category has been determined, the values needed for the calculation are looked up on a table provided by Washington County. The table contains the land use category, basis for trip determination (units), weekday average trip rate and weekend average trip rate.

The TIF is calculated using the following formula:

Weekday Average Trips x Units x Trip Rate = TIF

Where

Weekday Average Trips is a value representing an average of the number of trips per unit for each land use type. This value is set by the County TIF ordinance for most land uses. This value is listed in the table provided by Washington County.

<u>Units</u> value is determined by the developing project's size. The type of units is set for each land use in the table and is typically expressed as Thousand Gross Square Feet (TGSF), number of units (for apartments, condos, etc), number of employees, etc.

<u>Trip rate value</u> is set by the TIF Ordinance and may be adjusted on a yearly basis. The current rates that were adjusted on July 1, 2005 are:

Residential Use	\$285.00 per average weekday trip
Business and Commercial Use	\$72.00 per average weekday trip
Office Use	\$262.00 per average weekday trip
Industrial Use	\$274.00 per average weekday trip
Institutional Use	\$118.00 per weighted average daily trip
Transit Rate	\$21.00

For Example:

A 20,400 square foot office building's TIF would be calculated as follows:

20.400 (TGSF) x 16.31 (Weekday Average trips) x 262.00 = \$87,174 Total TIF

Then

To determine the Mass Transit portion of the TIF

 $20.400 \times 16.31 = 333$ (Trip Generation)

Then

Trip Generation x Transit Rate = Transit Amount

 $333 \times 21 = $6,993$

Then

Total TIF - Transit Amount = Road Amount

\$87,174 - \$6,993 = \$80,181

This is how a basic TIF is calculated. TIF calculations can become more complex as other factors are included in the calculation. Those factors could be credits and offsets, weighted averages or uses not listed in the table provided by Washington County Ordinance.

METHODOLOGY TO CALCULATE WATER SDC"

The Water System Development Charge (SDC) is comprised of a reimbursement fee and improvement fee. The reimbursement fee is intended to recover the costs associated with the growth-related (or available) capacity in the existing system, and the improvement fee is based on the costs of capacity-increasing future improvements needed to meet the demands of growth.

Reimbursement Fee:

The general methodology used to develop the reimbursement fee includes the following four steps:

- 1. Determine the value of growth-related capacityiii
- 2. Define system capacity
- 3. Calculate the unit cost of growth related capacity
- 4. Develop reimbursement fee per EDU (Estimated Dwelling Unit)

In 2000, the City of Tigard hired CH2M Hill to a complete a System Development Charge Update for the Tigard water system. The firm performed an extensive analysis and calculated the following information:

Meter Size	Meter Equivalent Factor
5/8 – 3/4 inch	1
1 inch	2.5
1 ½ inch	3.6
2 inch	8
3 inch	15
4 inch	25
6 inch	50
8 inch	80
10 inch	140
12 inch	380

Net investment per gallons per day (gpd) = \$0.87

Maximum Day Water Demand (gpd) (c) = 645

This data is used to calculate the reimbursement portion of the SDC. The calculation is:

Net investment per gpd (0.87) x Maximum Day Water Demand (645) = Reimbursement SDC per EDU

Current Reimbursement SDC per EDU = \$561.00

Then

Reimbursement SDC per EDU x Meter Equivalent Factor = Reimbursement SDC for each meter size

For Example:

 561.00×2.5 (meter equivalent for 1 inch meter) = \$1,402.50

Improvement Fee:

The general methodology used to develop the improvement fee is similar to that for the reimbursement fee, and includes the following four steps:

- 1. Determine the costs of growth-related improvementsiv
- 2. Calculate the unit cost of additional capacity
- 3. Calculate debit service credit
- 4. Develop improvement fee per EDU

CH2M Hill calculated the improvement fees per EDU to be:

Water Supply Improvement Fee = \$880.00 Distribution System Improvement Fee 410 Zone = \$600.00 Distribution System Improvement Fee Bull Mountain = \$1,322.00

These figures are then used to calculate the cost per meter size.

Water Supply Improvement Fee x Meter Equivalent Factor = Water Supply Improvement Fee for each meter size

For Example:

 880.00×2.5 (meter equivalent for 1 inch meter) = \$2,200.00

Distribution System Improvement Fee 410 Zone x Meter Equivalent Factor = Water Distribution System Improvement for each 410 Zone meter size

For Example:

 600.00×2.5 (meter equivalent for 1 inch meter) = \$1,500.00

Distribution System Improvement Fee Bull Mountain x Meter Equivalent Factor = Water Distribution System Improvement for each Bull Mountain meter size

For Example:

 $1,322.00 \times 2.5$ (meter equivalent for 1 inch meter) = \$3,305.00

Final SDC Charge:

The totals listed above are added together to get the total Water SDC charge per meter size.

Reimbursement SDC for each meter size + Water Supply Improvement Fee for each meter size + Water Distribution System Improvement for each 410 Zone meter size

= Total Water SDC charge per meter size for 410 Zone

For Example:

1,402.50 + 2,200.00 + 1,500.00 = \$5,102.50 rounds to \$5,103.00

Or

Reimbursement SDC for each meter size + Water Supply Improvement Fee for each meter size + Water Distribution System Improvement for each Bull Mountain meter size

= Total Water SDC charge per meter size for Bull Mountain

For Example:

1,402.50 + 2,200.00+3,305.00= \$6,907.50 rounds to \$6,908.00

¹ For more detailed information on calculating Park SDC, see Resolution No. 04-97 and the accompanying report "Parks and Recreation System Development Charges Methodology Update" by Don Ganer & Associates, Inc., November 10, 2004.

ii For more detailed information about Water SDC charges, please see Resolution No. 00-66 and its accompanying report, "Tigard Water System, System Development Charge Undate" by CH2M Hill, September 1, 2000

System Development Charge Update" by CH2M Hill, September 1, 2000.

"This value is based on the system's non-contributed depreciated plant investment.

iv This cost is based on anticipated future project costs.



TO:

Michelle Wareing, Budget & Financial Reporting Analyst

FROM:

Nadine Robinson, Administrative Services Manager

Tille Robilison, Administrative ochvisca Managar ///

RE:

Fees for photocopying

DATE:

May 25, 2005

In reviewing the City's fee schedule, Records staff realized the schedule indicates photocopies up to 11" x 17" are .25 each. We have not been able to find an entry in the schedule for the cost of duplicating 11" x 17" documents. I've reviewed fee schedules from four other agencies including Oregon State Archives. Fees range from a low of .20 per page (City of Beaverton) to a high of .75 per page (Oregon State Archives.) I recommend the City charge .50 per page. This additional amount will offset the higher costs of paper and toner and staff time.



TO:

Jim Hendryx, Community Development Director

Gary Lampella, Building Official

FROM:

Sue Ross, Permit Coordinator

DATE:

May 16, 2005

RE:

OVERSIZE LOAD PERMIT FEE

I would like to submit the following for consideration in raising the current Oversize Load Permit Fee. The fee is now and I believe always has been only \$10. Granted, the Oversize Load Permit requests don't come up every day, but when they do they usually involve a great deal of paperwork, telephone and fax time, review time, and application approval by several department heads. I calculate the permit fee would pay for the time and administration of this service if raised to \$200.

I have based the increase on the time factor. My time is minimum two hours on the processing, and that is if everything goes smooth. Then the permit goes to the following individuals for review and approval. I have assumed their salaries at ½ hour rate spent with the permit:

Gus Duenas, City Engineer Bill Dickinson, Police Chief Dick Brewersdorff, Planning Director Gary Lampella, Building Official

If there are problems with the site or structure, a building inspector may need to be dispatched to the site. During the move, a police officer may have to be dispatched out due to problems along the route. All in all, the infrequent ten dollar permits have run into quite a bit of time and effort for staff in just the last few issued.



TO:

Tigard City Council

FROM:

Gus Duenas

City Engineer

RE:

Engineering Permit Fee Structure

DATE:

May 17, 2005

Engineering staff recommends a change in the Public Facility Improvement (PFI) Permit fee structure from the current "cost recovery" structure to a flat fee of five percent of the estimated cost of the public facility improvement, with a minimum fee of \$300.00. The new fee structure will generate revenues that will come closer to covering the City's actual cost of PFI project review and inspection and will eliminate the administrative burden of the current fee structure.

BACKGROUND AND CURRENT FEE STRUCTURE

A PFI Permit is required for private development projects and for all work in City rights-of-way. City staff, primarily from the Engineering Department's Development Review Division, is responsible for administering the Permit system and providing services such as plan review and project inspection. Engineering staff also will be responsible for plan review and inspection of water distribution systems as part of the PFI Permit process, a task previously handled by the Public Works department, which charged a separate fee for this service.

The current fee structure is a non-refundable \$150.00 fee, plus a deposit based on the estimated cost of the PFI project for all projects over \$4,000. Under the current system, the final Permit fee is based on actual staff time spent on the project. Any deposit amount that exceeds the cost of the actual time spent is refunded to the permitee at the end of the project. Under the current structure, no Permit fee is required for certain small projects such as limited driveway and sidewalk repair, sprinkler system installation and repair, street tree pruning, and similar maintenance and small repairs.\frac{1}{2}

The "cost recovery" structure has not been effective in covering the City's actual costs of PFI Permit administration and associated services. Staff estimates that, prior to FY 2004-05 (when two additional staff members were hired), the annual cost of private development staff time spent on PFI projects, including salary, benefits and overhead, was \$250,733.15. From FY 2000-01 to FY 2003-04, the revenues from PFI Permits averaged \$120,051.50. Thus, Permit fee revenue on average covered only 47.9 percent of actual City costs from FY 2000-01 to FY 2003-04.

The primary reason the "cost recovery" method has been ineffective is the inefficiencies inherent in the time tracking system, which results in the City refunding a large percentage of the Permit fee deposit at the end of each project. Private development currently has well over 100 ongoing projects for which staff is to track time.

¹ The basis for the exemptions is to encourage homeowners to make necessary improvements and repairs to limit or eliminate safety hazards and improve the value of their property.

Accurate and complete time tracking on this volume of projects—the bulk of which is handled by only three staff members—is very difficult. In addition, the administrative expense of the current fee structure—staff time spent recording time, data entry, calculating and issuing refunds months or years after the initial deposit—generally is not recovered from the permitee.

PROPOSED FEE STRUCTURE

Staff recommends that the City change the "cost recovery" fee structure to a flat fee structure. The proposed flat fee is five percent of the engineers' estimated cost of the public improvement to be done pursuant to the PFI Permit, with a \$300.00 minimum charge. The exemptions now in place would remain, so that homeowners will continue to have an incentive to make needed repairs without incurring the added cost of the Permit fee. Because the City currently uses the estimated PFI project cost to determine the amount of the deposit, no additional estimates or information will be required from Permit applicants.

The proposed flat fee structure will, as explained below, come closer to covering the City's actual costs of administering the PFI Permit system and providing associated services, including the additional work by Engineering staff in reviewing and inspecting water distribution systems. In addition, both the City and Permit applicants will know what the final Permit fee will be when the Permit is issued rather than waiting months or years for the final calculation. This would be beneficial to permitees, most of whom are developers and utilities with a significant interest in knowing the final cost up front. Finally, the proposed fee structure eliminates the administrative burdens of the current system.

IMPACT ON PFI PERMIT REVENUES

While the annual revenue from the proposed fee structure would vary based on the estimated value of the projects in the City each year (as is the case with the current structure), the proposed fee structure is expected to increase the City's PFI Permit fee revenue. Based on the estimated value of projects each year since 2000, the proposed flat fee structure would have generated an average of \$266,765.20 per year, which is 122 percent higher than the average of \$120,051.50 actually received from FY 2000-01 to FY 2003-04. With an estimated annual cost of \$250,733.15 prior to FY 2004-05, the five percent flat fee structure would have, on average, covered the City's costs for private development services. Based on projects done in calendar year 2004 alone, revenue would have been \$325,980.45 under the proposed fee structure, compared to the actual FY 2003-04 revenue of \$117,030.10. Thus, with the estimated \$320,090.20 in actual costs beginning in FY 2004-05 due to new hires and the added responsibility for water systems review and inspection, the increased fees under the proposed fee structure will be more effective in covering the City's actual costs of administering and providing services for the PFI Permit system.

Although the proposed fee would increase City revenue from PFI Permit fees, the proposed fee would not be significantly different from the fees charged by other cities. While permit fee structures vary from city to city, many cities, including Beaverton, Corvallis, Tualatin, Sherwood, and Wilsonville use a flat fee either for their development permits or their right-of-way permits, or both. Corvallis, for example, charges private development permit fees ranging from 4.5 percent to 7.5 percent, depending on the estimated project cost. Sherwood charges a flat fee of four percent for plan review and also for inspection for public improvements. The City also had a flat four percent fee structure until 1999, when it decided to try the "cost recovery" structure. The past six years have shown that the current structure is not an effective method for recovering actual costs related to PFI Permits, and a return to the flat fee structure is appropriate.

² The experiment was based in part of the problems with the four percent fee, including that there was no minimum fee, leading to very small fees for smaller projects. There were also fewer large projects than the City has today. With the proposed \$300.00 minimum fee, higher flat rate and a larger number of high value projects, staff does not expect this to be a problem with the proposed new fee structure.



TO:

City Council

FROM:

Assistant Chief Alan Orr

Laurie Garrison, Records Prop/Evid. Spvsr

RE:

Police Department Fees & Schedules

DATE:

05-26-05

Our fee for vehicles releases is currently \$83.00. With increased personnel costs we recommend that the fee be raised to \$85.00. This amount is also easier for making change, as we only accept cash for the releases.

Fees need to be added for copies of CD's (digital photos), DVD's & VHS evidence tapes.

Currently we charge \$10.00 for a roll of film. \$10.00 for a copy of the CD or \$10.00 for printed photos from the CD is recommended. Both of these tasks consume about the same amount of staff time and the \$10.00 covers the cost.

New equipment (\$1,500.00) for duplicating DVD's and CD's in the future.

With the new MDC's and digital video in the vehicles, we will need to make evidence copies of DVD's. This process may entail watching an entire video to locate the needed video portion to copy. The average hourly rate with benefits for property/evidence specialists is currently \$31.71 an hour. The fee for a DVD copy should be actual staff time plus materials.

VHS tapes are the most time-consuming of the copying that we do. Most tapes take at least ½ an hour to copy. The fee for the VHS tapes should be actual staff time plus materials.



TO:

Michelle Wareing, Finance

FROM:

Dennis Koellermeier, Public Works

RE:

Water Rate Increase

DATE:

May 12, 2005

Water Rates are the primary revenue source for the Water Fund. In FY 2004-05, water rates are anticipated to account for 90.6% of Water Fund revenues. The Water Fund is an enterprise fund, whose revenues and expenditures are restricted by state law to be used solely for the purpose described by the fund. Thus, water revenues are restricted for use in water related activities, and could not legally be used elsewhere. In FY 2004/05 the City anticipates metered water sales revenue of \$6,228,181. These revenues can fluctuate by as much as 10% based on many factors, weather and building activities to name a few.

Tigard is the managing partner of the Intergovernmental Water Board, a group representing the City of Tigard, City of King City, City of Durham, and the Tigard Water District. Tigard manages and staffs an organization that furnishes water in all these areas, and all water rates are the same in all these organizations.

The City has established the premise that its revenue funds should be self supportive, that they generate sufficient revenues to cover expenditures. The City's Water Fund finances the purchase of water, operational expenses, water related capital expenditures, overhead transfers, and a contingency. The Water Fund has no current debt. Because the City has been able to finance capital obligations on this "pay as you go" philosophy, large balances must be built up, carried over from year to year, until the capital expense occurs, then the cost is paid.

To assist the City in its analysis of annual revenue requirements, a financial model was developed. This tool allows the City to forecast expenditures for up 10 years in advance, which allowed revenue needs projections to be developed. Another section of this model allows rates to be adjusted; thus rates can be modeled to generate the revenue needed to meet the proposed obligations.

Operational costs, transfers, and contingency obligations remain relatively stable from year to year with the biggest factors being wholesale water costs, energy, and employee benefits costs. Future capital costs place the largest burden on the Water Fund, representing 50% of expenditures over the next 5 years.

Currently, the City is projecting an ending Water Fund balance of \$7.2 million for FY2004/05. In addition, there is an anticipated ending fund balance of \$6.1 million in the Water CIP Fund. While this appears to be a very large reserve, in reality it represents only 8.6% of the anticipated CIP over the next 10 years. Tigard is anticipating a revenue bond sale to provide capital for CIP improvements.

Tigard's last water rate increase was in October 2004, when a 6% adjustment was made. That increase was the last on a 3 year rate adjustment schedule approved by the Council in 2002.

RECOMMENDATION:

Analysis of the water rate model suggests substantial water rate increases lie ahead, as Tigard makes decisions on a source of supply and builds the infrastructure to deliver it. Capital costs for source range from \$40 million to \$120 million, depending on the source and the coalition of partners that assembles to develop it. Tigard will need to abandon its "pay as you go" approach, and sell revenue bonds at that time. Any accumulated surplus cash at that time will serve as a buy down of the amount needed to be financed or be used to pay the debt service overtime.

Based on the above, the Public Works Department staff, Finance Department staff, and the Intergovernmental Water Board (IWB) collectively recommend a 3 year rate adjustment package, adjusting rates 7% each year for three years. It is estimated that these rate increases will generate an additional \$400,000 to \$500,000 annually. Staff and the IWB further recommend that rate adjustments have an effective date of October 1st, annually, with the first rate increase occurring in October 2005.

AGENDA ITEM#_	11
FOR AGENDA OF	June 14, 2005

CITY OF TIGARD, OREGON COUNCIL AGENDA ITEM SUMMARY

ISSUE/AGENDA TITLE Street Light Alternative Designs
PREPARED BY: A.P. Duenas DEPT HEAD OK CITY MGR OK
ISSUE BEFORE THE COUNCIL
City Council has expressed a desire for more neighborhood-friendly street lights on the Walnut Street MSTIP 3 project and on future projects involving collectors or arterials located in residential areas. The issues are the feasibility of making changes on the Walnut Street project, and the incorporation of alternative street light designs in future street improvement projects.
STAFF RECOMMENDATION
Staff recommends no changes to the street lights on the County's Walnut Street project. The project is already well into construction, street lights have already been ordered and received, and conduit and pole base installations are already basically completed. However, staff recommends that City Council review street light design options and provide direction to staff on which options to pursue further for future City projects.
<u>INFORMATION SUMMARY</u>
The typical street light installations on collectors and arterials in the City are the "cobraheads" with the flat lens City Council has expressed a desire for installation of more neighborhood-friendly street lights on collector passing through residential areas. Council requested the following:
 Research and bring back for Council discussion and direction alternative street lights that Portland General Electric (PGE) makes available and would be able to maintain. Determine and report back to Council the feasibility of replacing the cobrahead street lights on the Walnu Street MSTIP project between 121st Avenue and 135th Avenue with an alternative street light.
Attached is a memorandum which presents the type of street lights that PGE offers and is able to maintain. The memorandum also presents the current status of the Walnut Street project, the ramifications of making changes to the street light plan on that project, and a recommendation that no changes be made on the project. However, staff does request Council direction on the preferred options for more indepth research and further Council discussion a a future workshop session. Through this process, a list of one or more street light types can be established for incorporation into future street improvement projects.
OTHER ALTERNATIVES CONSIDERED
None
- ·

VISION TASK FORCE GOAL AND ACTION COMMITTEE STRATEGY

Not applicable

ATTACHMENT LIST

Memorandum regarding alternative street light designs

FISCAL NOTES

The design of the MSTIP 3 project to improve Walnut Street from 121st Avenue to 135th Avenue (excluding the section already constructed at the Gaarde Street intersection) began over a year and a half ago. The project is now in the construction stage with the installation of the street light conduits and pole bases either completed or nearing completion. Changes to the street light plan would be costly at this point.

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MEMORANDUM CITY OF TIGARD

13125 SW Hall Blvd. Tigard, OR 97223 Phone 503-639-4171 Fax: 503-624-0752

TO:

Mayor and City Councilors

FROM:

Gus Duenas Tus

City Engineer

DATE:

May 31, 2005

SUBJECT: Alternative Street Light Designs

The typical street light installations on collectors and arterials in the City are the "cobraheads" with a flat lens. The street light poles and arms are gray in color, are made of fiberglass material, and the poles are direct-bury type. This is the cheapest type of installation but looks relatively-attractive and indicates to motorists that they are on a collector or an arterial. The City settled on the flat-lens style because of its low-glare design and because of numerous complaints from homeowners that the drop-lens type shines into their homes. That is one of the disadvantages of fixtures that shine outward and not directly down at the street. Street lights have to be designed properly to ensure adequate coverage of the street and sidewalks. The final design would specify the height of the light and the spacing between lights on a street. Attached is a photo that shows the street lights installed on Gaarde Street between Highway 99w and 121st Avenue.

City Council has expressed a desire for installation of more neighborhood-friendly street lights on collectors passing through residential areas. Council requested the following:

- Research and bring back for Council discussion and direction alternative street lights that Portland General Electric (PGE) makes available and would be able to maintain.
- Determine and report back to Council the feasibility of replacing the cobrahead street lights on the Walnut Street MSTIP project between 121st Avenue and 135th Avenue with an alternative street light.

Street Light Alternative Designs

Attached are the light fixtures and poles that PGE offers and is able to maintain. Anything other than the ones shown would have to be special-ordered and most likely would not be acceptable to PGE for

maintenance. Some of the issues that must be considered are the light-dispersion characteristics of each fixture, the coverage that each light has, the fixture height, pole spacing based on the coverage, and the type of mounting that supports the pole, must arm and fixture.

Relative Costs and Design Options

The street lights offered by PGE vary in cost. Some of the lights available are just not suitable for installation on collectors and arterials. The 200-watt high pressure sodium cobrahead flat-lens and direct-bury fiberglass pole used by the City as the standard on major streets is one of the cheapest installations offered. This street light, when spaced properly and at an appropriate height, adequately illuminates the street and sidewalks. For purposes of comparison and using this as the base model, the following are some relatively rough material costs (does not include cost for conduit run or installation, which normally exceed the material costs) for some of the lights offered by PGE.

- Direct-bury fiberglass pole and mast arm, cobrahead flat-lens: \$1,200 to \$1,500 per street light
- Aluminum pole with davit arm and concrete base (continuous smooth curve) cobrahead flatlens: \$2,800 per street light including concrete base.
- Techtra street light (similar to Tualatin's lights—needs to be spaced closely and installed on both sides of the street for appropriate illumination): \$4,000 per street light
- Direct-bury fiberglass with mast or bracket arm, shoebox flat-lens: \$1,200 to \$1,500 (same as the cobrahead)
- Direct-bury fiberglass with mast arm and mongoose flat-lens (bright, expensive fixture): \$1,600 to \$2,000

One of the options that can be considered for street light installation in a residential area is to lower the height of the light and space the lights closer together. The aluminum pole with davit arm has a sleek look and is the type used in the Bridgeport Village area. The shoebox fixture does not cost any more than the cobrahead and is an option for consideration. Based on Council direction, staff can incorporate desired options into future projects. Actual costs would depend on the quantity of lights and the amount of competition for each bid.

Walnut Street Project (121st Avenue to 135th Avenue)

Current Status

The design for this project began over 18 months ago. The project is now in construction and much of the work to accommodate the new street lights is either completed or nearing completion. Any changes to the street light plan ideally should have been made at least six months and preferably a year ago. Attached is a drawing that shows the pole, mast arm, and fixture specified for the project.

The following is the status of the street light portion of the project:

- Street light poles and arms have been ordered, have been received, and are ready for installation
- Conduits for the street lights have been installed
- Most of the pole bases have been installed

Ramifications of Changes

- Materials would have to be returned subject to a 25% restocking fee
- · Street light design would have to be reviewed and redesigned if necessary
- New materials would have to be ordered (cost depends on type of pole, base, mast arm and fixture)
- Pole bases may have to be removed and reinstalled if spacing of lights changes
- Delays caused by the change may result in increased project costs for contractor delays
- The City would have to pay for all cost involved in the changes

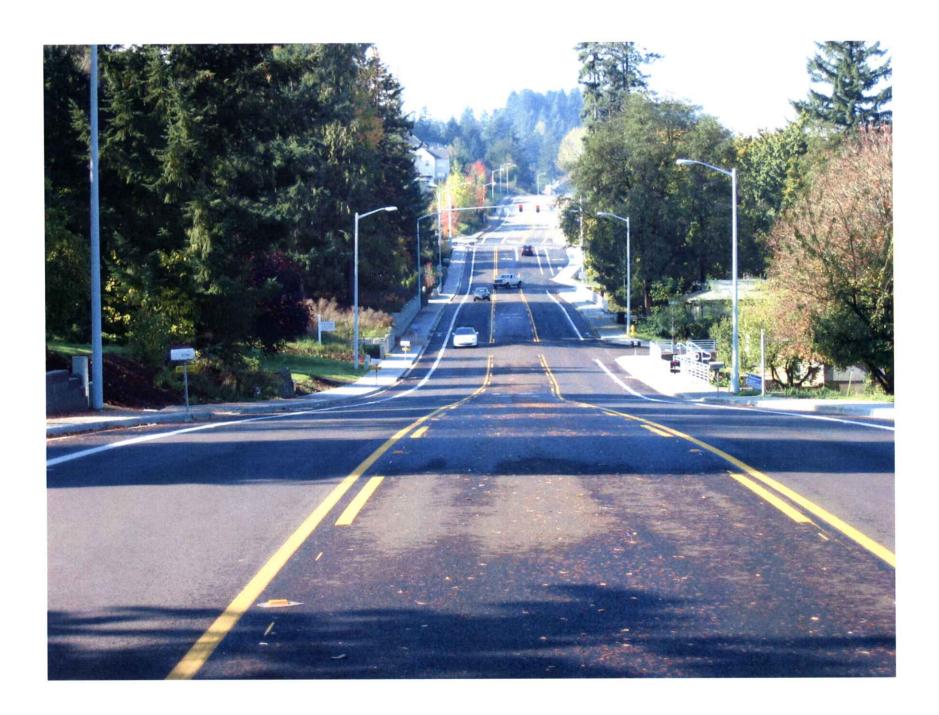
Recommendations

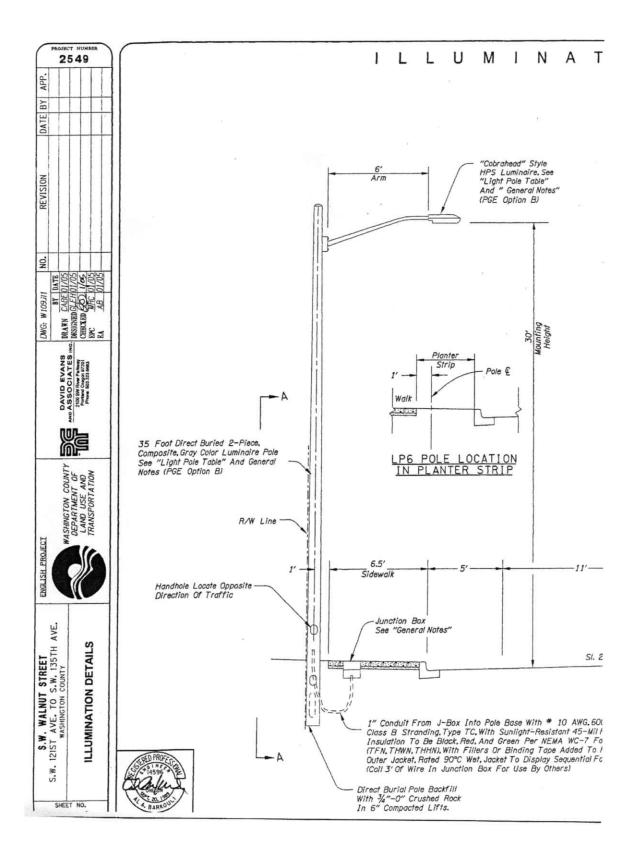
I recommend that City Council review the street lights available through PGE, discuss the various options at the meeting on June 14, 2005, and provide direction on the preferred options for future installation. Based on that initial discussion and direction, staff can perform more indepth research on the advantages and disadvantages of the preferred options for presentation to Council at a future workshop session. Through that process, a list of one or more street light types can be established for incorporation (depending upon location and characteristics of the surrounding neighborhoods) into future street design projects.

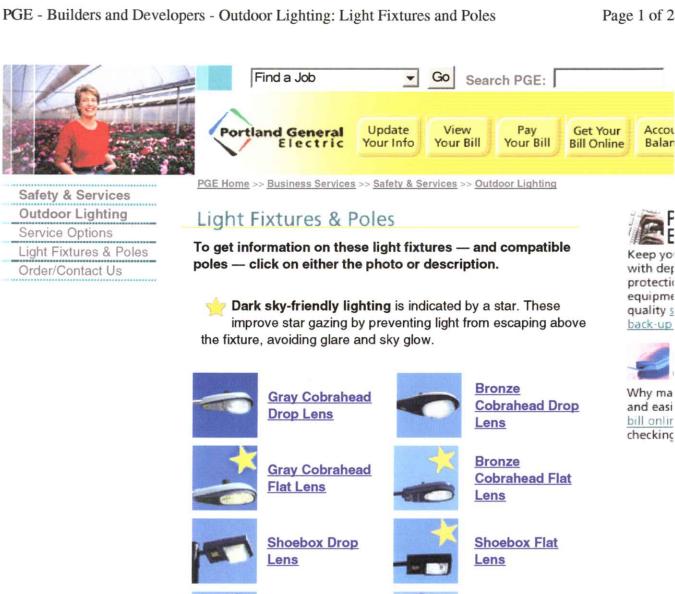
Based on the current status of the street light portion of the project, it appears way too late at this point to make any significant changes to the street light plan on the Walnut Street MSTIP 3 project. I therefore recommend that no changes be made to the street lights on the project.

Attachments

c: Craig Prosser, Interim City Manager







Flood Light -

KIM Archetype

Acorn Streetlight

Acorn Streetlight

- Short Aluminum

Acorn Streetlight

- Tall Aluminum

Acrylic Roof

Roof

Roof

Streetlight

Medium

Flood Light -

Early American Streetlight

Mongoose Flat

Independence

Streetlight

Lens

Large

Techtra Streetlight

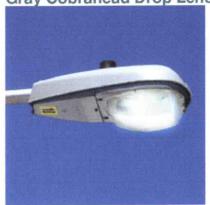




PGE Home >> Business Services >> Safety & Services >> Outdoor Lighting

Light Fixtures & Poles

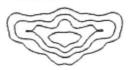
Gray Cobrahead Drop Lens



Our lowest-cost model also provides flexability; it mounts on a wide range of poles and can be used on streets, parking lots and for other outdoor lighting.

Provides the widest wattage range of golden HPS light.

Illumination pattern



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Lamp Wattage	Light Output		Recommended Mounting Height
	Initial	End of Life	
100 watt	9,500	6,650 Lumens	30 feet
HPS	Lumens	6,030 Lumens	30 feet
150 watt	16,000	11,200 Lumens	30 feet
HPS	Lumens	11,200 Lumens	30 1661
200 watt	22,000	15 400 Lumons	30 feet
HPS	Lumens	15,400 Lumens	30 1661
250 watt	27,500	19,250 Lumens	30 feet
HPS	Lumens		
400 watt	50,000	2E 000 Lumons	40 feet
HPS	Lumens	35,000 Lumens	40 1661

Traditional poles installed with this light



Gray fiberglass direct bury



Gray fiberglass anchor base



Aluminum with regular mast arm



Aluminum with davit arm



with steel
upsweep

Additional pole choices for this light



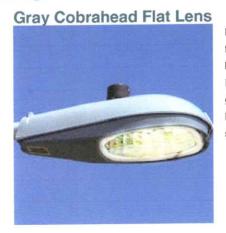
bracket arm

mast arm



PGE Home >> Business Services >> Safety & Services >> Outdoor Lighting

Light Fixtures & Poles



Flexible and affordable. This low-cost style for streets, parking lots and other outdoor lighting mounts on a wide range of poles. Provides the widest wattage range of golden HPS light; also available with white light. Low-glare design preserves night sky beauty.



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35,000 Lumens

Traditional poles installed with this light

Lumens



HPS

Grav fiberglass





40 feet



direct bury

anchor base

mast arm

upsweep

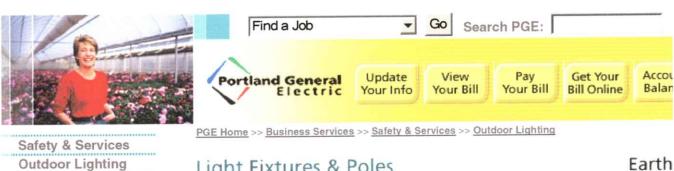
Additional pole choices for this light







Bronze fiberglass mast arm



Outdoor Lighting Service Options Light Fixtures & Poles Order/Contact Us

Light Fixtures & Poles

Bronze Shoebox Drop Lens



Affordable style. This distinctive bronze design is a low-cost option for streets, parking lots, parks and other outdoor lighting.



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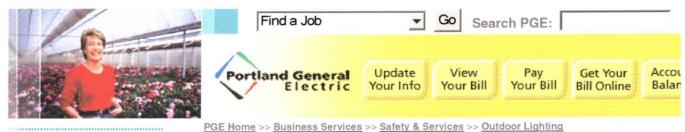
Lamp Wattage	Light Output		Recommended Mounting Height
.,	Initial	End of Life	
100 watt	9,500	6.650 Lumens	30 feet
HPS	Lumens	6,030 Lumens	30 1661
150 watt	16,000	11,200 Lumens	30 feet
HPS	Lumens	11,200 Lumens	30 leet

Traditional poles installed with this light



Additional pole choices for this light





Safety & Services
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Light Fixtures & Poles

KIM Archetype Streetlight

Decorative architectural design in bronze adds a modern touch to major streets, parking lots and other other outdoor lighting. Low-glare design preserves night sky beauty.

Illumination pattern

40 feet

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Lamp Wattage	Light Output		Recommended Mounting Height
	Initial	End of Life	
250 watt HPS	27,500 Lumens	19,250 Lumens	30 feet

35,000 Lumens

Traditional poles installed with this light

50,000

Lumens



400 watt

HPS

Additional pole choices for this light



Gray fiberglass direct bury



Gray fiberglass anchor base



Aluminum with regular mast arm



Wood utility
with steel
upsweep





PGE Home >> Business Services >> Safety & Services >> Outdoor Lighting

Light Fixtures & Poles

Acorn Streetlight with Acrylic Roof



Decorative, historic style provides distinctive lighting for streets, historic downtown areas and parks. Choose from a wide range of golden HPS light or white light.

Illumination pattern

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Light Output		Recommended Mounting Height
Initial	End of Life	
9,500	6 650 Lumans	14 feet
Lumens	0,000 Lumens	14 1001
16,000	11 200 Lumons	14 feet
Lumens	11,200 Editiens	14 1001
22,000	15.400 Lumons	16 feet
Lumens	15,400 Editiens	10 1661
27,500	19 250 Lumons	16 feet
Lumens	10,200 Eurileiio	10 1001
	Initial 9,500 Lumens 16,000 Lumens 22,000 Lumens 27,500	Initial End of Life 9,500 6,650 Lumens 16,000 11,200 Lumens 22,000 15,400 Lumens 27,500 19,250 Lumens

8,400 Lumens

16 feet

Traditional poles installed with this light



165 watt QL

Cast aluminum anchor base



12,000

Lumens

Fiberglass anchor base



Plain fiberglass direct bury

Additional pole choices for this light







Aluminum anchor base





Light Fixtures & Poles

Acorn Streetlight with Short Aluminum Roof



Decorative, historic style provides distinctive lighting for streets, historic downtown areas and parks. Choose from a wide range of golden HPS light or white light.

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Illumination pattern

Lamp Wattage	Lig	ht Output	Recommended Mounting Height
	Initial	End of Life	
100 watt	9,500	6,650 Lumens	14 feet
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HPS	Lumens	15,400 Lumens	10 1001
250 watt	27,500	19,250 Lumens	16 feet
HPS	Lumens	19,230 Lumens	10 1661
105 11 01	12,000	8,400 Lumens	16 feet
165 watt QL	Lumens	6,400 Lumens	10 1661

Traditional poles installed with this light



Cast aluminum anchor base



<u>Fiberglass</u> anchor base



Plain fiberglass direct bury

Additional pole choices for this light





Fiberglass direct bury

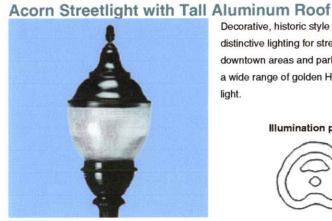
Aluminum anchor base





PGE Home >> Business Services >> Safety & Services >> Outdoor Lighting

Light Fixtures & Poles



Decorative, historic style provides distinctive lighting for streets, historic downtown areas and parks. Choose from a wide range of golden HPS light or white light.

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250 watt	27,500	19,250 Lumens	16 feet
HPS	Lumens	10,200 Editions	10 1001
165 watt QL	12,000	8,400 Lumens	16 feet
100 Hall GL	Lumens	o, Too Editions	10 1001

Traditional poles installed with this light



Cast aluminum anchor base



Fiberglass anchor base



fiberglass direct bury

Additional pole choices for this light







Aluminum anchor base

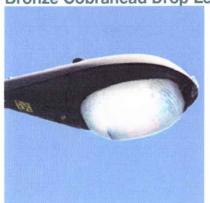




PGE Home >> Business Services >> Safety & Services >> Outdoor Lighting

Light Fixtures & Poles

Bronze Cobrahead Drop Lens



Our lowest-cost model also provides flexibility; it mounts on a wide range of poles and can be used on streets, parking lots and for other outdoor lighting. Provides the widest wattage range of golden HPS light.

Illumination pattern



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HPS	Lumens	10,400 Editions	00 1001
250 watt	27,500	19.250 Lumens	30 feet
HPS	Lumens	10,200 Editions	
400 watt	50,000	35,000 Lumens	40 feet
HPS	Lumens	55,555 24116115	10 1001

Traditional poles installed with this light



Bronze fiberglass mast arm



Bronze fiberglass bracket arm



Wood utility
with steel
upsweep

Additional pole choices for this light



Gray fiberglass direct bury



Gray fiberglass anchor base



Aluminum with regular mast arm



Aluminum with davit arm





PGE Home >> Business Services >> Safety & Services >> Outdoor Lighting

Light Fixtures & Poles

Bronze Cobrahead Flat Lens



Flexible and affordable. This low-cost style for streets, parking lots and other outdoor lighting mounts on a wide range of poles. Provides the widest wattage range of golden HPS light; also available with white light. Low-glare design preserves night sky beauty.

Illumination pattern



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400 watt	50,000	as and Lumana	40 feet
HPS	Lumens	35,000 Lumens	40 1661

Traditional poles installed with this light



Bronze fiberglass



fiberglass



Wood utility with steel

mast arm

bracket arm

upsweep

Additional pole choices for this light



fiberglass direct bury



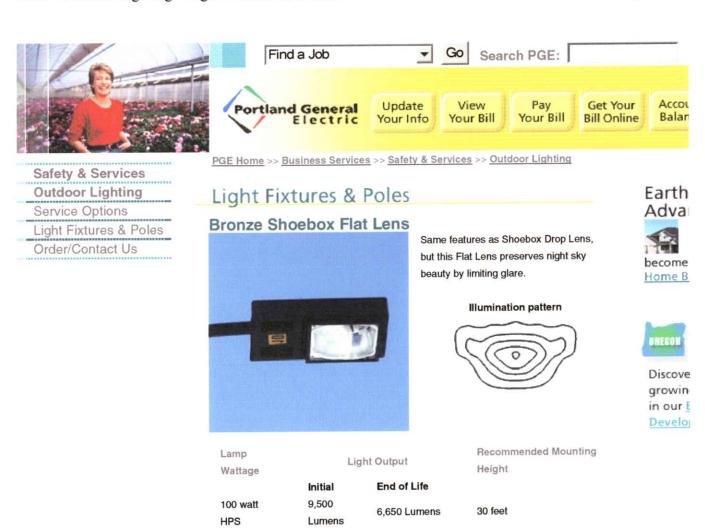
Gray fiberglass anchor base



Aluminum with regular mast arm



Aluminum with davit arm



Traditional poles installed with this light

11,200 Lumens

30 feet



16,000

Lumens

150 watt

HPS

Additional pole choices for this light









PGE Home >> Business Services >> Safety & Services >> Outdoor Lighting

Light Fixtures & Poles



Stylish design provides distinctive lighting for downtown streets or parking lots. Choose golden HPS light or white light.

Illumination pattern



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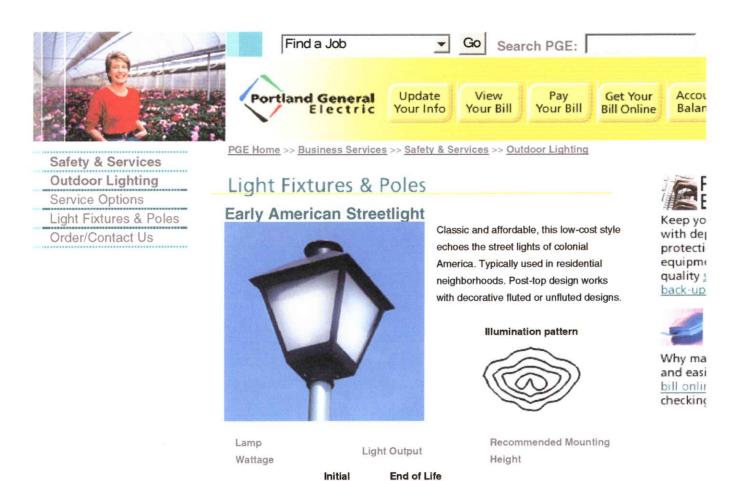
Lamp Wattage	Light Output		Recommended Mounting Height
	Initial	End of Life	
100 watt	9,500	6,650 Lumens	18 feet
HPS	Lumens	6,650 Lumens	10 1001
150 watt	16,000	11,200 Lumens	18 feet
HPS	Lumens	11,200 Lumens	10 1001
250 watt	27,500	10.2E0 Lumons	18 feet
HPS	Lumens	19,250 Lumens	10 leet
165 watt QL	12,000	8.400 Lumens*	18 feet
165 Wall QL	Lumens	8,400 Lumens"	18 leet

^{* 70%} expected lumen maintenance at end of 100,000-hour nominal life. The QL source provides white colored light.

The only pole installed with this light



Decorative shepherd's crook



Traditional poles installed with this light

6,650 Lumens

16 feet

9,500

Lumens



100 watt

HPS

Additional pole choices for this light



Cast aluminum anchor base



Fiberglass anchor base



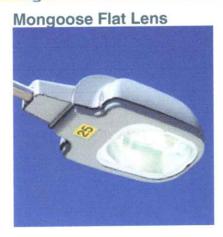
Plain fiberglass direct bury





PGE Home >> Business Services >> Safety & Services >> Outdoor Lighting

Light Fixtures & Poles



Unique, attractive design allows for precise positioning; it may be tilted to light the street from a setback location. Makes it ideal for wide streets, parking lots and security lighting. Lens design preserves night sky beauty. Mounts on a wide range poles.



Sign up paperles e-mail y you can bill onlir

E-Ma



Illumination pattern	

Lamp	Light Output		Recommended Mounting
Wattage			Height
	Initial	End of Life	
150 watt	16,000	11,200 Lumens	30 feet
HPS	Lumens	11,200 Eumens	00 1001
250 watt	27,500	19,250 Lumens	30 feet
HPS	Lumens	19,230 Lumens	00 1001
400 watt	50,000	35,000 Lumens	40 feet
HPS	Lumens	35,000 Lumens	40 1001

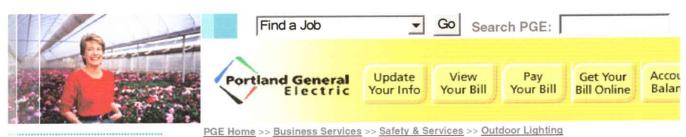
Traditional poles installed with this light



Additional pole choices for this light



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Light Fixtures & Poles



Decorative, historic style provides distinctive lighting for streets, historic downtown areas and parks.

Illumination pattern



Keep yo with dep protection equipments quality selections



Lamp Wattage	Light Output		Recommended Mounting Height	
	Initial	End of Life		
100 watt	9,500	6,650 Lumens	14 feet	
HPS	Lumens	6,650 Lumens	14 1661	
150 watt	16,000	11.200 Lumens	14 feet	
HPS	Lumens	11,200 Lumens	14 1661	

Traditional poles installed with this light



Cast aluminum anchor base



Fiberglass anchor base



Plain fiberglass direct bury

Additional pole choices for this light



direct bury

Agenda Iter	n No	12_	
Meeting of		14.05	

MEMORANDUM



TO:

Mayor and City Council Members

FROM:

Tom Imdieke, Interim Finance Director-

RE:

Banking Services Contract

DATE:

May 25, 2005

This is in response to questions raised by Councilor Harding in an email dated May 24 regarding the awarding of a contract for banking services to US Bank. The contract the City currently has with Bank of America is expiring and the City recently sent out a request for proposal (RFP) to solicit responses from the banking industry. The new contract would be for a three year term with two additional one year options.

The City received four proposals. The banks that responded to the RFP included Bank of America, Key Bank, US Bank, and West Coast Bank.

The proposals were reviewed by an evaluation team made up of myself and the City's Senior Accountant and Accountant. Interviews were conducted with each bank and each had an opportunity to demonstrate the software that, as a bank customer, City staff would be using in conducting the day-to-day transactions that are performed using their web-based products. In addition, staff had the opportunity to ask additional questions and meet the primary contacts from each bank that City staff would be working with. The interviews, in most cases, lasted over an hour. Also, staff conducted reference checks for those banks that were considered to be finalists.

An attached comparison chart displays the grading criteria used and the average of the points given between the three reviewers. As indicated on the chart, US Bank received an average of 223 out of a total possible 250 points.

The comparison chart as requested in Council Harding's email shows a couple of the key areas that we looked at closely when evaluating the web-based products. The web-based products that staff evaluated included the software that City staff uses on a daily basis interacting with the bank. One example of this daily interaction is the daily reconciliation of the bank accounts. Staff also reviewed each bank's capability of providing a web-based product that could be used by various City departments so City customers could go online and pay for such fees as court fines, business tax, etc.

Although each bank had its own unique features of the software that staff would use in conducting online routine business, the product that has been developed by US Bank showed greater user-friendly features as well as functionality. US Bank has just completed investing a substantial amount of time in developing this product. They did so using input from current customers and, therefore, developed features that make interaction with the software screens more efficient and can reduce staff time in reconciling accounts, transferring funds, setting up and sending ACH transactions, retrieving monthly bank statements, and providing check imaging that is extremely fast and efficient. Currently, staff has to use completely different software in gaining access to check imaging.

Councilor Harding's email included specific questions that are addressed below:

In some cases, staff has paraphrased the questions asked for clarity of responding.

1. How much is the banking service costing the City without the interest earnings on the account?

The estimated monthly cost from US Bank would be on average approximately \$1,467 per month. But because the City needs to maintain a \$1.5 to \$2 million balance in the account at any one time, the interest earnings the City will receive more than offset the monthly service fees. With the earnings rate at a little over 2.5% right now, the City would be earning over \$4,200 per month. Then, obviously, if interest rates would climb, then the City would be earning much more than the costs incurred.

The earnings rate the City receives from the bank is tied to a 13 week average of a 91 day T-Bill and this is updated every month, so it is a rolling 13 week average. Therefore, the earnings rate will fluctuate depending upon the market. The basis for the calculation for the earnings is fairly consistent between banks.

Please understand that the City does not rely on the earnings received from the checking account as its sole source of investment earnings. The City must invest within the guidelines established by the State of Oregon, and therefore, uses the local government investment pool (LGIP) and other short-term investments as allowed. The total size of the City's investment pool for all funds will average \$45 to \$50 million depending on the time of the year.

Cost of fees within the evaluation criteria counted for 50 points out of the total 250 points available. While cost was important in the evaluation, it was not the only factor used in selecting a bank for the City.

Could the \$2 million balance in the account be invested elsewhere to gain higher or additional investment earnings?

The balance in the checking account with the bank needs to be maintained at this level in order to cover City payroll and accounts payable expenses as they occur. Between payroll and vendor payments, the average per month expenses that are paid from the

account averages over \$5.5 million per month. This amount, however, is evaluated and adjusted based on historical patterns. This would not hamper the City's ability to realize sufficient earning credit to cover the cost of fees.

3. How does the \$5,000 earnings credit work?

The \$5,000 earnings credit needs to be looked at as simply a credit to the account, like interest earned. With the case of US Bank, however, not only was an earnings credit proposed, but all setup fees for services initiated in the first 90 days will be waived by the bank. This excludes the cost of checks, which the City orders from another vendor. The City has found it to be more cost-effective to have the checks printed by another vendor. In checking what the actual expense has been, the City shows that the last time checks where ordered it cost \$893 for 10,000 checks. The last order was placed in August 2003.

The other banks offered lower credits or none at all and no setup fees were waived.

4. With the web based services available from US Bank, does the City still need the software proposed in the budget for bill payment on-line, if this is a feature of the banks? How much will this save us?

It is too early to tell if the on-line bill payment that is offered by US Bank will work in the long run. The budget includes \$7,500 for the development of an on-line bill payment option for Court fines. If the service available from US Bank works with the Court system, then the City would not incur the \$7,500 expense. Municipal Court wants customers to be able to submit explanations with payment. This is a service that may be outside the ability of the bank software. However, staff would like to be able to investigate the possibility of using this feature offered by the bank. Only one other bank had this feature.

5. Does the City have any additional information regarding the US Bank's claim that they have better buying power in the bond market? What percentage do they have locally, and what percentage does Bank of America and West Coast have?

I believe what was trying to be communicated is that the larger banks, not just US Bank, have greater presence in the bond market. This was given greater weight in the overall evaluation because of the bank staff expertise available when looking at both short-term and long-term debt issuance. However, when any debt would actually be issued, the City would go to the open market and obtain the best rates available.

The Government Lending Officer for US Bank has over 26 years of experience in the field and is familiar with the needs of municipalities throughout Oregon.

US Bank manages more public sector banking accounts than any other financial institution in Oregon. US Bank is the "Primary Depository Bank" for the Oregon State Treasury and the Local Government Investment Pool.

The City is not bound to using its primary bank when issuing debt. In fact, the City would enter the market independently working with the City's Bond Counsel and Financial Advisor. This provides the City the opportunity to get the best rates on the any bonds issued. The advantage of having a primary bank with a strong debt management unit is that they can be a readily accessible resource when needed and the City would not be charged for an extra fee for the advice and counsel.

Additional Comparison Data

Comparison of Total Deposits in the State of Oregon

Top 7 Oregon Banks (Total Deposits)	(in thousands of \$)
US Bank	\$8,881,583
Washington Mutual	\$5,315,494
Wells Fargo	\$5,169,554
Bank of America	\$4,166,525
Keycorp (Key Bank)	\$2,768,019
Umpqua Bank	\$2,416,229
West Coast Bank	\$1,089,366

Source: Division of Finance & Corporate Securities, State of Oregon

Comparison of Debt Ratings (Listed in alphabetical order)

	Moodys	S&P	Fitch
Long-Term Debt			
Bank of America	Aa1	AA	AA-
Key Bank	A2	A-	N/A
US Bank	Aa2	A+	AA-
West Coast Bank	*	*	*

Not rated, does not have any publicly traded debt.

Attachment

Banking Comparison Chart

	-	US Bank	B of A	West Coast	Key Bank
Grading Criteria:	Points Given		,		
Bank Profile & Qualifications Relationship Team Qualifications Service Approach Fee Structure Interviews	60 30 60 50 50				
Average Results of Grading:	200				
Bank Profile & Qualifications		54 27	52 27	48 24	53 24
Relationship Team Qualifications Service Approach Fee Structure		54 42	53 37	52 49	52 40
Interviews Total Average Points Received		46 223	43	43 216	47 216
Web Based Services:					
Future Use of Web Based Services for Bill Paying Available Not Developed Yet Not Available Available				Available	
Transaction Screens:					
Fund Transfers		Reduced number of steps overall to access	Cumbersome	Good	Good
Daily Reconciliations		Reduced number of steps overall to access	Good	Not as developed as others	Similar to what we have now
Auto Withdrawal/Deposit Transmitt	als	Reduced number of steps overall to access	different sub site	Good, all on one site	Good, all on one site
Bank Statement Retrieval		Available through one site	Have to go to different sub site	Not as developed as others	Available through one site
Check Imaging		Available	Different software program Not all items	Available Not as developed	Available
Returned Item Imaging		Available	available yet	as others	Available

Annual Projected Costs per Proposals

* This item was set over to June 14, 2005

AGENDA ITEM#	11:
FOR AGENDA OF	May 24, 2005

CITY OF TIGARD, OREGON LOCAL CONTRACT REVIEW BOARD (LCRB) AGENDA ITEM SUMMARY

G Award for Banking Services /
ISSUE/AGENDA TITLE Contract Award for Banking Services*
PREPARED BY: Joe Barrett B DEPT HEAD OK CITY MGR OK
ISSUE BEFORE THE LOCAL CONTRACT REVIEW BOARD
ISSUE BEFORE THE LOCAL CONTRICT TO THE LOCAL
Shall the LCRB approve the award of a contract for Banking Services to US Bank?
STAFF RECOMMENDATION
Staff recommends the LCRB award a contract for Banking Services to US Bank and authorize staff to negotiate and execute the formal agreement.
INFORMATION SUMMARY

The City of Tigard's banking practices have changed dramatically over the last five years. The City has moved from the more traditional way of banking to a more progressive method of using the internet and other electronic means of banking. These progressive and modern practices have granted the City the ability to stay on top of its cash needs and requirements and allows the City's managers to have up to date information regarding cash balances. These practices have also afforded the City the opportunity to streamline many of the daily and monthly processes, thus freeing staff time for other finance related projects. As the City's current contract for banking services expires in June of 2005, a new contract which encompasses these improved practices as well as offering room for more progressive methods is critical.

In response to the current contract's expiration, staff developed and released a Request for Proposal (RFP) which included details on the City's current practices as well as requesting information on additional practices available to the City. The City received four proposals in response to the RFP. The four respondents were: Bank of America (the City's current bank); US Bank; Key Bank; and West Coast Bank, all with branches located in Tigard. Staff reviewed these proposals based on four criteria; Bank Profile & Qualifications (60 pts.); Relationship Team Qualifications (30 pts.); Service Approach (60 pts.); and Fee Structure (50 pts.). Interviews were also held with an additional 50 points awarded during the interview phase.

Based upon the proposal reviews and interviews, staff has determined US Bank to be the bank which best meets the needs of the City. Staff recommends the LCRB approve a contract with US Bank with a three (3) year term with two (2) additional one (1) year options.

OTHER ALTERNATIVES CONSIDERED

1. Do not award contract to US Bank and direct staff to conduct a new Request for Proposal.

	VISION TASK FORCE GOAL AND ACTION COMMITTEE STRATEGY
N/A	
	ATTACHMENT LIST
No Attachments	·
	FISCAL NOTES

As long as the City is able to maintain a minimum balance of \$2.0 million in the accounts, the earnings credit will more than offset any services fees. In addition, US Bank offered the City a one-time earnings credit of \$5,000.